



**FIRST 5
STANISLAUS**

**Commission Meeting
February 24, 2026, 4:00 pm**

Location:
SCOE- Board Room
1100 H Street
Modesto, CA 95354



Commission Meeting Notice

MEMBERS:

Vito Chiesa
County Supervisor

David Cooper
Vice Chair
Community Representative

Daniel Diep, M.D.
Community Representative

Heather Duvall Health
Services Agency

Christine Huber
Chair
Community Services Agency

Tony Jordan
School Representative

Keri Magee
Community Representative

Thea Papasozomenos, M.D.
Public Health Officer

Nelly Paredes-Walsborn, Ph.D.
Community Representative

Shammy Karim, Ed.D.
Executive Director

Tuesday, February 24, 2026, 4:00 PM
Stanislaus County Office of Education, Board Room
1100 H Street, Modesto, CA 95354

The Stanislaus County Children and Families Commission welcomes you to its meetings which are ordinarily held on the fourth Tuesday of most months. Your interest is encouraged and appreciated. The agenda is divided into multiple sections including:

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public either at the beginning of the regular agenda and any off-agenda matters before the Commission for consideration. However, California law prohibits the Commission from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Commission. Any member of the public wishing to address the Commission during the "Public Comment" period shall be permitted to be heard once for up to 5 minutes. If you would like to provide a written comment, please email your comment to First5Stan@stancounty.com by 4:00 p.m. on Monday, the day before the meeting, and include the Agenda Item Number or Public Comment Period in the subject line of the email. Your written comment will be distributed to the Commission and kept on file as part of the official record of the Commission meeting.

CONSENT CALENDAR: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss a consent item, please notify Commission staff prior to the beginning of the meeting or you may speak about the item during the Public Comment Period.

COMMISSION AGENDAS AND MINUTES: Commission agendas, minutes, and copies of items to be considered by the Children and Families Commission, are typically posted on the Internet on Friday afternoons preceding a Tuesday meeting at the following website: www.first5stan.org

DISCUSSION ITEMS: These items will be individually discussed with opportunity for public comment.

PUBLIC HEARINGS: These items may be required by legislation or code and are opportunities to gather public feedback.

CLOSED SESSION: Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Commission adjourning into closed session.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium when the Commission Chairperson announces public comment will be received on that specific agenda item. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission sets a different period of time.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Commission at (209) 558-6218. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting.



COMMISSION MEETING AGENDA

Tuesday, February 24, 2026, 4:00 PM
SCOE Board Room
1100 H Street, Modesto, CA 95354

1. Welcome & Introductions
2. Pledge of Allegiance
3. Announcement of Recusals¹
4. Presentation
 - A. 2025 Childcare Needs Assessment Report
5. Public Comment Period (Limit of 5 minutes per person)
6. Consent Calendar A. Miscellaneous
 - A. Approval of October 28, 2025, Commission Meeting Minutes
 - B. Approval of February 09, 2026, Administrative Committee Meeting Minutes
 - i. 2nd Quarter Financial Report as of December 31, 2025
 - C. Approval of February 12, 2026, Operations Committee Meeting Minutes
 - D. Approval of February 18, 2026, Executive Committee Meeting Minutes
7. Discussion
 - A. Approval to Negotiate and Execute an Agreement with United Way of Stanislaus 2026-2027 Contract for 211
 - B. Approval to administer a grant to Safe Kids Stanislaus 2025-2026 for Car Seat Safety Grant.
 - C. Approval to Enter into a 1-year Lease Agreement with Dana Bosio, trustee, Richard Bosio Revocable Trust
8. Public Hearing
9. Commission Reports
10. Staff Reports

Commissioners may publicly announce the item(s) or recommendation(s) from which he/she will recuse himself/ herself due to an actual or perceived conflict of interest. The Commissioner will excuse himself or herself from the meeting and leave the meeting when the specific agenda item comes up for discussion and voting.



**STANISLAUS COUNTY
CHILDREN & FAMILIES COMMISSION
MEETING MINUTES
Tuesday, October 28, 2025
Stanislaus County Office of Education - Board Room
1100 H Street, Modesto, California 95354**

Commissioners Present: Christine Huber (Chair), David Cooper (Vice-Chair), Nelly Paredes-Walsborn, Tony Jordan, Heather Duvall, Dr. Thea Papasozomenos and Keri Magee

Commissioners Absent: Vito Chiesa and Dr. Daniel Diep

Staff Present: Dr. Shameram Karim, Veronica Ascencio, Jasmine Gutierrez, and Teala Diaz

Counsel Present: Sophia Ahmad

1. Christine Huber (Chair) called the meeting to order at 4:03 p.m. Commissioners, Staff and County Counsel introduced themselves.
2. Pledge of Allegiance was conducted.
3. Announcement of Commissioner Recusals – No agenda items required recusals
4. Presentation - None
5. Public Comment Period (Limit of 5 minutes per person) – None
6. Consent Calendar – Paredes-Walsborn/Jordan (6,0) approved to add the Item Too Late for the Agenda - Papasozomenos/Cooper (6,0) approved the Consent Calendar including 6.A.6
 - A. Miscellaneous
 1. Approval of the May 27, 2025, Commission Meeting Minutes
 2. Approval of the October 13, 2025, Administrative Committee Meeting Minutes
 - a. Result Area Report as of June 30, 2025
 - b. 4th Quarter Financial Report as of June 30, 2025
 3. Approval of the October 16, 2025, Operations Committee Meeting Minutes
 4. Approval of the October 22, 2025, Executive Committee Meeting Minutes
 5. Approval to Accept \$100,000 Grant Award from Sunlight Giving 2024-2025
 6. Approval to Add an Item Too Late for the Agenda - Approval to Utilize \$100,000 in Sunlight Giving Funds to support Food Insecurity in the County

Commissioner Keri Magee joined the meeting at 4:29 p.m.

7. Discussion Items
 - A. Cooper/Duvall (7,0) approved the Committee and Commission Meeting Dates
 - A. Jordan/Duvall (7,0) approved to Accept the Amendment Rescue Plan Act of 2021 (ARPA) Contract Agreement with Mission Asset Funds for the Childcare Initiative

8. Public Hearing
 - A. Ashely Green from Brown Armstrong provided the Commission a presentation of the 2024-2025 Annual Financial Audit Report.
 - B. Jasmine Gutierrez's provided the Commission a presentation of the 2024-2025 Local Annual Report. Cooper/Paredes-Walsborn (7,0) approved the First 5 Stanislaus 2024-2025 Local Annual Report and authorize staff to submit the report to First 5 California.
9. Commissioner Reports – Commissioner Jordan shared that October is Head Start Awareness Month. He also shared that Merced COE received the North Valley Thrive grant that focuses on training entrepreneurs to become licensed home childcare providers. The coursework for the training will be in person vs. the virtual option through Nurture.
 - Commissioner Duvall shared that WIC is federally funded through November.
 - Commissioner Huber shared information about CalFoods awarding Salvation Army with a grant to support the community with food.
10. Staff Reports – Executive Director Karim provided a thank you gift from everyone to former Chair Nelly Paredes-Walsborn.
11. Adjournment at 5:03 p.m.



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Health Services Agency

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Representative

Shammy Karim, Ed.D.
Executive Director

Administrative/Financial Committee Minutes

Monday, February 09, 2026

Commissioners Present: Dr. Daniel Diep, Tony Jordan

Commissioners Absent: Keri Magee

Staff Present: Dr. Shammy Karim, Jasmine Gutierrez

Meeting was called to order at 12:20 p.m.

1. 2nd Quarter Financial Report as of December 31, 2025- Dr. Karim presented the report. No action was taken.
2. Result Area Report as of December 31, 2025- Dr. Karim presented the report. No action was taken.
3. Presentation of contractor data for quarters 1 and 2- data for all contractors was presented to outline progress for each contractor towards contract requirements. Gutierrez presented the information and outlined trends in data, progress towards scope of work, and goals moving forward.
4. Safe Kids Stanislaus Car Seat Grant- Dr. Karim shared that staff will be bringing the SKS grant for Commission approval for 2025-2026. This grant supports car seats for children. No action was taken.
5. United Way 211 Contract- Dr. Karim shared that the staff would bring the United Way contract for Commission approval for 2026-2027. No action was taken.
6. Childcare Needs Assessment Presentation- Dr. Karim shared that staff from Stanislaus County Office of Education-Child and Family Services will be presenting an update on the recent assessment completed on childcare needs in the county. No action was taken.
7. Building Lease- Dr. Karim shared that the current lease is expiring this month and an amendment will be completed to extend the contract for another year. The owner of the building has shared the possibility of selling the building. No action was taken.
8. Draft Agenda for February 24, 2026- The Commission agenda was presented. No action was taken.
9. Executive Director Report- Dr. Karim shared a staffing update. Dr. Karim shared an update regarding the jacket distribution to elementary schools in partnership with supervisors Grewal and Withrow. Dr. Karim shared that staff are conducting annual site visits in February and reviewing quarters 1& 2 data. Dr. Karim shared information about the upcoming ECE conference that will be held on February 28, 2026. No action was taken.
10. Adjournment at 1:15 p.m.

First 5 Stanislaus
Fiscal Year 2025-2026
2nd Quarter Financial Report

	Three Months End December 31		YTD				
	2025	2024	FY 25/26 Adopted Budget	FY 25/26 Legal Budget	FY 25/26 Actual	Remaining FY Budget	% Actual to Budget
REVENUE							
Tobacco Tax Revenue	\$ 982,719	\$ 1,222,264	\$ 3,517,566	\$ 3,517,566	\$ 1,253,637	\$ 2,263,929	36%
Other Federal Revenue	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ 500,000	0%
Misc. Revenue	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ 100,000	0%
Interest Revenue	\$ 146,536	\$ 111,791	\$ 300,039	\$ 300,039	\$ 258,051	\$ 41,988	86%
TOTAL REVENUE	\$ 1,129,254	\$ 1,334,055	\$ 4,417,605	\$ 4,417,605	\$ 1,511,688	\$ 2,905,917	34%
EXPENDITURES							
	<u>Program</u>						
Result Areas*	\$ 663,593	\$ 390,932	\$ 2,556,446	\$ 2,556,446	\$ 708,655	\$ 1,847,791	28%
Contingency	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ 500,000	0%
Salaries & Benefits	\$ 70,179	\$ 52,953	\$ 376,739	\$ 376,739	\$ 138,740	\$ 237,999	37%
Services & Supplies	\$ 59,135	\$ 49,230	\$ 735,719	\$ 735,719	\$ 38,451	\$ 697,268	5%
Total Expenditures - Program	\$ 792,907	\$ 493,115	\$ 4,168,904	\$ 4,168,904	\$ 885,846	\$ 3,283,058	21%
	<u>Evaluation</u>						
Salaries & Benefits	\$ 3,782	\$ 187	\$ 41,859	\$ 41,859	\$ 3,782	\$ 38,077	9%
Services & Supplies	\$ 825	\$ 442	\$ 15,077	\$ 15,077	\$ 825	\$ 14,252	5%
Total Expenditures - Evaluation	\$ 4,607	\$ 629	\$ 56,937	\$ 56,936	\$ 4,607	\$ 52,329	8%
	<u>Administration</u>						
Salaries & Benefits	\$ 85,319	\$ 95,666	\$ 418,597	\$ 418,597	\$ 177,297	\$ 241,300	42%
Services & Supplies	\$ 109,911	\$ (1,943)	\$ 130,765	\$ 130,765	\$ 161,522	\$ (30,757)	124%
Total Expenditures - Administration	\$ 195,230	\$ 93,724	\$ 549,361	\$ 549,362	\$ 338,819	\$ 210,543	62%
TOTAL EXPENDITURES	\$ 992,744	\$ 587,467	\$ 4,775,202	\$ 4,775,202	\$ 1,229,272	\$ 3,545,930	26%
Beginning Fund Balance			\$ 9,352,488		\$ 17,486,534		
Ending Fund Balance			\$ 9,392,610		\$ 17,768,950		
NET INCREASE (DECREASE) TO FUND BALANCE			\$ (357,597)		\$ 282,416		

* Result Areas/Program actuals include all result area costs, ECE & cost allocations

Administrative Cost Rate %: 7%



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Shammy Karim, Ed.D.
Executive Director

Operations Committee Minutes

Thursday, February 12, 2026

Commissioners Present: Heather Duvall, Nelly Paredes-Walsborn, Dr. Thea Papasozomenos

Commissioners Absent: Christine Huber

Staff Present: Dr. Shammy Karim, Jasmine Gutierrez

Meeting was called to order at 12:05 p.m.

1. 2nd Quarter Financial Report as of December 31, 2025- Dr. Karim presented the report. No action was taken.
2. Result Area Report as of December 31, 2025- Dr. Karim presented the report. No action was taken.
3. Presentation of contractor data for quarters 1 and 2- data for all contractors was presented to outline progress for each contractor towards contract requirements. Gutierrez presented the information and outlined trends in data, progress towards scope of work, and goals moving forward.
4. Safe Kids Stanislaus Car Seat Grant- Dr. Karim shared that staff will be bringing the SKS grant for Commission approval for 2025-2026. This grant supports car seats for children. No action was taken.
5. United Way 211 Contract- Dr. Karim shared that the staff would bring the United Way contract for Commission approval for 2026-2027. No action was taken.
6. Childcare Needs Assessment Presentation- Dr. Karim shared that staff from Stanislaus County Office of Education-Child and Family Services will be presenting an update on the recent assessment completed on childcare needs in the county. No action was taken.
7. Building Lease- Dr. Karim shared that the current lease is expiring this month and an amendment will be completed to extend the contract for another year. The owner of the building has shared the possibility of selling the building. No action was taken.
8. Draft Agenda for February 24, 2026- The Commission agenda was presented. No action was taken.
9. Executive Director Report- Dr. Karim shared a staffing update. Dr. Karim shared an update regarding the jacket distribution to elementary schools in partnership with supervisors Grewal and Withrow. Dr. Karim shared that staff are conducting annual site visits in February and reviewing quarters 1& 2 data. Dr. Karim shared information about the upcoming ECE conference that will be held on February 28, 2026. No action was taken.
10. Adjournment at 1:05 p.m.



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Public Health Officer

Nelly Paredes-Walsborn,
Ph.D. Community
Representative

Shammy Karim, Ed.D.
Executive Director

Executive Committee Minutes

Wednesday, February 18, 2026

Commissioners Present: Christine Huber, Dave Cooper, Vito Chiesa

Commissioners Absent:

Staff Present: Dr. Shammy Karim, Jasmine Gutierrez

Meeting was called to order at 12:20 p.m.

1. 2nd Quarter Financial Report as of December 31, 2025- Dr. Karim presented the report. No action was taken.
2. Result Area Report as of December 31, 2025- Dr. Karim presented the report. No action was taken.
3. Presentation of contractor data for quarters 1 and 2- data for all contractors was presented to outline progress for each contractor towards contract requirements. Gutierrez presented the information and outlined trends in data, progress towards scope of work, and goals moving forward.
4. Safe Kids Stanislaus Car Seat Grant- Dr. Karim shared that staff will be bringing the SKS grant for Commission approval for 2025-2026. This grant supports car seats for children. No action was taken.
5. United Way 211 Contract- Dr. Karim shared that the staff would bring the United Way contract for Commission approval for 2026-2027. No action was taken.
6. Childcare Needs Assessment Presentation- Dr. Karim shared that staff from Stanislaus County Office of Education-Child and Family Services will be presenting an update on the recent assessment completed on childcare needs in the county. No action was taken.
7. Building Lease- Dr. Karim shared that the current lease is expiring this month and an amendment will be completed to extend the contract for another year. The owner of the building has shared the possibility of selling the building. No action was taken.
8. Draft Agenda for February 24, 2026- The Commission agenda was presented. No action was taken.
9. Executive Director Report- Dr. Karim shared a staffing update. Dr. Karim shared an update regarding the jacket distribution to elementary schools in partnership with supervisors Grewal and Withrow. Dr. Karim shared that staff are conducting annual site visits in February and reviewing quarters 1& 2 data. Dr. Karim shared information about the upcoming ECE conference that will be held on February 28, 2026. No action was taken.
10. Adjournment at 1:30 p.m.



COMMITTEE ROUTING	
Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

ACTION AGENDA SUMMARY

AGENDA DATE: February 24, 2026

COMMISSION AGENDA #: 7.A

SUBJECT:

Approval to Negotiate and Execute an Agreement with United Way of Stanislaus for 211 and Database Services

BACKGROUND:

The Mission Statement of First 5 Stanislaus is to “promote the importance of the first five years of life and strengthen community partner capacity through collaboration, funding, advocacy, and support to serve young children and their families so that every child in Stanislaus County thrives.” Investment for First 5 is guided by the First 5 Stanislaus Strategic Plan 2024-2029. As part of its strategies, First 5 targets investment in partner organizations to help advance the strategies, goals, and objectives of the Strategic Plan. First 5 funds organizations to implement strategies to support the work identified in the Strategic Plan.

Contracts for community partner organizations may be taken to the Commission sooner than the May proposed budget hearings. Early notification to the contractors of their funding approval, when possible, supports continuity for provision of services from one fiscal year into the next and will assist the organizations for planning purposes. First 5 staff are recommending a one-year contract for United Way of Stanislaus for 211 and database services for funding approval for Fiscal Year 2026-2027. United Way of Stanislaus is currently funded by First 5 Stanislaus and First 5 staff have communicated with staff from United Way of Stanislaus to discuss the recommendation for funding for Fiscal Year 2026-2027.

United Way of Stanislaus operates the 211 program which provides resource referral services within the boundaries of Stanislaus County. In addition, United Way staff assist in the ongoing update of the resource directory located on First 5’s website. No change to the current \$40,000 contract amount for United Way of Stanislaus is recommended for Fiscal Year 2026-2027. The Commission has funded this program for more than 10 years.

The work provided through the 211 program represents a strong linkage to the First 5 Stanislaus Strategic Plan and advances the work of the Commission. If approved, the one-year contract allocation would become part of the Fiscal Year 2026-2027 budget and authorization would be given to the Executive Director to negotiate and execute the contract and contract amendments as needed. Authorization is also requested to work with United Way of Stanislaus to develop a budget up to the amount approved by the Commission and to make technical and budget adjustments as needed.

It is recommended a one-year agreement totaling \$40,000 be approved for Fiscal Year 2026-2027 as well as all staff recommendations.

The Administrative and Finance, Operations, and Executive Committees were informed of this item at their respective meetings on February 9th, February 12th, February 18th.

STAFF RECOMMENDATIONS:

1. Authorize the Executive Director to negotiate and execute an agreement with United Way of Stanislaus to provide 211 and database services for a not to exceed amount of \$40,000 for Fiscal Year 2026-2027.
2. Authorize staff to make the necessary technical and budget adjustments associated with this agreement.

FISCAL IMPACT:

The approved one-year agreement for Fiscal Year 2026-2027 will account for \$40,000 in appropriations in the Fiscal Year 2026-2027 budget.

COMMISSION ACTION:

On motion of Commissioner, _____, Seconded by Commissioner _____

And approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): None _____

Excused or Absent Commissioner(s): None _____

Abstaining: Commissioner(s): None _____

1) X Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: Passed (,)

Attest: _____

Teala Diaz, Confidential Assistant IV



COMMITTEE ROUTING	
Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

ACTION AGENDA SUMMARY

AGENDA DATE: February 25, 2026

COMMISSION AGENDA #: 7.B

SUBJECT:

Approval to Negotiate and Award a Grant to Stanislaus Police Activities League c/o Safe Kids Stanislaus (SKS)

BACKGROUND:

The Mission Statement of First 5 Stanislaus is “Promote the importance of the first five years of life and strengthen community partner capacity through collaboration, funding, advocacy, and support to serve young children and their families so that every child in Stanislaus County thrives.” Investment for First 5 is guided by the First 5 Stanislaus Strategic Plan 2024-2029. As part of its strategies, First 5 targets investment in partner organizations to help advance the strategies, goals, and objectives of the Strategic Plan. First 5 funds organizations to implement strategies to support the work identified in the Strategic Plan.

First 5 staff are recommending a grant to SKS Child Passenger Safety program for funding approval for Fiscal Year 2025-2026. This funding is included in the current year’s fiscal budget. This agreement supports keeping children 0-5 safe in our Stanislaus County. SKS operates the Child Passenger Safety program which ensures the safety of our 0-5 community by verifying that car seats are correctly installed and functioning and replaces those that don't pass inspection with new car seats.

If approved, authorization would be given to the Executive Director to award the grant, including any applicable amendments, as well as to approve appropriations. Funding for this grant is included in the current Fiscal Year 2025-2026 budget.

It is recommended a one-time grant totaling \$25,000 be approved for Fiscal Year 2025-2026 as well as all staff recommendations.

The Administrative and Finance, the Operations, and the Executive Committee were informed of this item at their respective meetings on February 9th, February 12th, February 18th.

STAFF RECOMMENDATIONS:

1. Authorize the Executive Director to issue a one-time grant to SKS to provide car seats for an amount not to exceed \$25,000 for Fiscal Year 2025-2026.
2. Authorize staff to make the necessary technical and budget adjustments associated with this grant.

FISCAL IMPACT:

The approved one-time grant for Fiscal Year 2025-2026 will account for \$25,000 in appropriations in the Fiscal Year 2025-2026 budget.

COMMISSION ACTION:

On motion of Commissioner _____, Seconded by Commissioner _____ and approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) X _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: Passed (,) _____

Attest: _____

Teala Diaz, Confidential Assistant IV



COMMITTEE ROUTING	
Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

ACTION AGENDA SUMMARY

AGENDA DATE: February 24, 2026

COMMISSION AGENDA #: 7.C.

SUBJECT:

Approval to amend existing Lease Agreement with Dana Bosio, Trustee of the Richard Bosio 2012 Revocable Trust for First 5 Stanislaus Office Space for an additional year

BACKGROUND:

First 5 Stanislaus has occupied leased office space located at 930 15th Street in Modesto since December 2014. In anticipation of the current lease agreement expiring on February 28, 2026, staff have worked collaboratively with the landlord to negotiate a one-year lease amendment extending the term from March 1, 2026, through February 28, 2027.

A longer-term extension is uncertain at this time, as the property has been listed for sale by the landlord. The proposed one-year extension will provide staff with sufficient time to evaluate and secure alternative office space options for occupancy beginning March 1, 2027, if necessary.

Staff recommend that the Commission approve a one-year agreement for continued office space at 930 15th Street in Modesto. The revised lease rate will be \$3,286.23 per month, plus utilities, for approximately 3,200 square feet of office space.

The Administrative and Finance Committee, the Operations Committee and the Executive Committee were informed of this at their respective meetings on February 9th, February 12th, and February 18th.

STAFF RECOMMENDATIONS:

1. Authorize the Executive Director to negotiate and execute a one-year agreement for office space at 930 15th Street.

FISCAL IMPACT:

This agreement is projected at an annual cost of \$39,434.76.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____

And approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

- 1) _____ Approved as recommended.
- 2) _____ Denied.
- 3) _____ Approved as amended.

Motion: _____

Attest: _____
Teala Diaz, Confidential Assistant IV