COMMITTEE ROUTING	
Administrative/Finance	☒
Operations	☒
Executive	☒

ACTION AGENDA SUMMARY

AGENDA DATE: October 27, 2026 COMMISSION AGENDA #: 8.C. (PUBLIC HEARING)

SUBJECT:

Public Hearing to Consider Approval of Amendments to the Policies and Procedures Manual and Adoption of the Policies and Procedures Manual

BACKGROUND:

The Children and Families Commission has approved Policies and Procedures Manual to govern Commission and contractor operations. The current manual can be found on the First 5 Stanislaus website on the Commission information page: http://www.first5stan.org/commission.shtm. Staff periodically review the Manual and recommended changes are brought to the Commission for consideration. Changes are recommended for approval to Sections 1-7, 200-207, 400-409, 500-509, 600-605 (See attached).

If Staff recommendations are approved by the Commission, the Policy and Procedure Manual will be updated to reflect the policy revisions as well as other minor, non-substantive modifications such as numbering and formatting as needed.

The Administrative and Financial Committee, Operations Committee, and Executive Committee were updated on the changes at their respective meetings on October 12th, October 15th, October 21st.

STAFF RECOMMENDATIONS:

1. Conduct a public hearing on the recommended revisions to the Policies and Procedures Manual.
2. Adopt the Policies and Procedures Manual changes as presented.
3. Adopt the Policies and Procedures Manual in its entirety.
4. Authorize staff to make changes to the Policies and Procedures Manual and to place the Manual on the First 5 Stanislaus website.

FISCAL IMPACT:

There is no direct fiscal impact associated with this agenda item.

COMMISSION ACTION:

On motion of Commissioner_____, Seconded by Commissioner___ and approved by the following vote:
Ayes: Commissioner(s): _____
Noes: Commissioner(s): _____
Excused or Absent Commissioner(s): _____
Abstaining: Commissioner(s): _____
1) X___ Approved as recommended.
2) _____ Denied.
3) _____ Approved as amended.

Motion:_____

Attest: _____

Teala Diaz, Confidential Assistant IV