



COMMITTEE ROUTING	
Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

## ACTION AGENDA SUMMARY

AGENDA DATE: May 28, 2024

COMMISSION AGENDA #: 7.D. (PUBLIC HEARING)

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### SUBJECT:

Public Hearing to Consider Adoption of the Fiscal Year 2024-2025 Budget, Long Range Financial Plan, and Related Actions

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### BACKGROUND:

State law requires the Children and Families Commission (Commission) to hold a public hearing before adopting a budget for fiscal year operations (July 1<sup>st</sup> to June 30<sup>th</sup>) and a Long-Range Financial Plan. All activities, the strategic plan, the local trust fund, approval and amendment of budget are governed by the 9 member commissioners.

The Fiscal Year 2024 - 2025 budget is an estimated operating plan for the Commission's expected revenue and planned expenditures. The Commission's budget is referenced in the County budget book but is not included as part of the budget itself. The Commission budget appears as a discrete component when included in the Stanislaus County Annual Financial Report. Revenue for the Commission primarily comes from state taxes on tobacco and other tobacco products. This revenue is held in an independent fund with the Treasury Division of the County's Treasurer/Tax Collector.

#### Fiscal Year 2024-2025 Proposed Commission Adopted Budget

The Fiscal Year 2024 - 2025 budget reflects the priorities and strategies of the Commission as finalized through its newest Strategic Plan for 2024-2029. Upon adoption of the proposed budget, Commission staff will move forward to implement the first phase of the Commission's 2024-2029 Strategic Plan Strategies. Funding in the Fiscal Year 2024-2025 budget will support the Commission's strategies to:

- Focus on high-impact strategies
- Prioritize projects that scale up and can reach larger groups of people
- Invest in strengthening integrated systems of care for lasting change
- Focus on prevention and long-term outcomes
- Make data informed decisions
- Address disparities within our community
- Be responsive to community needs
- Promote non-duplicative efforts with the broadest potential collective impact
- Pursue opportunities and leverage funding to strengthen the Commission as a fiscal asset

The proposed operating budget Fiscal 2024 - 2025 includes a revenue budget totaling \$4,450,955 and an expenditure budget of \$4,539,587. Some important elements and assumptions of the Fiscal Year 2024 - 2025 budget include:

- Total budgeted revenues of \$4,450,955, which is an estimated increase of 0.8% (\$37,281) from the previous year's budget.
- Total budgeted expenditures are projected at \$4,539,587 which is an estimated increase of 4.1% (\$180,335) from the previous year's budget.
- Staffing levels remain the same in the 2024-2025 as the previous year's budget, at 4.5 FTEs.

- Total Fiscal Year 2024-2025 one-year contracts are budgeted at \$2,062,760, which is a decrease of 7.3% (\$162,130) from the previous year's budget.
- Exhibit A represents the total contracts for the Commission and Community Services Agency (CSA) for the seven DR-FRC agreements. The Commission portion included in the agreement for one-year totals \$1,499,995. Commission approval is needed for one-year contract extensions. A fourth-year extension to the original three-year contract was requested jointly by CSA and the Commission from the California Department of Social Services while the Commission finalized its 2024-2029 Strategic Plan. The extension was approved on March 5, 2024.
- It is important to note, the Community Services Agency has added an additional \$451,111 to the seven DR/FRC agreements totaling a maximum contract award of \$2,851,106. The additional funding is a supplemental federal grant as part of the American Rescue Plan Act (ARPA) for Community-Based Child Abuse Prevention (CBCAP). This funding's purpose is to provide concrete support (CS) for children between 0-18 and their families.

<b>Exhibit A - DR-FRC Joint Program Contracts</b>					
<b>DR FRC Contracts FY 24-25</b>	<b>Area</b>	<b>First 5 Share FY 24-25</b>	<b>CSA DR/AC FY 24-25</b>	<b>CSA AARPA - CS FY 24-25</b>	<b>Total Award FY 24-25</b>
Aspiranet	Turlock	\$174,872	\$113,294	\$58,644	\$346,810
Center For Human Services	Westside	\$278,273	\$71,060	\$36,089	\$385,422
Center For Human Services	Ceres	\$165,769	\$95,708	\$49,622	\$311,099
Parent Resource Center	Central Modesto/Salida	\$342,113	\$242,627	\$121,800	\$706,540
Sierra Vista Child & Family Services	North Modesto	\$225,406	\$246,523	\$121,800	\$593,729
Sierra Vista Child & Family Services	Hughson	\$149,952	\$55,042	\$27,067	\$232,061
Center For Human Services	Oakdale/Riverbank	\$163,610	\$75,746	\$36,089	\$275,445
<b>TOTALS:</b>		<b>\$1,499,995</b>	<b>\$900,000</b>	<b>\$451,111</b>	<b>\$2,851,106</b>

- Commission approval is needed for one-year contracts listed in Exhibit B, totaling \$48,500.

### **Exhibit B.**

<b>Exhibit B - One Year Contracts</b>		
<b>Name of Organization</b>	<b>Program</b>	<b>Proposed Amount</b>
PRC (PlanetBaby! TA)	Facilitator Training and Technical Assistance	\$12,500
Tides Center	Abriendo Puertas Facilitator Training	\$36,000
<b>TOTALS:</b>		<b>\$48,500</b>

- Exhibit C represents funding included in the budget for three one-year contracts totaling \$514,265. These contracts were approved by the Commission previously and do not need further action.

### **Exhibit C.**

<b>Exhibit C - Previously Approved Contracts for Budget Inclusion</b>			
<b>Name of Organization</b>	<b>Program</b>	<b>Contract Amount</b>	<b>Approval Date</b>
Stanislaus County of Education	Healthy Starts	\$449,265	2/28/2024
United Way of Stanislaus	211 Project	\$40,000	1/23/2024
Brown Armstrong Accountancy	Financial Audit Services	\$25,000	1/23/2024
<b>TOTALS:</b>		<b>\$514,265</b>	

The Commission is required to complete and submit a Long-Range Financial Plan. The Long-Range Financial Plan includes the actual financial data for two previous fiscal years, the current year adopted budget, the proposed budget for Fiscal Year 2024-2025, and five future years of projections, Fiscal Years 2025-2026 through 2029-2030. The plan is subject to change upon approval of the Commission as needed. The Fiscal Year 2024-2025 Budget and the Long-Range Financial Plan are attached.

The Administrative and Financial Committee, Operations, and Executive Committee heard this item at their respective meetings on May 13<sup>th</sup>, May 16<sup>th</sup>, and May 22<sup>nd</sup>.

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**STAFF RECOMMENDATIONS:**

1. Accept the Fiscal Year 2024-2025 Budget of \$4,539,587 from the Executive Director.
2. Conduct a public hearing to consider the Fiscal Year 2024-2025 Budget and Long-Range Financial Plan Fiscal Years 2025-2026 through 2029-2030.
3. Direct, approve, and adopt any changes the Commissioners choose to make to the Fiscal Year 2024-2025 Budget
4. Authorize the Executive Director or designee to make necessary technical adjustments to implement the approved Fiscal Year 2024-2025 Budget.
5. Authorize staff to submit the proposed budget for appropriate inclusion in County budget documents and financial system.
6. Adopt the financial projections for Fiscal Years 2025-2026 through 2029-2030 as the Commission’s Long-Range Financial Plan.
7. Authorize the Executive Director or designee to negotiate and execute one-year agreements with vendors not to exceed amounts as detailed in Exhibits A & B. (During the May 28<sup>th</sup>, 2024, Commission meeting, there will be multiple motions to authorize the negotiations and execution of contracts to avoid potential conflicts of interest for Commission members).

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**FISCAL IMPACT:**

The Fiscal Year 2024-2025 Budget contains projected revenues of \$4,450,955, projected expenses of \$4,539,487, and a projected Use of Fund Balance of \$88,632. The projected Fiscal Year 2024-2025 ending fund balance is approximately \$15.1 million.

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**COMMISSION ACTION:**

On motion of Commissioner \_\_\_\_\_; Seconded by Commissioner \_\_\_\_\_  
and approved by the following vote:

Ayes: Commissioner(s): \_\_\_\_\_

Noes: Commissioner(s): \_\_\_\_\_

Excused or Absent Commissioner(s): \_\_\_\_\_

Abstaining: Commissioner(s): \_\_\_\_\_

- 1) \_\_\_\_\_ Approved as recommended.
- 2) \_\_\_\_\_ Denied.
- 3) \_\_\_\_\_ Approved as amended.

Motion: \_\_\_\_\_

Attest: \_\_\_\_\_  
Sonia Ramirez, Confidential Assistant IV