



**FIRST 5
STANISLAUS**

Commission Meeting
May 24, 2022, 4:00 pm

Location:
Stanislaus County Office of Education
Board Room
1100 H Street
Modesto, CA 95354



Commission Meeting Notice

Tuesday, May 24, 2022, 4:00 PM
Stanislaus County Office of Education, Board Room
1100 H Street, Modesto, CA 95354

MEMBERS:

Vicki Bauman
School Representative

Ignacio Cantu, Jr.
Community Representative

Vito Chiesa
County Supervisor

David Cooper
Chair
Community Representative

Daniel Diep, M.D.
Community Representative

Christine Huber
Community Services Agency

Mary Ann Lilly-Tengowski
Vice Chair
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Community Representative

Julie Vaishampayan, M.D.
Public Health Officer

The Stanislaus County Children and Families Commission welcomes you to its meetings which are ordinarily held on the fourth Tuesday of most months. Your interest is encouraged and appreciated. The agenda is divided into multiple sections including:

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public either at the beginning of the regular agenda and any off-agenda matters before the Commission for consideration. However, California law prohibits the Commission from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Commission. Any member of the public wishing to address the Commission during the "Public Comment" period shall be permitted to be heard once for up to 5 minutes. If you would like to provide a written comment, please email your comment to First5Stan@stancounty.com by 4:00 p.m. on Monday, the day before the meeting, and include the Agenda Item Number or Public Comment Period in the subject line of the email. Your written comment will be distributed to the Commission and kept on file as part of the official record of the Commission meeting.

CONSENT CALENDAR: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss a consent item, please notify Commission staff prior to the beginning of the meeting or you may speak about the item during the Public Comment Period.

DISCUSSION ITEMS: These items will be individually discussed with opportunity for public comment.

PUBLIC HEARINGS: These items may be required by legislation or code and are opportunities to gather public feedback.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium when the Commission Chairperson announces public comment will be received on that specific agenda item. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission sets a different period of time.



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Public Health Officer

COMMISSION AGENDAS AND MINUTES: Commission agendas, minutes, and copies of items to be considered by the Children and Families Commission, are typically posted on the Internet on Friday afternoons preceding a Tuesday meeting at the following website: www.first5stan.org.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Commission office at 930 15th Street, Modesto, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website: www.first5stan.org.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Stanislaus County Children & Families Commission meetings are conducted in English and translation to other languages is not provided unless the Commission is notified 72 hours in advance that an interpreter is necessary. Please contact Administration at (209) 558-6218 should you need a translator for this meeting.

Las juntas de la Comisión para Niños y Familias son dirigidas en Ingles y no hay traducción disponible a menos que la Comisión sea notificada con 72 horas por avanzado. Si necesita traducción, por favor contacte a la Comisión al (209) 558-6218. (Por favor tome nota, el mensaje es en Ingles, pero se le asistirá en Español cuando lo pida.)

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Commission at (209) 558-6218. Notification 72 hours prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting.

RECUSALS: California Government Code Section 87100 states that "no public official at any level of state or local government may make, participate in making or in any way use or attempt to use his/her official position to influence governmental decision in which he/she knows or has reason to know he/she has a disqualifying conflict of interest." Likewise, California Government Code section 1090 provides that certain government officials and employees "...shall not be financially interested in any contract made by them in their official capacity."

These sections of law permit the Stanislaus County Children and Families Commission to execute contracts so long as the Commissioner(s) with the conflict recuses himself or herself from making, participating in making, or in any way attempting to use his or her official position to influence a decision on the contract.



COMMISSION MEETING AGENDA

Tuesday, May 24, 2022, 4:00 PM
Stanislaus County Office of Education – Board Room
1100 H Street, Modesto, CA

1. Welcome & Introductions
2. Pledge of Allegiance
3. Announcement of Recusals¹
4. Presentation
5. Public Comment Period (Limit of 5 minutes per person)
6. Consent Calendar
 - A. Miscellaneous
 1. Approval of the April 26, 2022 Commission Meeting Minutes
 2. Approval of the May 9, 2022, Administrative Committee Meeting Minutes
 - a. Result Area Contract Report as of March 31, 2022
7. Public Hearings
 - A. Public Hearing to Consider Adoption of the Fiscal Year 2022-2023 Budget, Long Range Financial Plan, and Related Actions
8. Correspondence
9. Commissioner Reports
10. Staff Reports

¹ Commissioners may publicly announce the item(s) or recommendation(s) from which he/she will recuse himself/herself due to an actual or perceived conflict of interest. The Commissioner will excuse himself or herself from the meeting and leave the meeting when the specific agenda item comes up for discussion and voting.



**STANISLAUS COUNTY
CHILDREN & FAMILIES COMMISSION
MEETING MINUTES
Tuesday, April 26, 2022
Salida Public Library – Community Room
4835 Sisk Road, Salida, CA**

Commissioners Present: Ignacio Cantu, Jr., David Cooper (Chair), Vito Chiesa, Dr. Daniel Diep, Mary Ann Lilly-Tengowski (Vice Chair), Nelly Paredes-Walsborn, Dr. Julie Vaishampayan

Commissioners Absent: Vicki Bauman

Staff Present: David Jones, Stephanie Loomis, Victoria Ven, Angela Cobb

1. Chair Cooper called the meeting to order at 4:02 p.m. Attendees introduced themselves.
2. Pledge of Allegiance was conducted.
3. Announcement of Commissioner Recusals – It was stated Commissioner Cantu would be recusing himself from a part of agenda item 8.A.
4. An update and presentation on First 5 California IMPACT funding was presented by Stephanie Aguilar from Yosemite Community College District and cohort participants Karen Favela and Alis Odesho.

Commissioner Diep joined the meeting at 4:20 p.m.

Commissioner Cantu joined the meeting at 4:23 p.m.

5. Public Comment Period (Limit of 5 minutes per person) – None
6. Consent Calendar
Chiesa/Vaishampayan (7,0) approved the Consent Calendar.
 - A. Miscellaneous
 1. Approval of the February 22, 2022 Commission Meeting Minutes
 2. Approval of the April 11, 2022, Administrative Committee Meeting Minutes
 3. Approval of the April 14, 2022, Operations Committee Meeting Minutes
 4. Approval of the April 20, 2022, Executive Committee Meeting Minutes
 - a. 2nd Quarter Financial Report Fiscal Year 2021-2022
 - b. Result Area Contract Report as of February 28, 2022
 5. Approval to Accept \$100,000 Grant Award from Sunlight Giving
7. Discussion - None

8. Public Hearing
 - A. Conducted a public hearing to consider approval of one year agreements. The first motion Chiesa/Paredes-Walsborn (7,0) was to approve staff recommendations 1,2,3,5,6,7,8. Commissioner Cantu then recused himself and left the meeting room following the first vote. The second motion was Chiesa/Lilly-Tengowski (6,0) to approve staff recommendation 4. After completion of this vote, Commissioner Cantu returned to the meeting room.
 - B. Paredes-Walsborn/Diep (7,0) conducted a public hearing on the First 5 California 2020-2021 Annual Report and accepted the First 5 California 2020-2021 Annual Report.
9. Correspondence – None
10. Commissioner Reports – None
11. Staff Reports
 - A. Executive Director Report - Jones reported on the resignation of Commissioner Mandy Sharp and the next steps for reappointment of her position. First 5 signed on to a letter of support for an expansion of the State Diaper Bank pilot project which would include Stanislaus County. First 5 staff participated in the State Association’s virtual legislative day on April 19. First 5 California appointed Jackie Wong as the new Executive Director. First 5 Association is recruiting for a new Executive Director. Glen Price Group is recommending postponing production of the State of Children 0-5 Report due to lack of available American Community Survey data. There was a local QCC team building day that was very well received. The ECE conference in February was attended by about 125 people and focused on inclusive practices, dual language learning and more. The next ECE conference will be May 14 in Ceres. There was a March 2 convening for all partner organization parenting facilitators covering facilitating inclusive spaces and emotional intelligence that was very well received. As a result of feedback from attendees at the convening, a special Q&A session took place on March 30 with trainers from Abriendo Puertas and Nurturing Parenting. Keristofer Seryani is the new CEO for United Way Stanislaus. The Home Visiting Coordination project is beginning to wind down and the contract will end on June 30, 2022. A new RFP is expected from First 5 California in the fall for Home Visiting. First 5 Stanislaus is participating in planning for an upcoming grant from First 5 California for refugee family support. First 5 Fresno is leading the effort to create a regional grant application in which First 5 Stanislaus and other Stanislaus organizations serving refugees might participate. The County is moving forward to implement a new cloud-based financial system that will impact all County departments and First 5. The Stanislaus County Opioid Coalition is presenting a town hall meeting on May 3 from 6:30 – 8:30 p.m. at the State Theatre in Modesto called “Fentanyl in our Community: What can we do?”
12. The Commission meeting adjourned at 5:20 p.m. into Closed Session – Public Employee Evaluation, Title: Executive Director, Government Code: 54957(b). No reportable action was taken.
13. Adjournment at 5:40 p.m.



930 15th Street
Modesto, CA 95354
Office: 209.558.6218 Fax: 209.558.6225

Administrative/Financial Committee Minutes

Monday, May 9, 2022

MEMBERS:

Vicki Bauman
School Representative

Ignacio Cantu, Jr.
Community Representative

Vito Chiesa
County Supervisor

David Cooper
Chair
Community Representative

Daniel Diep, M.D.
Community Representative

Christine Huber
Community Services Agency

Mary Ann Lilly-Tengowski
Vice Chair
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Community Representative

Julie Vaishampayan, M.D.
Public Health Officer

David T. Jones
Executive Director

Commissioners Present: Christine Huber, Mary Ann Lilly-Tengowski, Nelly Paredes-Walsborn

Commissioners Absent: Vicki Bauman,

Staff Present: David Jones, Veronica Ascencio, Stephanie Loomis, Victoria Ven

Meeting was called to order at 12:05 p.m.

1. Result Area Fiscal Report as of March 31, 2022 – Ascencio presented the report, and no action was taken.
3. Policy and Procedures Manual Update – Jones updated the Commissioners on the upcoming Policy and Procedures Manual update, and no action was taken.
4. First 5 Stanislaus Legislative Agenda – Jones updated the Commissioners on the proposed Legislative Agenda, and no action was taken.
5. Fiscal Year 2022-2023 Budget and Long-range Financial Model - Jones updated Commissioners on the upcoming budget to be presented to the Commission, and no action was taken.
6. Draft agenda for May 24, 2022, Commission Meeting – Jones presented the draft agenda, and no action was taken.
7. Executive Director Report – No report.
8. Adjournment at 12:46 p.m.

**First 5 Stanislaus
Result Area Contract Report
YTD as of 3/31/22**

	<i>Budget</i>	<i>Actual Expenditures</i>	<i>Remaining Budget</i>	<i>% Actual to Budget</i>
RESULT AREA 1: Improved Family Functioning (Family Support, Education, and Services)				
General Family Support				
<i>211/Family Resource Centers; CBO - Non-Profit; County Office of Ed-School District</i>				
United Way (211 Project)	\$ 20,000	\$ 5,822	\$ 14,178	29%
Family Resource Centers:				
Center for Human Svcs (Ceres FRC)	\$ 165,769	\$ 92,640	\$ 73,129	56%
Sierra Vista Children and Fam. Svcs (Hughson FRC)	\$ 149,952	\$ 92,964	\$ 56,988	62%
Sierra Vista Children and Fam. Svcs (N. Modesto/Salida FRC)	\$ 225,406	\$ 144,905	\$ 80,501	64%
Center for Human Svcs (Oakdale/Riverbank FRC)	\$ 163,610	\$ 112,450	\$ 51,160	69%
Parent Resource Center (Central Modesto FRC)	\$ 342,113	\$ 169,863	\$ 172,250	50%
Aspiranet (Turlock FRC)	\$ 174,872	\$ 106,777	\$ 68,095	61%
Center for Human Svcs (Westside FRC)	\$ 278,273	\$ 166,129	\$ 112,144	60%
Sierra Vista Children and Fam. Svcs (The Bridge)	\$ 150,000	\$ 42,100	\$ 107,900	28%
West Modesto Community Collab. (PlanetBaby! Site)	\$ 25,920	\$ 4,595	\$ 21,325	18%
SCOE (Healthy Start)	\$ 498,398	\$ 99,080	\$ 399,318	20%
Total Area 1:	\$ 2,194,313	\$ 1,037,325	\$ 1,156,988	47%
RESULT AREA 2: Improved Child Development (Child Development Services)				
Quality Early Learning Support				
<i>First 5 County Commission</i>				
Early Care and Education Conference	\$ 12,000	\$ 554.39	\$ 11,446	5%
Total Area 2:	\$ 12,000	\$ 554	\$ 11,446	5%
RESULT AREA 4: Improved Systems of Care				
System Building				
<i>CBO/non-profit, Other Private/For Profit</i>				
Stanislaus Community Foundation (Cradle to Career)	\$ 21,346	\$ 8,805	\$ 12,542	41%
Tides Center (Abriendo Purertas)	\$ 54,417	\$ 54,417.00	\$ -	100%
Parent Resource Center (PlanetBaby! Technical Assistance)	\$ 12,500	\$ 4,040.50	\$ 8,460	32%
Nancy Fisher (High Risk Maternal Systems Impr. Svcs)	\$ 10,000	\$ 1,000.00	\$ 9,000	10%
Total Area 4:	\$ 98,263	\$ 68,262	\$ 30,001	69%
Result Area Total	\$ 2,304,576	\$ 1,106,142	\$ 1,198,435	
ADJUSTED PROGRAM CONTRACT EXPENDITURES*				
	\$ 2,292,576	\$ 1,105,587	\$ 1,186,989	48%

* Adjusted Program Contract Expenditures does not include ECE Conference Costs



COMMITTEE ROUTING	
Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input type="checkbox"/>
Executive	<input type="checkbox"/>

ACTION AGENDA SUMMARY

AGENDA DATE: May 24, 2022

COMMISSION AGENDA #: 7.A. (PUBLIC HEARING)

SUBJECT:

Public Hearing to Consider Adoption of the Fiscal Year 2022-2023 Budget, Long Range Financial Plan, and Related Actions

BACKGROUND:

The Stanislaus County Children and Families Commission (First 5 Stanislaus) is an agency of County government. The Commission governs First 5 and has independent authority for the strategic plan, the local trust fund which holds First 5 funding, and to approve and amend the budget. The Fiscal Year 2022-2023 Budget is an estimated operating plan for the funds received by First 5 Stanislaus. The First 5 Stanislaus budget is referenced in the County budget book but is not included as part of the budget itself. Revenue for First 5 Stanislaus primarily comes from State taxes on tobacco and other smaller funding sources. This revenue is held in an independent account with the County's Treasurer Tax Collector. The First 5 Stanislaus Budget appears as a discrete component when included in the Stanislaus County Comprehensive Annual Financial Report.

The Fiscal Year 2022-2023 Budget recommended to the Commission reflects the priorities and strategies of the Commission as finalized through the Strategic Plan for 2019-2024. First 5 staff and its partner organizations continue to move forward with initiation, development and integration of the Strategic Plan strategies. Funding in the Fiscal Year 2022-2023 Budget would allow continued development of those priorities and supports Commission strategies to:

- Align and secure funding
- Establish a comprehensive parenting program
- Establish a resource/referral hub/network
- Build capacity for individuals/organizations serving young children
- Scale integrated early childhood reading access, strategies and support
- Serve as an advocate/voice for children and families
- Coordinate data alignment and outcome monitoring among organizations serving children
- Facilitate systems improvement to better serve children and families
- Implement administrative and fiscal strategies

Some important elements and assumptions of the Fiscal Year 2022-2023 Budget and Long Range Financial Plan include:

- Total budgeted revenues are projected at \$4,889,307, which is an estimated decrease of 1% (\$46,441) from the 2021-2022 budget. Staff used the most current State Prop 10 revenue projections of \$4,721,807 from May 2021 as the basis for the revenue budget. Projected revenue for interest income of \$67,500 was used as well as \$100,000 from a funding commitment from Sunlight Giving. Fund balance is projected to end at approximately \$11.7 million.
- Total budgeted expenses are projected at \$4,584,280 which is an estimated decrease of 6% (\$311,346) from the 2021-2022 budget. For the 2022-2023 budget, a \$500,000 Contract Adjustments/Contingency account has been established. No funds will be spent from the Contract Adjustments/Contingency account without the approval of the Commission. Total administrative costs are projected to be below the 15% maximum

established by the Commission. Future Commission spending as presented in the Long Range Financial Plan will continue to reflect a focus on alignment of investment with the Strategic Plan.

- Staffing levels remain the same in the 2022-2023 budget with five positions (four full-time and one part-time). The scope and function of staff positions will be evaluated during Fiscal Year 2022-2023 for appropriateness in supporting operations and implementation of the Strategic Plan.
- Total Fiscal Year 2022-2023 service provider contracts are budgeted at \$2,547,813, which is a decrease of 10% (\$295,585) from the 2021-2022 budget. This decrease reflects a slightly lower investment in the Healthy Start contract as a result in the reduction in Healthy Start sites from ten to eight. The primary factor for the decrease was the reduction in funding for grant projects.
- \$11,040 is included in the budget for Hudson Henderson & Company, Inc., to perform the annual outside audit. This will be for audit of Fiscal Year 2021-2022. The Commission took action at their February 22, 2022, meeting to approve a three-year contract with Hudson Henderson & Company, Inc. and no additional action is needed on this contract by the Commission.
- The Commission took action at their April 26, 2022, meeting to approve four one-year Agreements for partner organizations for Fiscal Year 2022-2023 which were United Way of Stanislaus (211), Sierra Vista Child & Family Services (The Bridge), Stanislaus County of Education (Healthy Starts) and Stanislaus Multi-Cultural Health Coalition/West Modesto King Kennedy Neighborhood Collaborative (PlanetBaby! site). These four contracts totaling \$667,818 appear in the 2022-2023 budget, and no additional action is needed on those contracts by the Commission.
- The seven DR FRC agreements totaling \$1,499,995 are being presented to the Commission for approval as part of the 2022-2023 budget. Individual contracts approved by the Commission are estimates and are not to exceed the approved funding amounts as shown in Exhibit A for the First 5 share. Total contract award amounts are not to exceed the maximum value as shown in Exhibit A which consists of the First 5 and Community Services Agency (CSA) funding combined. These are three-party agreements between CSA, First 5 Stanislaus, and the contractor. Contractors were selected through a request for proposal process for Differential Response Family Resource Centers. The agencies identified in Exhibit A were the successful proposers in the specified geographical areas under Request for Proposal (RFP) #20-38-SD. The seven identified contracts will correspond to seven service regions which cover Stanislaus County. Work performed by contractors will be in accordance with a specific scope of services for First 5 and CSA which resulted from an extensive joint planning process between the organizations. The funding and the scope of work has been coordinated for maximum community impact and for First 5 services to align with its Strategic Plan.

The DR FRC contractors are shown in detail in Exhibit A. Commissioners will only be voting on the First 5 share of funding that is recommended for Fiscal Year 2022-2023. Total First 5 funding for these contractors for Fiscal Year 2022-2023 would not exceed \$1,499,995. These contracts were previously approved for a one-year period of funding as part of the Commission's Fiscal Year 2021-2022 budget and are now being considered for their second one-year period of time with the option to renew for an additional year three. The intention of the agreements is to be for three-years, using the renewal option, barring any issues that might arise. If the option to renew is executed for these agreements, the renewal costs for year three would be identical to the contract rates as shown in Exhibit A, with total First 5 costs not to exceed \$1,499,995. If all three years of the contract are executed, that would be a total commitment of \$4,499,985 of First 5 Stanislaus funds. Because they are one-year agreements, funding approval for the First 5 share will come back to the Commission next fiscal year for action on the remaining renewal option. CSA is allocating \$900,000 for their portion of the one-year agreements and they will be taking their share of funding for annual approval to the Stanislaus County Board of Supervisors on an annual basis.

Exhibit A.

FY 2022-2023 Partner Contract Schedule			
		First 5 Share	Total Award
Agency	Program Name	FY 22-23	FY 22-23
Aspiranet	Turlock Family Resource Center	\$ 174,872	\$ 288,166
Center for Human Services	Ceres Partnership for Healthy Children	\$ 165,769	\$ 261,477
Center for Human Services	Oakdale Family Resource Center	\$ 163,610	\$ 239,356
Center for Human Services	Westside Family Resource Center	\$ 278,273	\$ 349,333
Parent Resource Center	Parent Resource Center (Central Modesto)	\$ 342,113	\$ 584,740
Sierra Vista Child & Family Services	Hughson Family Resource Center	\$ 149,952	\$ 204,994
Sierra Vista Child & Family Services	North Modesto Family Resource Center	\$ 225,406	\$ 471,929
Total		\$ 1,499,995	\$ 2,399,995

- Funding of \$380,000 is also recommended to support new grant or funding opportunities for projects such as: innovation grants; parent café pilots; an Empire Pool/Regional Water Safety Training Center pilot. These funds are included in the Fiscal Year 2022-2023 budget and the individual projects would be brought back to the Commission for approval before funding is used.
- Funding of \$131,380 is included in the budget for contracts and service purchase orders to support various projects which align with the Strategic Plan:

Contracts: All dollar amounts that follow are not-to-exceed amounts. Funding of up to:

- \$4,800 for Benevate, Inc., for ongoing support and access to the Neighborly Software product to be used as a web-based data reporting portal for First 5 partner organizations. This application will streamline and standardize data reporting;
- \$11,580 for Be Strong Families to provide training services to support continued fidelity of the Parent Café program at DR FRCs as part of their scope of work in their agreements. Parent Cafés are one of the approved parenting programs in the scope of services;
- \$5,000 for Camille Mays to continue to provide facilitation of parenting education facilitator convenings. This project advances the First 5 Strategic Plan goal of capacity building;
- \$10,000 for Nancy Fisher to continue facilitation of First 5 priorities around the subject of systems-level, high-risk maternal supportive services and home visiting services in the community. This project advances the First 5 Strategic Plan goal of systems-level improvement of services;
- \$12,500 for Parent Resource Center to provide facilitation and technical assistance for PlanetBaby! facilitators. This project advances the First 5 Strategic Plan goal of capacity building;
- \$20,000 for RT Productions for video production of community education videos in English and Spanish that will be used for the PlanetBaby! support groups and The Family Network;
- \$20,000 for Takapa Media, Inc. to provide marketing and promotional services to support First 5 projects and activities;
- \$36,000 for training and materials to support continued fidelity of the Abriendo Puertas/Opening Doors parenting program at DR FRCs as part of their scope of work in their agreements; Abriendo Puertas/Opening Doors is one of the approved parenting programs in the scope of services; Training will also be made available to the Healthy Start FRC sites.

Service Purchase Orders: All dollar amounts that follow are not-to-exceed amounts. Funding of up to:

- \$7,000 for United Way of Stanislaus to perform database maintenance work for the First 5 web-based resource directory implemented on the First 5 website. This scope of work would also provide the opportunity for First 5 and United Way to share database information with each other to enhance the 0-5 resources available online for the community through both organizations;

- \$4,500 for Vanessa Audelo to provide training services to support continued fidelity of the Nurturing Parenting program at DR FRCs as part of their scope of work in their agreements. Nurturing Parenting is one of the approved parenting programs in the scope of services.

Exhibit B.

FY 2022-2023 Service Purchase Orders/Contracts			
			Not to Exceed Amount
Vendor Name	Project	Type of Agreement	FY 22-23
Benevate, Inc. - Neighborly	Cloud-based Data Reporting Service	Contract	\$ 4,800
Be Strong Families	Parent Café Training	Contract	\$ 11,580
Camille Mays	Facilitation/Training	Contract	\$ 5,000
Nancy Fisher	High-Risk Maternal Supportive Services/Home Visiting	Contract	\$ 10,000
Parent Resource Center	PlanetBaby! Facilitation	Contract	\$ 12,500
RT Productions	Education Video Production	Contract	\$ 20,000
Takapa Media, Inc.	Media Communications	Contract	\$ 20,000
Tides Center - Abriendo Puertas/Opening Doors	Parenting Training & Materials	Contract	\$ 36,000
United Way of Stanislaus	Resource Database Maintenance	Service Purchase Order	\$ 7,000
Vanessa Audelo	Nurturing Parenting Training	Service Purchase Order	\$ 4,500
Totals			\$ 131,380

- Additional items in the Fiscal Year 2022-2023 budget include support for projects such as PlanetBaby!, the prenatal to age 1 support-groups; The Family Network, which is an online comprehensive resource destination for parenting tips, video resources, articles, events calendar and other resources; creation of materials for community education and promotion of positive parenting messages; funding to support conversion to an online-based customer survey tool for First 5 partners; community capacity building work; funded partner trainings, and more. Project service purchase orders and contracts would be brought to the Commission for future approval as needed.
- Total funding of \$23,500 will be allocated for English and Spanish Early Care and Education (ECE) trainings. \$5,000 for materials is budgeted to continue support of the Nurturing Parenting program at DR FRCs as part of their scope of work in their agreements. Nurturing Parenting is one of the approved parenting programs in the scope of services. \$7,500 is budgeted to support Creative Curriculum training for First 5 funded partners. Creative Curriculum is a standardized early learning curriculum used by the DR FRCs. \$35,000 is budgeted to enhance the First 5 kits for new parents distributed in the community. \$20,000 is budgeted to support community capacity building.
- The Fiscal Year 2022-2023 budget shows a projected addition of \$305,027 to fund balance at the fiscal year end. The ending fund balance is projected at \$11.7 million.
- Additional assumptions for the 2022-2023 budget are included in the attached Budget Assumption Worksheet.

Long Range Financial Plan

The Long Range Financial Plan is submitted annually to the State and is an important planning document and fiscal tool for the Commission.

Some important elements and assumptions of the Long Range Financial Plan include:

- The Plan is a working document and is to guide long-range planning.
- The May 2021 State Department of Finance/First 5 California revenue projections for Stanislaus County have been used in the Long Range Financial Plan for the years they were available (2022-2023 through

2025-2026). First 5 Stanislaus revenue assumptions were used for 2026-2027 and 2027-2028 assuming a 2.9% decline.

- The Plan assume implementation of the tobacco flavors ban currently set to take effect in late 2022.
- The Plan continues to highlight long-term projected revenue declines.
- The Plan assumes contractors will spend 100% of their allocations in 2022-2023.
- The Plan reflects a minimum reserve of at least six months of budgeted revenue per Commission policy.

The Long Range Financial Plan will be monitored throughout the year. The plan is subject to change upon approval of the Commission as needed.

The Administrative and Financial Committee heard this item at their May 9th meeting.

STAFF RECOMMENDATIONS:

1. Accept the Fiscal Year 2022-2023 Budget from staff.
2. Conduct a public hearing to consider the Fiscal Year 2022-2023 Budget and Long Range Financial Plan.
3. Direct and approve any changes the Commissioners choose to make to the Fiscal Year 2022-2023 Budget and adopt the Fiscal Year 2022-2023 budget.
4. Authorize the Commission Chair or designee to make necessary technical adjustments to implement the approved Fiscal Year 2022-2023 Budget.
5. Authorize staff to submit the proposed budget for appropriate inclusion in County budget and financial systems.
6. Adopt the financial projections for Fiscal Years 2023-2024 through 2027-2028 as the Commission's Long Range Financial Plan.
7. Authorize staff to work with vendors to develop budgets up to the contract amounts specified in Exhibit A.
8. Authorize staff to work with vendors to develop budgets up to the contract amounts specified in Exhibit B. (Exhibit A and Exhibit B voted on separately.)
9. Authorize the Commission Chair or designee to negotiate and execute one-year renewal agreements not to exceed amounts as detailed in Exhibit A, with a renewal option for year three.
10. Authorize the Commission Chair or designee to negotiate and execute service purchase orders or agreements not to exceed amounts as detailed in Exhibit B.

FISCAL IMPACT:

The Fiscal Year 2022-2023 Budget contains projected expenses of \$4,584,280 with projected revenues of \$4,889,307 and a \$305,027 projected addition to fund balance. The projected Fiscal Year 2022-2023 ending fund balance is approximately \$11.7 million. Agreements and/or addendums between First 5 Stanislaus and program operators will be executed before funds are disbursed to program operators.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____
and approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3)_____ Approved as amended.

Motion:_____

Attest: _____
Stephanie Loomis – Staff Services Coordinator

STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION

Fiscal Year 2022/2023 Budget &

LONG RANGE FINANCIAL PLAN - FY 2022/2023 through FY 2027/2028

	Actual FY 19/20	Actual FY 20/21	FY 21/22 Adopted Budget	FY 22/23 Budget	FY 23/24 Projection	FY 24/25 Projection	FY 25/26 Projection	FY 26/27 Projection	FY 27/28 Projection
REVENUE									
<i>Prop. 10 Tobacco Tax Revenue based on State Projections</i>									
Interest	\$ 256,739	\$ 20,615	\$ 80,000	\$ 67,500	\$ 66,825	\$ 66,157	\$ 65,495	\$ 64,840	\$ 64,192
Other State Revenue	\$ -	\$ 11,990	\$ 48,325	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tobacco Tax (Prop 10)	\$ 4,991,425	\$ 5,252,998	\$ 4,707,423	\$ 4,721,807	\$ 4,240,160	\$ 4,018,167	\$ 3,848,661	\$ 3,737,050	\$ 3,628,675
Other/Misc. Revenue	\$ 266,159	\$ 376,111	\$ 100,000	\$ 100,000	100,000	\$ 100,000	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 5,514,322	\$ 5,661,714	\$ 4,935,748	\$ 4,889,307	\$ 4,406,985	\$ 4,184,324	\$ 3,914,156	\$ 3,801,889	\$ 3,692,867
EXPENDITURES									
Program									
Result Area Contracts	\$ 3,126,324	\$ 2,659,441	\$ 2,843,398	\$ 2,547,813	\$ 2,400,000	\$ 2,515,000	\$ 2,635,750	\$ 2,762,538	\$ 2,895,664
Contract Adjustments (Contingency)	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Salaries & Benefits	\$ 228,994	\$ 263,357	\$ 262,385	\$ 243,155	\$ 263,540	\$ 276,190	\$ 288,903	\$ 302,203	\$ 316,119
Services & Supplies	\$ 137,566	\$ 431,498	\$ 620,605	\$ 586,428	\$ 301,385	\$ 317,962	\$ 335,449	\$ 345,513	\$ 355,878
Total Expenditures - Program	\$ 3,492,884	\$ 3,354,297	\$ 4,226,387	\$ 3,877,396	\$ 3,464,925	\$ 3,209,152	\$ 3,360,102	\$ 3,510,254	\$ 3,667,661
Evaluation									
Salaries & Benefits	\$ 3,022	\$ 13,453	\$ 14,184	\$ 13,895	\$ 15,059	\$ 15,782	\$ 16,509	\$ 17,269	\$ 18,064
Services & Supplies	\$ 2,189	\$ 4,011	\$ 27,468	\$ 28,281	\$ 17,222	\$ 18,169	\$ 19,169	\$ 19,744	\$ 20,336
Total Expenditures - Evaluation	\$ 5,211	\$ 17,464	\$ 41,651	\$ 42,176	\$ 32,281	\$ 33,952	\$ 35,677	\$ 37,012	\$ 38,400
Administration									
Salaries & Benefits	\$ 317,976	\$ 316,079	\$ 432,580	\$ 437,676	\$ 474,371	\$ 497,142	\$ 520,025	\$ 543,965	\$ 569,013
Services & Supplies	\$ 62,284	\$ 67,762	\$ 195,007	\$ 227,032	\$ 542,494	\$ 572,331	\$ 603,809	\$ 621,923	\$ 640,581
Total Expenditures - Administration	\$ 380,259	\$ 383,841	\$ 627,588	\$ 664,708	\$ 1,016,865	\$ 1,069,473	\$ 1,123,834	\$ 1,165,888	\$ 1,209,594
Total Expenditures	\$ 3,878,355	\$ 3,755,602	\$ 4,895,626	\$ 4,584,280	\$ 4,514,071	\$ 4,312,576	\$ 4,519,613	\$ 4,713,154	\$ 4,915,655
NET INCREASE (DECREASE) TO FUND BALANCE	\$ 1,635,967	\$ 1,906,113	\$ 40,122	\$ 305,027	\$ (107,086)	\$ (128,252)	\$ (605,457)	\$ (911,264)	\$ (1,222,788)
Beginning Fund Balance	\$ 6,519,670	\$ 8,155,637	\$ 9,352,488	\$ 11,387,436	\$ 11,692,463	\$ 11,585,377	\$ 11,457,125	\$ 10,851,668	\$ 9,940,404
ENDING FUND BALANCE*	\$ 8,155,637	\$ 10,061,750	\$ 9,392,610	\$ 11,692,463	\$ 11,585,377	\$ 11,457,125	\$ 10,851,668	\$ 9,940,404	\$ 8,717,616

Stanislaus County Children and Families Commission

Budget Assumptions May 24, 2022

Fiscal Year 2021-2022 Year End Projections

- Revenue
 - Estimated revenue is projected to finish ahead of budget as a result of higher than projected Prop 56 revenue and better than projected Prop 10 revenue;
 - Interest income is trending at .85% return.
- Contracts
 - Most contractors are expected to expend close to 100% of their contract amount.
- Expenses
 - Estimated expenses are projected to finish under budget.

Budget Estimates & Projection for Fiscal Year 2022-2023

- Revenue
 - Prop 10/56 revenue projections are provided by Department of Finance & First 5 California. The most current projections are as of May 2021 and are recommended by the State to be used for projections.
 - Total revenue includes the combined Prop 10/56 projections from the State, \$100,000 of funding from Sunlight Giving, interest income and some smaller revenue sources.
 - Interest Income – Assumption used of .75% return on the annual fund balance based on available County Treasury information.
- Salaries and Benefits
 - Allocated staffing positions remain unchanged at 4.5 allocated positions
 - i. 1 Executive Director
 - ii. 1 Confidential Assistant
 - iii. 1 Staff Services Coordinator
 - iv. 1 Accountant III
 - v. 0.5 Account Clerk III
- Shared costs for Services and Supplies are budgeted and spread accordingly in the following cost categories:
 - Administration 63%
 - Evaluation 2%
 - Program 35%
- Program Cost category for State reporting:
 - Program contracts and the Early Childhood Education (ECE) Conferences are budgeted in total at \$2,571,313, with \$2,547,813 for service provider contracts and \$23,500 for English and Spanish ECE conferences (*Due to State Reporting Requirements*,

historically the ECE conference is budgeted with contracts, although there is no contract.)

- Contract expenditures are estimated at a 100% expenditure rate