

FIRST 5 STANISLAUS



**Commission Meeting
February 23, 2021, 4:00 pm**

Join Zoom Meeting:

<https://us02web.zoom.us/j/87068133196?pwd=VmJPeUtCSXR0b2xtbitwSTNudGRzUT09>

Meeting ID: 870 6813 3196

Passcode: 101965

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Find your local number: <https://us02web.zoom.us/j/kdYUe7lt2U>

Commission Meeting Notice

MEMBERS:

Vicki Bauman
School Representative

Ignacio Cantu, Jr.
Chair
Community Representative

Vito Chiesa
County Supervisor

David Cooper
Vice Chair
Community Representative

Kathy Harwell
Community Services Agency

Mary Ann Lilly-Tengowski
Health Services Agency

Tony Lomeli
Community Representative

Nelly Paredes-Walsborn, Ph.D.
Community Representative

Julie Vaishampayan, M.D.
Public Health Officer

David T. Jones
Executive Director

Tuesday, February 23, 2021, 4:00 PM
Meeting to be conducted via Zoom (video and phone conference)
for Commissioners and Public

This meeting will be held in accordance with the Governor's Stay at Home Executive Order N-33-20 and will not include in person public attendance. Members of the public may observe the meeting and provide comments to the Board via email or telephone as described below.

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The Stanislaus County Children and Families Commission welcomes you to its meetings which are ordinarily held on the fourth Tuesday of most months. Your interest is encouraged and appreciated. The agenda is divided into multiple sections including:

CONSENT CALENDAR: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at the beginning of the meeting under the section titled "Consent Calendar." If you wish to have an item removed from the Consent Calendar, please make your request at the time the Commission Chairperson asks if any member of the public wishes to remove an item from consent.

DISCUSSION ITEMS: These items will be individually discussed with opportunity for public comment.

PUBLIC HEARINGS: These items are opportunities for individuals interested in the matter being addressed on the agenda item to present their views to the Commissioners. Any member of the audience desiring to address the Commission on a matter on the agenda, please utilize the "raise hand" function or state that you have a comment through the chat function on zoom to be acknowledged by the Chair during the meetings or submit your comments by email to ionesd@stancounty.com prior to the meeting. Those observing the meeting telephonically may speak up when the Chair asks if there are any comments. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission grants a longer period of time.

PUBLIC COMMENT PERIOD: Public comment may be submitted in advance of the meeting via email to ionesd@stancounty.com or by mail to 930 15th St. Modesto Ca. 95354. Please indicate in your email the agenda item to which your comment applies. Please submit public comments as soon as possible so that they can be provided to the Commissioners before, and, as feasible, during the meeting. Any member of the audience desiring to address the Commission on a matter on the agenda, please utilize the "raise hand" function or state that you have a comment through the chat function on zoom to be acknowledged by the Chair during the meetings. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

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COMMISSION AGENDAS AND MINUTES: Commission agendas, minutes, and copies of items to be considered by the Children and Families Commission, are typically posted on the Internet on Friday afternoons preceding a Tuesday meeting at the following website: www.first5stan.org. A recording of the zoom Commission meeting will also be available at the same website.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Commission office at 930 15th Street, Modesto, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website: www.first5stan.org.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Stanislaus County Children & Families Commission meetings are conducted in English and translation to other languages is not provided unless the Commission is notified 72 hours in advance that an interpreter is necessary. Please contact Administration at (209) 558-6218 should you need a translator for this meeting.

Las juntas de la Comisión para Niños y Familias son dirigidas en Ingles y no hay traducción disponible a menos que la Comisión sea notificada con 72 horas por avanzado. Si necesita traducción, por favor contacte a la Comisión al (209) 558-6218. (Por favor tome nota, el mensaje es en Ingles, pero se le asistirá en Español cuando lo pida.)

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Commission at (209) 558-6218. Notification 72 hours prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting.

RECUSALS: California Government Code Section 87100 states that "no public official at any level of state or local government may make, participate in making or in any way use or attempt to use his/her official position to influence governmental decision in which he/she knows or has reason to know he/she has a disqualifying conflict of interest." Likewise, California Government Code section 1090 provides that certain government officials and employees "...shall not be financially interested in any contract made by them in their official capacity."

These sections of law permit the Stanislaus County Children and Families Commission to execute contracts so long as the Commissioner(s) with the conflict recuses himself or herself from making, participating in making, or in any way attempting to use his or her official position to influence a decision on the contract.



COMMISSION MEETING AGENDA

February 23, 2021 • 4:00 P.M.

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One tap mobile

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1. Welcome & Introductions
2. Pledge of Allegiance
3. Announcement of Recusals¹
4. Presentation
 - A. Presentation on Community Services Agency/First 5 Stanislaus Family Resource Center Logic Model
5. Public Comment Period (Limit of 5 minutes per person)
6. Consent Calendar
 - A. Miscellaneous
 1. Approval of the December 8, 2020, Commission Meeting Minutes
 2. Approval of the February 8, 2021, Administrative Committee Meeting Minutes
 - a. Result Area Fiscal Report as of October 31, 2020
 - b. Result Area Fiscal Report as of November 30, 2020
 - c. Second Quarter Financial Report 2020-2021
 3. Approval of the February 11, 2021, Operations Committee Meeting Minutes
 4. Approval of the February 17, 2021, Executive Committee Meeting Minutes
 5. Approval to Note the Current Trust Name for 930 15th Street, Modesto, CA Building Lease
7. Discussion
 - A. Approval to Accept and Distribute \$50,000 of Emergency Funds from Sunlight Giving and Approval of Related Budget Actions for Sunlight Giving Funding
 - B. Authorization to Negotiate and Sign a Contract Employee Agreement for the First 5 California Home Visiting Coordination Project
8. Public Hearing
 - A. Public Hearing to Consider the Acceptance of the First 5 Stanislaus 2019-2020 Restated Audit Report
 - B. Public Hearing to Consider Approval of One-Year Agreements for Fiscal Year 2021-2022

¹ Commissioners may publicly announce the item(s) or recommendation(s) from which he/she will recuse himself/herself due to an actual or perceived conflict of interest. The Commissioner will excuse himself or herself from the meeting and leave the room when the specific agenda item comes up for discussion and voting.

9. Correspondence

10. Commissioner Reports

11. Staff Reports

12. Adjournment



**STANISLAUS COUNTY
CHILDREN & FAMILIES COMMISSION
MEETING MINUTES**

Tuesday, December 8, 2020

Zoom

<https://us02web.zoom.us/j/84505616848?pwd=ZUNSU004NHVCMUZMQWxyOVIsOXFKZz09>

Commissioners Present: Vicki Bauman, Vito Chiesa, David Cooper (Vice-Chair), Kathy Harwell, Mary Ann Lilly-Tengowski, Nelly Paredes-Walsborn, Dr. Julie Vaishampayan

Commissioners Absent: Ignacio Cantu, Jr (Chair), Tony Lomeli

Staff Present: David Jones, Executive Director; Veronica Ascencio, Accountant III; Angela Cobb, County Counsel Stephanie Loomis, Staff Services Coordinator; and Pam Thompson-Ryan, Account Clerk III

1. Vice-Chair Cooper called the meeting to order at 4:02 p.m. Commission members, staff, and attendees were introduced and welcomed.
2. Pledge of Allegiance was conducted.
3. Announcement of Recusals – None
4. Presentations
 - A. Executive Director Jones and Veronica Garcia, Director II for the Stanislaus County Office of Education, presented an update on the Pilot Project Spanish Language Early Care & Education Event which took place on November 7, 2020.
 - B. Erikka Perry, Youth Program Director for Stanislaus County Office of Education, spoke and introduced representatives from Healthy Start Family Resource Centers located within Stanislaus County to present their work and services during the COVID-19 pandemic.

Commissioner Vaishampayan joined the meeting at 4:29 p.m. and left at 4:58 p.m. Any votes taken after this would reflect that Member Vaishampayan was absent.

5. Public Comment Period (Limit of 5 minutes per person) – None
6. Consent Calendar

Paredes-Walsborn/Chiesa (6,0) (Cantu, Lomeli, Vaishampayan absent), approved the Consent Calendar.

 - A. Miscellaneous
 1. Approved the October 27, 2020, Commission Meeting Minutes
 2. Approved the November 9, 2020, Administrative Committee Meeting Minutes
 3. Approved the November 12, 2020, Operations Committee Meeting Minutes

4. Approved the December 2, 2020, Executive Committee Meeting Minutes
 - a. Result Area Fiscal Report as of October 31, 2020
 - b. First Quarter 2020 Financial Report

7. Discussion

- A. Harwell/Lilly-Tengowski (5,0) (Cantu, Chiesa, Lomeli, and Vaishampayan absent), Approved receipt of the award from Sunlight Giving in the amount of \$70,000. Approved the identified distribution of funds to the identified organizations. Authorized staff to make the necessary technical adjustments to process payment to the identified organizations.

Commissioner Chiesa lost connection to the meeting due to technology issues between approximately 5:10 p.m. and 5:15 p.m.

- B. Paredes-Walsborn/Bauman (6,0) (Cantu, Lomeli, and Vaishampayan absent), Authorized the Executive Director to negotiate and execute a five-year agreement for office space at 930 15th Street.
- C. Chiesa/Paredes-Walsborn (6,0) (Cantu, Lomeli, and Vaishampayan absent), Authorized the General Services Agency (GSA) Purchasing Division to issue a Request for Proposal (RFP) on behalf of First 5 Stanislaus (and in collaboration with the Community Services Agency) for the provision of services to children and families by Family Resource Center Services for the contract period July 1, 2021, through June 30, 2024.

Commissioner Lilly-Tengowski left at 5:31 p.m. Any votes taken after this would reflect that Commissioner Lilly-Tengowski was absent.

8. Public Hearing

- A. Harwell/Paredes-Walsborn (5,0) (Cantu, Lomeli, Vaishampayan, and Lilly-Tengowski absent), conducted a public hearing and accepted an Update Report on the First 5 Stanislaus 2019-2024 Strategic Plan.

9. Correspondence – None

10. Commissioner Reports – None

11. Staff Reports

- A. Executive Director report. Jones reported the First 5 California Home Visiting Coordination Funding agreement has been signed and returned to the State. Jones reported the next High Risk Supportive Services meeting was scheduled for the next week. Jones reported that various Family Resource Centers have questions regarding the changes in regard to the contracting organization providing the USDA food boxes. First 5 has reached out to Congressman Harder's office for information regarding the new contractor and will be setting up a meeting with several partner organizations and Congressman Harder's office to discuss the changes. The First 5 office will be closed on December 24, 25, and 28.

12. The Commission meeting adjourned at 5:42 p.m.



930 15th Street
Modesto, CA 95354
Office: 209.558.6218 Fax: 209.558.6225

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Community Representative

Julie Vaishampayan, M.D.
Public Health Officer

David T. Jones
Executive Director

Administrative/Financial Committee Minutes

Monday, February 8, 2021

Commissioners Present: Vicki Bauman, Kathy Harwell, Mary Ann Lilly-Tengowski, Nelly Paredes-Walsborn, Ph.D.

Commissioners Absent:

Staff Present: David Jones, Veronica Ascencio, Kellie Edwards, Stephanie Loomis

Meeting was called to order at 12:04 p.m.

1. Fiscal Update

- a. Results Area Report as of October 31, 2020 – Staff updated the Committee members on this report, and no action was taken.
- b. Results Area Report as of November 30, 2020 – The report was discussed, and no action was taken.

Commissioner Bauman joined the meeting at 12:09 p.m.

- c. Second Quarter Financial Report - The report was discussed, and no action was taken.
- d. Mid-Year Budget Update – Staff updated the Committee members on Mid-Year Budget activity, and no action was taken.

2. FY 2019-2020 Financial Audit Restatement - Staff updated the Committee members on the audit restatement, and no action was taken.

3. Building Lease Name of Lessor – Staff updated the Committee members on this notice of the lessor trust name, and no action was taken.

4. Conference Room Expansion Evaluation - Staff updated the Committee members on the process of a possible conference room expansion, and no action was taken.

5. One-year Partner Agreements for FY 2021-2022 – Staff updated the Committee members on the recommended partner agreements for Fiscal Year 2021-2022, and no action was taken.

6. Acceptance of \$50,000 Sunlight Giving Funding – Staff updated the Committee members on the recent Sunlight Giving funding, and no action was taken.

7. Possible Partnership with Stan State for Research Project – Staff updated the Committee members on potential internship ideas with Stan State, and no action was taken.

8. Home Visiting Coordination Project – staff updated the Committee members on the process of hiring a coordinator for this project, and no action was taken.
9. Draft Agenda for February 23, 2021, Commission meeting – the draft agenda was presented to Committee members, and no action was taken.
10. Executive Director Report – Jones provided an update on 700 forms and AB 1234 training; a presentation on the FRC Logic Model and Program Quality Description will be given at the February 23 Commission meeting; the final Supply Bank distribution has taken place; a brief update on the high-risk maternal supportive services initiative was given; a Prenatal to Age 1 program will be implemented as part of the new FRC contract; promotion of the Report to Community was referenced; and a concept for a customer management system to support the Commission's long-range community engagement strategies was referenced.
11. Adjournment at 1:00 p.m.

First 5 Stanislaus

Result Area Fiscal Report

YTD as of 10/31/20

	<i>Budget</i>	<i>Actual Expenditures</i>	<i>Remaining Budget</i>	<i>% Actual to Budget</i>
RESULT AREA 1: Improved Family Functioning (Family Support, Education, and Services)				
General Family Support				
<i>211/Family Resource Centers; CBO - Non-Profit; County Office of Ed-School District</i>				
211 Project (<i>United Way</i>)	\$ 40,000	\$ -	\$ 40,000	0%
Family Resource Centers:				
Ceres Partnership for Healthy Children (<i>CHS</i>)	\$ 163,418	\$ 16,577	\$ 146,841	10%
Hughson Family Resource Center (<i>SV</i>)	\$ 147,135	\$ 26,388	\$ 120,747	18%
N. Modesto/Salida Family Resource Center (<i>SV</i>)	\$ 311,147	\$ 48,646	\$ 262,501	16%
Oakdale/Riverbank Family Resource Center (<i>CHS</i>)	\$ 158,847	\$ 11,052	\$ 147,795	7%
Parent Resource Center	\$ 350,457	\$ 25,679	\$ 324,778	7%
Turlock Family Resource Center (<i>Aspiranet</i>)	\$ 190,415	\$ -	\$ 190,415	0%
Westside Family Resource Center (<i>CHS</i>)	\$ 237,938	\$ 16,983	\$ 220,955	7%
The Bridge (<i>Sierra Vista</i>)	\$ 166,500	\$ 25,008	\$ 141,492	15%
Healthy Start	\$ 498,398	\$ -	\$ 498,398	0%
Total Area 1:	\$ 2,264,255	\$ 170,333	\$ 2,093,922	8%
RESULT AREA 3: Improved Health (Health Education and Services)				
Prenatal & Infant Home Visiting	<i>Other; County Health & Human Services</i>			
Healthy Birth Outcomes (<i>Health Services Agency</i>)	\$ 717,852	\$ -	\$ 717,852	0%
Total Area 3:	\$ 717,852	\$ -	\$ 717,852	0%
RESULT AREA 4: Improved Systems of Care				
Program and Systems Improvement Efforts				
Early Care and Education Conference	\$ 12,000	\$ 2,195	\$ 9,805	18%
Total Area 4:	\$ 12,000	\$ 2,195	\$ 9,805	18%
Result Area Total	\$ 2,994,107	\$ 172,529	\$ 2,821,578	
ADJUSTED PROGRAM CONTRACT EXPENDITURES*				
	\$ 2,982,107	\$ 170,333	\$ 2,811,774	6%

* Adjusted Program Contract Expenditures does not include ECE Conference Costs

First 5 Stanislaus

Result Area Fiscal Report

YTD as of 11/30/20

	<i>Budget</i>	<i>Actual Expenditures</i>	<i>Remaining Budget</i>	<i>% Actual to Budget</i>
RESULT AREA 1: Improved Family Functioning (Family Support, Education, and Services)				
General Family Support				
<i>211/Family Resource Centers; CBO - Non-Profit; County Office of Ed-School District</i>				
211 Project (<i>United Way</i>)	\$ 40,000	\$ 9,335	\$ 30,665	23%
Family Resource Centers:				
Ceres Partnership for Healthy Children (<i>CHS</i>)	\$ 163,418	\$ 31,747	\$ 131,671	19%
Hughson Family Resource Center (<i>SV</i>)	\$ 147,135	\$ 40,140	\$ 106,995	27%
N. Modesto/Salida Family Resource Center (<i>SV</i>)	\$ 311,147	\$ 67,458	\$ 243,689	22%
Oakdale/Riverbank Family Resource Center (<i>CHS</i>)	\$ 158,847	\$ 11,052	\$ 147,795	7%
Parent Resource Center	\$ 350,457	\$ 73,859	\$ 276,598	21%
Turlock Family Resource Center (<i>Aspiranet</i>)	\$ 190,415	\$ 14,838	\$ 175,577	8%
Westside Family Resource Center (<i>CHS</i>)	\$ 237,938	\$ 36,007	\$ 201,931	15%
The Bridge (<i>Sierra Vista</i>)	\$ 166,500	\$ 25,008	\$ 141,492	15%
Healthy Start	\$ 498,398	\$ -	\$ 498,398	0%
Total Area 1:	\$ 2,264,255	\$ 309,445	\$ 1,954,810	14%
RESULT AREA 3: Improved Health (Health Education and Services)				
Prenatal & Infant Home Visiting	<i>Other; County Health & Human Services</i>			
Healthy Birth Outcomes (<i>Health Services Agency</i>)	\$ 717,852	\$ 80,780	\$ 637,072	11%
Total Area 3:	\$ 717,852	\$ 80,780	\$ 637,072	11%
RESULT AREA 4: Improved Systems of Care				
Program and Systems Improvement Efforts				
Early Care and Education Conference	\$ 12,000	\$ 2,195	\$ 9,805	18%
Total Area 4:	\$ 12,000	\$ 2,195	\$ 9,805	18%
Result Area Total	\$ 2,994,107	\$ 392,420	\$ 2,601,687	
ADJUSTED PROGRAM CONTRACT EXPENDITURES*	\$ 2,982,107	\$ 390,225	\$ 2,591,882	13%

* Adjusted Program Contract Expenditures does not include ECE Conference Costs

First 5 Stanislaus
Fiscal Year 2020-2021
2nd Quarter Financial Report

	Three Months Ended December 31		YTD				
	2020	2019	FY 20/21 Adopted Budget	FY 20/21 Legal Budget	FY 20/21 Actual	Remaining FY Budget	% Actual to Budget
REVENUE							
Interest	\$ 41,677	\$ 41,177	\$ 119,000	\$ 119,000	\$ 41,677	\$ 77,323	35%
Tobacco Tax (Prop 10) (incl. SMIF, Backfill)	\$ 1,140,245	\$ 314,188	\$ 4,128,201	\$ 4,128,201	\$ 1,487,186	\$ 2,641,015	36%
Other - Grants, Misc	\$ 131,953	\$ 5,179	\$ 25,000	\$ 25,000	\$ 132,050	\$ (106,953)	0%
TOTAL REVENUE	\$ 1,181,922	\$ 360,544	\$ 4,272,201	\$ 4,272,201	\$ 1,660,914	\$ 2,611,385	39%
EXPENDITURES							
<u>Program</u>							
Contracts/Programs*	\$ 740,717	\$ 860,610	\$ 2,994,107	\$ 2,994,107	\$ 770,622	\$ 2,223,485	26%
Contracts-Prior Year (Payments/Adjstments)	\$ 1,773	\$ (1,442)	\$ -	\$ -	\$ 1,773	\$ (1,773)	0%
Contract Adjustments (TBD)	\$ -	\$ -	\$ 500,000	\$ 430,000	\$ -	\$ 430,000	0%
Salaries & Benefits	\$ 61,869	\$ 65,222	\$ 216,969	\$ 216,969	\$ 126,281	\$ 90,688	58%
Services & Supplies	\$ 240,650	\$ 13,888	\$ 479,545	\$ 549,545	\$ 254,303	\$ 295,242	46%
County Cap Charges	\$ -	\$ 3,796	\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures - Program	\$ 1,045,009	\$ 942,074	\$ 4,190,621	\$ 4,190,621	\$ 1,152,978	\$ 3,037,643	28%
<u>Evaluation</u>							
Salaries & Benefits	\$ 5,224	\$ -	\$ 12,053	\$ 12,053	\$ 8,627	\$ 3,426	72%
Services & Supplies	\$ 1,576	\$ -	\$ 21,012	\$ 21,012	\$ 1,576	\$ 19,436	8%
County Cap Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures - Evaluation	\$ 6,800	\$ -	\$ 33,065	\$ 33,065	\$ 10,203	\$ 22,862	31%
<u>Administration</u>							
Salaries & Benefits	\$ 52,423	\$ 71,762	\$ 373,668	\$ 373,668	\$ 123,680	\$ 249,988 ⁺	33%
Services & Supplies	\$ 5,630	\$ 20,823	\$ 153,814	\$ 153,814	\$ 28,090	\$ 125,724	18%
County Cap Charges	\$ -	\$ 9,906	\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures - Administration	\$ 58,053	\$ 102,492	\$ 527,482	\$ 527,482	\$ 151,770	\$ 375,712	29%
TOTAL EXPENDITURES	\$ 1,109,862	\$ 1,044,565	\$ 4,751,168	\$ 4,751,168	\$ 1,314,951	\$ 3,436,217	28%

* Contracts/Program actuals includes all result area costs, including ECE



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Operations Committee Minutes

Thursday, February 11, 2021

Commissioners Present: Tony Lomeli, Julie Vaishampayan, M.D.

Commissioners Absent: Ignacio Cantu, David Cooper

Staff Present: David Jones, Veronica Ascencio, Stephanie Loomis

Meeting was called to order at 12:02 p.m.

1. Fiscal Update
 - a. Results Area Report as of October 31, 2020 – Staff updated the Committee members on this report, and no action was taken.
 - b. Results Area Report as of November 30, 2020 – The report was discussed, and no action was taken.
 - c. Second Quarter Financial Report - The report was discussed, and no action was taken.
 - d. Mid-Year Budget Update – Staff updated the Committee members on Mid-Year Budget activity, and no action was taken.
2. FY 2019-2020 Financial Audit Restatement - Staff updated the Committee members on the audit restatement, and no action was taken.
3. Building Lease Name of Lessor – Staff updated the Committee members on this notice of the lessor trust name, and no action was taken.
4. Conference Room Expansion Evaluation - Staff updated the Committee members on the process of a possible conference room expansion, and no action was taken.
5. One-year Partner Agreements for FY 2021-2022 – Staff updated the Committee members on the recommended partner agreements for Fiscal Year 2021-2022, and no action was taken.
6. Acceptance of \$50,000 Sunlight Giving Funding – Staff updated the Committee members on the recent Sunlight Giving funding, and no action was taken.
7. Possible Partnership with Stan State for Research Project – Staff updated the Committee members on potential internship ideas with Stan State, and no action was taken.
8. Home Visiting Coordination Project – staff updated the Committee members on the process of hiring a coordinator for this project, and no action was taken.

9. Draft Agenda for February 23, 2021, Commission meeting – the draft agenda was presented to Committee members, and no action was taken.
10. Executive Director Report – Jones provided an update on 700 forms and AB 1234 training; a presentation on the FRC Logic Model and Program Quality Description will be given at the February 23 Commission meeting; the final Supply Bank distribution has taken place; a brief update on the high-risk maternal supportive services initiative was given; a Prenatal to Age 1 program will be implemented as part of the new FRC contract; promotion of the Report to Community was referenced; and a concept for a customer management system to support the Commission's long-range community engagement strategies was referenced.
11. Adjournment at 12:49 p.m.



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David T. Jones
Executive Director

Executive Committee Minutes

Wednesday, February 17, 2021

Commissioners Present: Ignacio Cantu, Jr., Vito Chiesa, David Cooper

Commissioners Absent:

Staff Present: David Jones, Veronica Ascencio, Kellie Edwards, Stephanie Loomis

Meeting was called to order at 12:15 p.m.

1. Fiscal Update
 - a. Results Area Report as of October 31, 2020 – Staff updated the Committee members on this report, and no action was taken.
 - b. Results Area Report as of November 30, 2020 – The report was discussed, and no action was taken.
 - c. Second Quarter Financial Report - The report was discussed, and no action was taken.
 - d. Mid-Year Budget Update – Staff updated the Committee members on Mid-Year Budget activity, and no action was taken.
2. FY 2019-2020 Financial Audit Restatement - Staff updated the Committee members on the audit restatement, and no action was taken.
3. Building Lease Name of Lessor – Staff updated the Committee members on this notice of the lessor trust name, and no action was taken.
4. Conference Room Expansion Evaluation - Staff updated the Committee members on the process of a possible conference room expansion, and no action was taken.
5. One-year Partner Agreements for FY 2021-2022 – Staff updated the Committee members on the recommended partner agreements for Fiscal Year 2021-2022, and no action was taken.
6. Acceptance of \$50,000 Sunlight Giving Funding – Staff updated the Committee members on the recent Sunlight Giving funding, and no action was taken.
7. Possible Partnership with Stan State for Research Project – Staff updated the Committee members on potential internship ideas with Stan State, and no action was taken.

8. Home Visiting Coordination Project – staff updated the Committee members on the process of hiring a coordinator for this project, and no action was taken.
9. Draft Agenda for February 23, 2021, Commission meeting – the draft agenda was presented to Committee members, and no action was taken.
10. Executive Director Report – Jones provided an update on 700 forms and AB 1234 training; a presentation on the FRC Logic Model and Program Quality Description will be given at the February 23 Commission meeting; the final Supply Bank distribution has taken place; a brief update on the high-risk maternal supportive services initiative was given; a Prenatal to Age 1 program will be implemented as part of the new FRC contract; promotion of the Report to Community was referenced; and a concept for a customer management system to support the Commission's long-range community engagement strategies was referenced.
11. Adjournment at 12:54 p.m.

**COMMITTEE ROUTING**

Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

ACTION AGENDA SUMMARYAGENDA DATE: February 23, 2021COMMISSION AGENDA #: 6.A.5.**SUBJECT:**Approval to Note the Current Trust Name for 930 15th Street, Modesto, CA Building Lease**BACKGROUND:**

The Commission gave approval to enter into a lease agreement with the Bosio Revocable Trust for First 5 Stanislaus office space at 930 15th Street, Modesto, CA at its December 8, 2020, meeting. The trust name referenced in that agenda item was a previous name for the trust and is not current. Staff are noting that the current name of the trust is the "Richard Bosio 2012 Revocable Trust" and this name will be used for entering into an agreement for office space. While this announcement is not legally necessary, out of transparency, staff are noting the official name of the trust that will be used to execute the new lease agreement.

The Administrative and Finance Committee, the Operations Committee, and the Executive Committee were updated on this project at their respective meetings on February 8th, February 11th, and February 17^h.

STAFF RECOMMENDATIONS:

1. Approve the notice of the current trust name to be used for the building lease at 930 15th Street.

FISCAL IMPACT:

There is no fiscal impact associated with this notice.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____

And approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: _____

Attest: _____

Kellie Edwards – Confidential Assistant IV

**COMMITTEE ROUTING**

Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

ACTION AGENDA SUMMARYAGENDA DATE: February 23, 2021COMMISSION AGENDA #: 7.A.**SUBJECT:**

Approval to Accept and Distribute \$50,000 of Emergency Funds from Sunlight Giving and Approval of Related Budget Actions for Sunlight Giving Funding

BACKGROUND:

Sunlight Giving is a non-profit foundation whose mission is to sustain healthy families and strong communities. They fulfill their mission by working with local and national organizations that provide basic services to low-income families with children ages 0-5 in vulnerable communities. Sunlight Giving was established in 2014 and focuses on counties from the Bay Area and several San Joaquin Valley counties – including Stanislaus. The Foundation works on an invitation-only basis for funding proposals. First 5 Stanislaus is a funded partner of Sunlight Giving and has received a variety of grants from Sunlight since 2017.

In response to the COVID-19 crisis, Sunlight Giving designated emergency funds to support local needs beyond their standard organizational funding parameters. These funds are limited to existing partner organizations, of which First 5 Stanislaus is a partner. During the current fiscal year, First 5 Stanislaus has received emergency funding amounts of \$50,000 and \$70,000 which have been approved by the Commission at previous meetings. This funding was divided and distributed to the network of 12 nonprofit Family Resource Centers (FRCs) funded through First 5.

Sunlight Giving staff notified First 5 Stanislaus in late January 2021 they had awarded an additional \$50,000 of emergency funding to First 5 Stanislaus. The intent of the funding will be to allow FRC partner organizations to continue to have funding that can be used for cash aid, housing assistance, emergency supplies, and other essential supplies that might be needed to support families of 0-5 children during this time of pandemic. This funding would not be used for things such as FRC staffing costs. It is the intent of First 5 to distribute the \$50,000 to the 12 FRC partner sites which are funded through a direct First 5 contract or through the Parent Resource Center subcontract (Sierra Vista Drop-In FRC). Funding for each site will be transmitted as a “pass through” of funding.

Funding will be distributed in a proportion of \$4,166.66 for each of the 12 identified FRC sites. Funding would be approved for Turlock Family Resource Center, Ceres Partnership for Healthy Children, Hughson Family Resource Center, Waterford Family Resource Center, Oakdale Family Resource Center, North Modesto Family Resource Center, Parent Resource Center – 811 5th Street, Airport Neighborhood – 202 S. Santa Cruz, Sierra Vista Drop-In FRC, Patterson Family Resource Center, Newman Family Resource Center, and The Bridge Family Resource Center.

Funding Allocation Table:

Aspiranet (\$4,166.66)	
<i>Turlock Family Resource Center</i>	\$4,166.66
Center for Human Services (\$16,666.64)	
<i>Ceres Partnership for Healthy Children</i>	\$4,166.66
<i>Oakdale Family Resource Center</i>	\$4,166.66
<i>Patterson Family Resource Center</i>	\$4,166.66
<i>Newman Family Resource Center</i>	\$4,166.66
Parent Resource Center (\$8,333.32)	
<i>Parent Resource Center - 811 5th Modesto</i>	\$4,166.66
<i>Airport Neighborhood - 202 S. Santa Cruz</i>	\$4,166.66
Sierra Vista Child & Family Services (\$20,833.30)	
<i>Waterford Family Resource Center</i>	\$4,166.66
<i>Hughson Family Resource Center</i>	\$4,166.66
<i>North Modesto Family Resource Center</i>	\$4,166.66
<i>Drop-In Family Resource Center</i>	\$4,166.66
<i>The Bridge (non Differential Response)</i>	\$4,166.66
TOTAL EMERGENCY FUNDING	\$49,999.92

First 5 will provide a simple reporting tool for each FRC site to record the use of funds provided by First 5. The report will need to be completed quarterly until all funding has been expended. It is recommended for the Commission to approve acceptance of the \$50,000 Sunlight Giving emergency funding, and to approve the distribution of the funds in the identified amounts to the partner organization, or to the organization sites directly, depending on the organization's preference. After receiving these funds, organizations with multiple FRC sites (Sierra Vista, Center for Human Services, and Parent Resource Center) may shift funds between their First 5 contracted FRC sites as necessary based on community need.

The \$50,000 of emergency funding will bring the total emergency grant funding from Sunlight Giving to \$170,000 for Fiscal Year 2020-2021. As a result, it is recommended for the Commission to approve an increase in Revenue and Appropriations of \$170,000 in the Fiscal Year 2020-2021 Budget.

The Administrative and Finance Committee, the Operations Committee, and the Executive Committee were informed of this item at their respective meetings on February 8th, February 11th, and February 17th.

STAFF RECOMMENDATIONS:

1. Approve receipt of the award from Sunlight Giving in the amount of \$50,000.
2. Approve the identified distribution of funds to the identified organizations.
3. Authorize staff to make the necessary technical adjustments to process payment to the identified organizations.
4. Authorize staff to make the necessary technical and budget adjustments to increase the First 5 Stanislaus Revenue and Appropriations by \$170,000 for the Fiscal Year 2020-2021 legal budget.

FISCAL IMPACT:

Receipt of the Sunlight Giving funds would have a positive benefit for First 5 Stanislaus and the community. Use of the funds to provide emergency assistance to the community through Family Resource Centers promotes the implementation of First 5 Stanislaus goals and strategies during this time of community crisis. Funding would be passed through to identified community organizations for the benefit of the community members they serve. If approved, staff would increase revenue and appropriations by \$170,000 for the Fiscal Year 2020-2021 legal budget.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____

And approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: _____

Attest: _____

Kellie Edwards – Confidential Assistant IV



COMMITTEE ROUTING	
Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

ACTION AGENDA SUMMARY

AGENDA DATE: February 23, 2021

COMMISSION AGENDA #: 7.B.

SUBJECT:

Authorization to Negotiate and Sign a Contract Employee Agreement for the First 5 California Home Visiting Coordination Project

BACKGROUND:

In October 2019, the First 5 California Commission authorized up to \$24 million in funding for five years through Fiscal Year 2024-2025 to support efforts toward improved home visitation services throughout California. This funding aligns with the goals and priorities of the First 5 California five-year Strategic Plan. The funding is directed to local, regional, and statewide coordination efforts toward sustainable, unified local home visiting systems that support families with the services they need.

Goals of the project over the project life cycle are to identify and overcome barriers to system coordination and alignment. Objectives include: Conducting or updating the County's environmental scan of communities with concentrations of risk and systems within those communities that support family and child well-being in order to capture important data; to expand access to evidence-based home visiting services; and to strengthen home visiting coordination. As a result of COVID-19, First 5 California has added elements into the action plan requirements to create a connection to impacts of COVID-19 on families. There is the potential for a stage 2 continuation funding with a July 1, 2022, through June 30, 2025, performance period. However, this stage is not confirmed, funding has not been allocated, and will be subject to future action from the First 5 California Commission.

The Home Visiting Coordination project supports the Commission's Strategic Plan through: aligning and securing funding; coordinating data alignment and outcome monitoring among organizations serving children and families; and facilitating systems improvement to better serve children and families. The project also strongly aligns with the Commission's prioritized role as capacity builder, systems builder, and convener/collaborator.

On October 27, 2020, the Stanislaus County Children and Families Commission voted to enter into a Local Agency Agreement with First 5 California and to accept up to \$200,000 in funding for the local Home Visiting Coordination project with the Stanislaus County Children and Families Commission designated as the project lead. Commission staff received an executed Agreement from the State of California Department of General Services on January 12, 2021.

Commission staff are prepared to hire a Coordinator for the Home Visiting Coordination project who will be funded through the Local Agency Agreement. After consultation with Stanislaus County Human Resources staff, Commission staff are recommending a Contract Employee position be approved for this project, as State funding for the position is time-limited and set to expire at the end of the Project agreement on June 30, 2022.

Commission staff are working to identify an individual with the experience required to successfully accomplish the scope of work identified for this role. Staff are prepared to open a recruitment for this position, if needed. Staff are looking for skills such as data gathering and analysis, group facilitation, grant monitoring, budget monitoring and reporting. Background experience in home visitation is preferred, but not required. Staff recommends the Commission authorize the Executive Director to negotiate a contract and hire a Contract Employee for the period of February 24, 2021, through June 30, 2022, at a rate between \$33.19 - \$40.34 per hour for up to 28 hours per week. The contract total will not exceed \$80,000 for the term February 24, 2021, through June 30, 2022. State funding from the Home Visiting Coordination project will be used for this agreement.

The Administrative and Finance Committee, the Operations Committee, and the Executive Committee were updated on this project at their respective meetings on February 8th, February 11th, and February 17^h.

STAFF RECOMMENDATIONS:

1. Authorize the Executive Director to negotiate a contract and hire a Contract Employee at a rate between \$33.19 - \$40.34 per hour for up to 28 hours per week, to provide coordination of the First 5 California Home Visiting Coordination project in Stanislaus County, with the contract total not to exceed \$80,000 for the period of February 24, 2021, through June 30, 2022.
2. Authorize staff to make the necessary technical and budget adjustments to increase revenue and appropriations in order to implement the hiring of the Contract Employee position.

FISCAL IMPACT:

The Contract Employee shall be compensated for the services provided through June 30, 2022, up to 28 hours per week at a rate of between \$33.19 - \$40.34 per hour, not to exceed a total amount of \$80,000 for the period of February 24, 2021, through June 30, 2022. Sufficient funds will be available up to a maximum of up to \$200,000 from the agreement with First 5 California for the Home Visiting Coordination project. Funding will be claimed through the required State mechanisms to seek reimbursement for this position. First 5 Stanislaus funds will be used to pay for the contractor position prior to reimbursement from the State.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____

And approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: _____

Attest: _____

Kellie Edwards – Confidential Assistant IV



ACTION AGENDA SUMMARY

COMMITTEE ROUTING	
Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

AGENDA DATE: February 23, 2021

COMMISSION AGENDA #: 8.A. (PUBLIC HEARING)

SUBJECT:

Public Hearing to Consider the Acceptance of the First 5 Stanislaus 2019-2020 Restated Audit Report

BACKGROUND:

Following its passage by voters in 1998, the provisions of Proposition 10 were codified into California State Law as Sections 130100 – 130155 of the California Health and Safety Code. Section 130150 of the Health and Safety Code requires local Children and Families Commissions to complete an annual audit by October 15th of each year, conduct a public hearing on the audit, and submit the audit to the State by November 1st.

First 5 Stanislaus staff continue to maintain strong accounting and fiscal practices with a commitment to responsibility for taxpayer funds. The internal control structure is designed to provide reasonable, but not absolute, assurance that financial statements are free of material misstatements. First 5 Stanislaus staff undertake fiscal accountability and monitoring actions throughout the year to help monitor compliance with all appropriate laws and regulations. The objective of these controls is to ensure compliance with legal provisions as established in State law and code. An audit is a major undertaking that requires a significant amount of time on the part of both staff and the outside auditor. An outside audit is also the opportunity for staff to learn and identify potential opportunities for improvement. If findings or recommendations were to occur as part of the annual audit process, staff would take appropriate action to strengthen fiscal practices for the benefit of taxpayers and public accountability.

The Commission is contracted with Hudson Henderson & Company, Inc., (Fresno, CA) to perform the Fiscal Year 2019-2020 annual audit. The audit report, which has been included with the Commission's agenda packet, contains no findings or recommendations. The audit report includes items such as the Independent Auditor's Report, Management's Discussion and Analysis (MD&A), Financial Statements, and other materials. At the Commission's October 27, 2020, meeting a public hearing was held on the 2019-2020 annual audit and the Commission accepted the audited Financial Statements at that time. Staff subsequently made appropriate filing and posting of the documents.

At the time the Stanislaus County Children & Families Commission financials were issued in October 2020, the pension liability data as noted in the statements was correct. In mid-November, Commission staff was informed the County Auditor-Controller's calculation used to determine pension liability and related balances (deferred inflows/outflows) were being reviewed through their own Financial Audit Process and potential changes were being considered. In December those changes were confirmed, and County Auditor Controller staff updated the pension liability and related balances calculation. This in turn changed the pension liability and related balances totals to a material extent, thus making it necessary for Hudson Henderson & Company, Inc., to issue a restatement of the Commission Financial Statements to reflect the corrected deferred outflows of resources related to the pension liability and net position.

There is no audit "finding" associated with this restatement and the need for the restatement is solely due to the County pension liability changes that were made after the First 5 Stanislaus audit had been completed. Hudson Henderson has completed the necessary changes and the restated financials will become official for the Commission if accepted by the Commission at the February 23, 2021, meeting following a public hearing.

An electronic copy of the audit can be found on the First 5 Stanislaus website under "Reports by Year" http://first5stan.org/all_reports.shtm.

The Administrative and Finance Committee, the Operations Committee, and the Executive Committee were updated on this project at their respective meetings on February 8th, February 11th, and February 17^h.

STAFF RECOMMENDATIONS:

1. Conduct a public hearing to consider acceptance of the First 5 Stanislaus 2019-2020 Restated Audit Report prepared by Hudson Henderson & Company Inc., Certified Public Accountants.
 2. Accept the 2019-2020 Restated Audit Report.
-

FISCAL IMPACT:

There is no fiscal impact associated with the approval of this agenda item.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____
and approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: _____

Attest: _____
Kellie Edwards, Confidential Assistant IV

**STANISLAUS COUNTY CHILDREN
AND FAMILIES COMMISSION**

(A Component Unit of the County of Stanislaus, California)

**FINANCIAL STATEMENTS
WITH
INDEPENDENT AUDITORS' REPORT**

**FOR THE YEAR ENDED
JUNE 30, 2020**

TABLE OF CONTENTS

	<u>Page</u>
Commission Membership	i
Independent Auditors' Report	1
Management's Discussion and Analysis	3
 Financial Statements:	
Government-Wide Financial Statements:	
Statement of Net Position	8
Statement of Activities	9
Fund Financial Statements:	
Balance Sheet - Governmental Fund	10
Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position	11
Statement of Revenues, Expenditures, and Changes in Fund Balance- Governmental Fund	12
Reconciliation of the Changes in Fund Balance to the Statement of Activities	13
Statement of Revenues, Expenditures, and Changes in Fund Balance- Budget to Actual (GAAP)- Governmental Fund	14
Notes to Financial Statements	15
 Required Supplementary Information:	
Schedule of the Commission's Proportionate Share of the County's Proportionate Share of the Net Pension Liability	29
Schedule of the Commission's Contributions	30
 Other Reports:	
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	31
Independent Auditors' Report on State Compliance	33

**STANISLAUS COUNTY CHILDREN AND FAMILIES COMMISSION
COMMISSION MEMBERSHIP
AS OF JUNE 30, 2020**

<u>Name</u>	<u>Position</u>	<u>Original Appointment</u>	<u>Term Expires</u>
Vicki Bauman	School Representative Chair	June 2005	August 2022
Ignacio Cantu, Jr.	Community Representative Vice-Chair	October 2017	August 2023
Vito Chiesa	Board of Supervisors	January 2009	December 2020
David Cooper	Community Representative	September 2006	August 2021
Kathryn Harwell	Director, Community Services Agency	August 2016	Permanent
Mary Ann Lilly-Tengowski	Director, Health Services Agency	November 2007	Permanent
Nelly Paredes-Walsborn, PH.D.	Community Representative	September 2004	August 2022
Armand George Skol	Community Representative	June 2002	August 2020
Julie Vaishampayan, M.D.	Health Officer	May 2017	Permanent

INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners
Stanislaus County Children and Families Commission

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and major fund of the Stanislaus County Children and Families Commission (the Commission), a component unit of the County of Stanislaus, California (the County), as of and for the year ended June 30, 2020, the related notes to the financial statements, and the respective budgetary comparison for the governmental fund, which collectively comprise the Commission's financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the Commission, as of June 30, 2020, the respective changes in financial position and the respective budgetary comparison statement for the governmental fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3-7, the schedule of the Commission's proportionate share of the County's proportionate share of the net pension liability on page 29, and the schedule of the Commission's contributions on page 30 be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Commission's financial statements. The Commission Membership is presented for purposes of additional analysis and is not a required part of the financial statements.

The Commission Membership has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 14, 2020, on our consideration of the Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission's internal control over financial reporting and compliance.

HUDSON HENDERSON & COMPANY, INC.

A handwritten signature in blue ink that reads "Hudson Henderson & Company, Inc." in a cursive script.

Fresno, California

October 14, 2020, except for the Statement of Net Position, Statement of Activities, Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position, Reconciliation of the Changes in Fund Balance to the Statement of Activities, Note 5 and Note 13, whose date is December 22, 2020

**STANISLAUS COUNTY CHILDREN AND FAMILIES COMMISSION
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2020**

This section of the Stanislaus County Children and Families Commission's (the Commission) annual financial report presents management's discussion and analysis of the Commission's financial performance for the fiscal year ended June 30, 2020. It is important to read this section in conjunction with the basic financial statements and notes in this audit.

OVERVIEW OF THE ENTITY

The Stanislaus County Children and Families Commission was established by the Stanislaus County Board of Supervisors on December 8, 1998, pursuant to Ordinance #687. The ordinance provides that the Commission shall operate as an independent County agency and be governed by a nine-member Board of Commissioners appointed by the Stanislaus County Board of Supervisors with independent strategic planning and budget authority. The Commission operates under the regulatory guidance of the California Health and Safety Code and was formed as a result of the passage of Proposition 10 by California voters in November of 1998.

The mission of the Commission is to be a catalyst to help give children and families the best start. The Commission achieves its mission by focusing its efforts on family functioning, health, child development, and sustainable systems.

The Commission consistently reaches tens of thousands of children, parents, and providers each year through their service contractors, the majority of which are nonprofit organizations in Stanislaus County. The Commission focuses on implementation of its five-year Strategic Plan which drives the work and investments of the organization. Strategies of the Commission revolve around its role as a community capacity builder, systems builder, convener/collaborator, policy advocate as well as a funder. The Commission prioritizes investments to build capacity, create more aligned and integrated systems, convene and collaborate with partners, and advocate for policies that improve outcomes for children from prenatal through age five and their families.

Commission staff work to implement Strategic Plan strategies including engaging in multiple partnerships with organizations to fulfill goals and objectives of the Commission. Staff lead and implement a training and capacity building program to support their funded partners and other community organizations. Staff also prepare and monitor contracts for services, process contract invoices, and ensure compliance with Commission policies and procedures and State code. Staff also engage in numerous other activities to advance strategies of the Strategic Plan.

Fiscal Year 2019-2020 began as an opportunity to advance new work that would support implementation of the Strategic Plan. New programs were introduced for training community organizations, a leadership summit for Family Resource Centers was conducted, and staff took a leadership role in bringing community organizations together to plan for the US Census in the 0-5 community. Staff took a deeper role in an important community initiative during this time, facilitated the delivery of a key learning session for community partners, developed additional community resources on its website, and also started to develop additional initiatives. The second half of the fiscal year largely became a response to the global COVID-19 pandemic. Commission staff shifted the operating environment mainly to telework and focused on a key priority of supporting funded partners through timely payment of invoices, identification of needs and helping to fulfill those needs to preserve continuity of their services to the public. Moving new strategies to advance the Strategic Plan was largely put on hold while the organization focused on this immediate supportive work. While the actual impact is not known, the COVID-19 pandemic is expected to significantly impact most of the 2020-2021 fiscal year.

FISCAL YEAR 2019-2020 FINANCIAL HIGHLIGHTS

The Fiscal Year 2019-2020 budget planned for a significant decrease in projected expenditures as a result of contract changes associated with the Commission's new Strategic Plan approved in December 2018. The contract changes ended agreements with eight service providers on June 30, 2019, which accounted for approximately \$1.8 of contract funding. This projected decrease in expenditures also helped move budget projections closer to a balanced budget. There was also a modest increase in budgeted revenue for Fiscal Year 2019-2020 based on projections used from the State of California.

The highlights of Fiscal Year 2019-2020 reflect increased financial strength through greater than budgeted revenue and less than budgeted expenditures. Key indicators comparing the results of Fiscal Year 2019-2020 and Fiscal Year 2018-2019 include:

- Total revenues increased by nearly \$398,298 (7.8%) from Fiscal Year 2018-2019 actuals primarily due to receiving more than double the state projection for Prop 56 backfill funds; greater than projected amount of grant funding; and greater than projected interest income.
- Total expenditures decreased by \$1,196,947, (-23.7%) from Fiscal Year 2018-2019 actuals largely due to the decrease in contracts expenditures and pension liability changes.
- Decreased expenditures combined with greater than projected revenue resulted in an addition to fund balance of \$1,635,969 at year-end.

CONDENSED FINANCIAL STATEMENTS

The following tables summarize the Commission's 1) Statement of Net Position (government-wide financials) and 2) Statement of Activities (change in net position). Both tables are summarized for the last three years.

	(restated) 2020	2019	2018
ASSETS			
Current assets	\$ 8,880,400	\$ 7,125,134	\$ 7,050,810
Capital assets, net of accumulated depreciation	-	-	1,214
Total Assets	8,880,400	7,125,134	7,052,024
DEFERRED OUTFLOWS			
Deferred Pensions	558,438	440,922	281,748
LIABILITIES			
Current liabilities	791,614	655,339	477,655
Noncurrent liabilities	849,611	804,379	817,284
Total Liabilities	1,641,225	1,459,718	1,294,939
DEFERRED INFLOWS			
Deferred Pensions	57,462	20,239	11,541
NET POSITION			
Net investment in capital assets	-	-	1,214
Unrestricted	7,740,151	6,086,099	6,026,078
Total Net Position	\$ 7,740,151	\$ 6,086,099	\$ 6,027,292

Highlights of the above statement include:

- There was an increase in total assets over the prior year is due to the Commission's significantly decrease in contract expenditures.

- Current liabilities increased compared to the prior year due to an increase in accruals for contract costs due to the County.
- Long-term liabilities increased due to the net pension liability recorded in connection with Governmental Accounting Standards Board (GASB) Statement No. 68 (which was implemented in 2015 - making 2020 the fifth year of implementation).
- Deferred outflows of resources and deferred inflows of resources of \$558,438 and \$57,462, respectively, were recorded in connection with changes in the Commission's proportionate share of the County's proportionate share of the net pension liability.

	(restated) 2020	2019	2018
Revenues			
Program revenues	\$ 4,991,425	\$ 4,879,905	\$ 4,557,237
General revenues	522,899	236,121	73,890
Total Revenues	5,514,324	5,116,026	4,631,127
Expenses	3,860,272	5,057,219	6,571,340
Change in Net Position	\$ 1,654,052	\$ 58,807	\$ (1,940,213)

Highlights of the above statement include:

- The decrease in expenses reflects reductions in contract expenditures, unexpended contract adjustments, and a decrease in spending associated with the impacts of COVID-19.
- Total revenues increased \$398,298 (7.8%) from 2019 to 2020 as a result of greater than projected Prop 56 revenue, interest and investment earnings and grant revenue.
- The decrease in expenses combined with greater than expected revenue resulted in a positive change in net position.

OVERALL FINANCIAL POSITION

Revenue is projected by the State of California to continue to decline for the Commission. The vast majority of Commission revenues are generated from tobacco taxes on tobacco products collected by the State of California and distributed to California's 58 counties based on the percentage of live births in each county. Tobacco tax revenue has decreased significantly since the passage of Prop 10. Revenue declined sharply in 2009-2010 when the federal government imposed higher taxes on tobacco. The increased cost of tobacco products encouraged users to quit smoking and/or purchase tobacco products in areas where taxes are not collected. Additional regulatory changes were implemented in 2017, including an increased smoking age of 21. These changes also included an additional \$2 per pack cigarette tax, though this revenue was not designated to fund County Commissions. The State projected there would be a significant decline in tax revenue as a result of the \$2 per pack increase. To make the county Commissions whole for this revenue loss, the State committed to "backfill" revenue through Prop 56. The State continues working to fine-tune projections for Prop 56 revenue, as accurate projections have been to be challenging to produce.

According to its financial policies, the Commission is to maintain a reserve that contains the equivalent of at least half of the Commission's budgeted revenues for the current fiscal year. Long-term projections of revenues and expenses allow program operations to be adjusted to ensure a sufficient reserve is maintained. The overall financial position of the Commission as reflected in its long range model continues to support the opportunity for implementation of strategies as contained in the Commission's strategic plan.

ANALYSIS OF THE CHILDREN AND FAMILIES COMMISSION FUND

The Board of Supervisors' ordinance establishing the Commission created a trust fund to record Commission revenues and expenditures. Because the Commission utilizes one fund for all its programs, this audit is somewhat unique as only one fund is examined from a "government-wide" and "fund" perspective.

Fund balances over the three-year period covered by this audit reflect policy changes by the Commission to decrease a reliance on deficit spending to come more closely to a balanced budget and to promote long-term organizational sustainability as a community resource. Total expenditures have decreased for the Commission as reflected in organization expenditures over the past three years. Also, 2020 reflected an unexpected increase in revenue from the State as well as lower than projected expenditures resulting in an increase to fund balance. The following table presents an overview of the Commission's governmental fund over the past three years.

	2020	2019	2018
Revenues			
Proposition 10 taxes	\$ 3,840,526	\$ 4,401,178	\$ 4,283,346
Proposition 56 taxes	1,150,899	478,727	198,808
Interest and investment earnings	256,739	199,740	73,890
Other revenue	266,160	36,381	75,083
Total Revenues	5,514,324	5,116,026	4,631,127
Expenditures			
Contracts	3,120,007	4,418,804	5,781,821
Salaries and employee benefits	549,992	504,811	456,323
Services and supplies	208,356	245,896	190,895
Total Expenditures	3,878,355	5,169,511	6,429,039
Change in Fund Balance	\$ 1,635,969	\$ (53,485)	\$ (1,797,912)

Fund Budgetary Highlights

This section contains an explanation of the significant differences between the Commission's final budget amounts and actual amounts, and original and final budget amounts recorded for revenues and expenditures for Fiscal Year 2019-2020 as detailed in the Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual (shown on page 14). In Fiscal Year 2019-2020 the Commission received actual revenues of \$5.5 million compared to the budgeted amount of \$4.7 million. In preparing the budget, the Commission used revenue projections provided by the State of California. Actual total revenues were \$832,674 more than budgeted, largely as the result of the combined Prop 10/Prop 56 revenue coming in more than \$400,000 greater than projected by the State. Also, interest and investment revenues were \$154,739 more than expected, and other revenues came in at \$246,160 more than expected.

In Fiscal Year 2019-2020, actual expenditures were approximately \$1.1 million less than budgeted primarily due to minimal use of the contract adjustment funding, savings in contracts/programs, and lower than projected services & supplies spending as a result of operational impacts related to COVID-19. A schedule of the Commission's original and final budget amounts compared with actual revenues and expenses is provided in the audited financial report, see page 14.

CAPITAL ASSETS AND LONG-TERM DEBT

Capital assets of \$0 (net of accumulated depreciation) are for equipment purchased. See Note 3 for more information on capital assets.

At the end of the current fiscal year, the Commission did not have any outstanding long-term debt, however, the Commission does have long-term obligations for compensated absences and pensions. See notes 4 and 5 for details.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The following are facts, decisions, and conditions that could potentially have a significant impact on Commission finances:

- The unknown impact on tobacco revenue as a result of the COVID-19 Pandemic and its economic impact.
- The long-term decrease in tobacco tax revenue as projected by the State.
- The unknown impact of COVID-19 on staff and partner organization ability to implement strategies associated with the five-year Strategic Plan.
- The long-range model approved by the Commission on May 26, 2020, shows the Commission maintaining fiscal strength through the next five fiscal years.

CONTACTING THE COMMISSION'S FINANCIAL MANAGEMENT

The financial report is designed to provide a general overview of the Commission's finances for all those interested. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Executive Director of the Stanislaus County Children and Families Commission, 930 15th Street, Modesto, CA 95354.

STANISLAUS COUNTY CHILDREN AND FAMILIES COMMISSION
STATEMENT OF NET POSITION (RESTATED)
JUNE 30, 2020

	Primary Government
ASSETS	
Cash and investments	\$ 8,243,215
Due from other agencies	609,247
Other receivables	27,938
Capital assets, net of accumulated depreciation	-
Total Assets	<u>8,880,400</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred pensions	<u>558,438</u>
LIABILITIES	
Accounts payable and accrued expenses	371,010
Salaries and benefits payable	39,517
Due to County	314,234
Long-term liabilities	
Portion due within one year:	
Compensated absences	66,853
Portion due in more than one year:	
Compensated absences	73,682
Net pension liability	<u>775,929</u>
Total Liabilities	<u>1,641,225</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred pensions	<u>57,462</u>
NET POSITION	
Net investment in capital assets	-
Restricted- children's programs	<u>7,740,151</u>
Total Net Position	<u><u>\$ 7,740,151</u></u>

STANISLAUS COUNTY CHILDREN AND FAMILIES COMMISSION
STATEMENT OF ACTIVITIES (RESTATED)
FOR THE YEAR ENDED JUNE 30, 2020

Functions/Programs	Expenses	Program Revenues		Net (Expense) and Revenues and Change in Net Position
		Charges for Services	Operating Grants and Contributions	Governmental Activities
Governmental Activities:				
Child development services	\$ 3,860,272	\$ -	\$ 4,991,425	\$ 1,131,153
Total Primary Government	<u>\$ 3,860,272</u>	<u>\$ -</u>	<u>\$ 4,991,425</u>	<u>1,131,153</u>
General Revenues:				
Interest and investment earnings				256,739
Miscellaneous income				<u>266,160</u>
Total General Revenues				<u>522,899</u>
Change in Net Position				1,654,052
Net Position, Beginning of Year				6,113,214
Prior Period Adjustment				<u>(27,115)</u>
Net Position, End of Year				<u>\$ 7,740,151</u>

**STANISLAUS COUNTY CHILDREN AND FAMILIES COMMISSION
BALANCE SHEET
GOVERNMENTAL FUND
JUNE 30, 2020**

ASSETS

Current Assets	
Cash and investments	\$ 8,243,215
Due from other agencies	609,247
Interest receivable	<u>27,938</u>
Total Assets	<u><u>\$ 8,880,400</u></u>

LIABILITIES AND FUND BALANCE

Liabilities	
Accounts payable and accrued expenses	\$ 371,010
Salaries and benefits payable	39,517
Due to County	<u>314,234</u>
Total Liabilities	<u>724,761</u>
Fund Balance	
Committed	
Strategic plan reserve	1,000,000
Budget reserve account	500,000
Contracts approved and executed	<u>3,275,968</u>
Total committed	4,775,968
Assigned	
Future CORE programs and services	<u>3,379,671</u>
Total Fund Balance	<u>8,155,639</u>
Total Liabilities and Fund Balance	<u><u>\$ 8,880,400</u></u>

**STANISLAUS COUNTY CHILDREN AND FAMILIES COMMISSION
RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE
SHEET TO THE STATEMENT OF NET POSITION (RESTATED)
JUNE 30, 2020**

Reconciliation of the Balance Sheet of the Governmental Funds
to the Statement of Net Position

Total fund balance	\$ 8,155,639
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds (net of accumulated depreciation of \$8,096)	-
Deferred outflows of pension contributions reported in the Statement of Net Position	558,438
Long-term liabilities are not due in the current period and, therefore are not included in the governmental fund	(916,464)
Deferred inflows of pensions reported in the Statement of Net Position	<u>(57,462)</u>
Total net position - governmental activities	<u><u>\$ 7,740,151</u></u>

**STANISLAUS COUNTY CHILDREN AND FAMILIES COMMISSION
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
FOR THE YEAR ENDED JUNE 30, 2020**

REVENUES

Proposition 10 taxes	\$ 3,840,526
Proposition 56 taxes	1,150,899
Interest and investment earnings	256,739
Other revenue	<u>266,160</u>

Total Revenues	<u>5,514,324</u>
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EXPENDITURES

Contracts	3,120,007
Salaries and employee benefits	549,992
Services and supplies	<u>208,356</u>

Total Expenditures	<u>3,878,355</u>
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Net Change in Fund Balance	1,635,969
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Fund Balance, Beginning of Year	<u>6,519,670</u>
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Fund Balance, End of Year	<u><u>\$ 8,155,639</u></u>
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**STANISLAUS COUNTY CHILDREN AND FAMILIES COMMISSION
RECONCILIATION OF THE CHANGES IN FUND BALANCE
TO THE STATEMENT OF ACTIVITIES (RESTATED)
FOR THE YEAR ENDED JUNE 30, 2020**

Reconciliation of the Statement of Revenues, Expenditures, and Changes
in Fund Balance of the Governmental Fund to the Statement of Activities:

Net change in Fund Balance - Governmental Fund	\$	1,635,969
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Governmental funds report capital outlays as expenditures. However,
in the Statement of Activities, the cost of those assets are allocated
over their estimated useful lives and reported as depreciation
expense. This is the amount by which depreciation (\$0)
exceeded capital outlay (\$0) in the current period.

-

Long-term liabilities are not due during the current year and,
therefore, the change is not recorded in the governmental fund.

18,083

Change in Net Position - Governmental Activities

\$ 1,654,052

STANISLAUS COUNTY CHILDREN AND FAMILIES COMMISSION
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE- BUDGET TO ACTUAL (GAAP)
GOVERNMENTAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Budgeted Amounts		Actual	Variance with
	Original	Final	(GAAP Basis)	Final Budget
REVENUES				
Proposition 10 taxes	\$ 4,559,650	\$ 4,559,650	\$ 3,840,526	\$ (719,124)
Proposition 56 taxes	-	-	1,150,899	1,150,899
Interest and investment earnings	102,000	102,000	256,739	154,739
Other revenue	20,000	20,000	266,160	246,160
Total Revenues	4,681,650	4,681,650	5,514,324	832,674
EXPENDITURES				
Program	4,396,411	4,396,411	3,492,884	903,527
Evaluation	34,646	34,646	5,211	29,435
Administration	508,557	508,557	380,260	128,297
Total Expenditures	4,939,614	4,939,614	3,878,355	1,061,259
Net Change in Fund Balance	\$ (257,964)	\$ (257,964)	1,635,969	\$ 1,893,933
Fund Balance, Beginning of Year			6,519,670	
Fund Balance, End of Year			\$ 8,155,639	

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity: The Stanislaus County Children and Families Commission (the Commission) was established on December 8, 1998, pursuant to Health and Safety Code §130140. The Commission was also established in accordance with the provisions of the California Children and Families First Act of 1998 and by the County of Stanislaus Ordinance #687. The Commission is funded by surtaxes imposed on the sale of cigarettes and tobacco products. The nine members (as amended by Ordinance #787) of the Board of Commissioners are appointed by the County of Stanislaus (the County) Board of Supervisors.

The Commission is responsible for the creation and implementation of a comprehensive, collaborative, and integrated system of information and services to enhance early childhood development. Services to enhance early childhood development include early childhood education and health programs.

The Commission is a discretely presented component unit of the County under accounting principles generally accepted in the United States of America. As such, the results of its operations are also included in the County's Comprehensive Annual Financial Report (CAFR). The basic financial statements included in this report are intended to present the financial position and results of operations of only the Commission. They are not intended to present the financial position and the results of operations of the County taken as a whole. For additional information regarding the County, please refer to the audited basic financial statements available from the County.

Measurement Focus, Basis of Accounting and Financial Statement Presentation: The basic financial statements of the Commission are prepared on the basis of Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements – Management Discussion and Analysis – for State and Local Governments*, and related standards. GASB Statement No. 34 established standards for external financial reporting for all state and local government entities which includes a Management's Discussion and Analysis section, a Statement of Net Position, a Statement of Activities, and, if applicable, a Statement of Cash Flows. The financial statements consist of the following:

- Government-Wide Financial Statements-

The Statement of Net Position and the Statement of Activities display information about the Commission as a whole. The Statement of Net Position presents the financial condition of the governmental activities of the Commission at fiscal year-end. The Statement of Activities presents a comparison between direct expenses and program revenues for each program or function of the Commission's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and, therefore, clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Commission, with certain limited exceptions.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Measurement Focus, Basis of Accounting and Financial Statement Presentation (continued):

- Fund Financial Statements-

The Commission's governmental fund is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities are generally included on the Balance Sheet. The Statement of Revenues, Expenditures, and Changes in Fund Balance reflects the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Commission considers revenues to be available if they are collected within 9 months of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under the accrual basis of accounting. However, compensated absences are recorded only when payment is due.

This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements, therefore, include a reconciliation with brief explanations to better identify the relationship between the government-wide financial statements and the fund financial statements for the governmental fund.

The Commission reports the following major governmental fund:

The **General Fund** is the general operating fund of the Commission and accounts for all revenues and expenditures of the Commission.

Revenues – Exchange and Non-Exchange Transactions: Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter, to be used to pay liabilities of the current fiscal year.

Expenses/Expenditures: On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred. Principal and interest on long-term obligations, which have not matured, are recognized when paid in the governmental funds as expenditures. Allocations of costs, such as depreciation and amortization, are not recognized in the governmental funds but are recognized in the government-wide statements.

Investments: The Commission is restricted by Government Code Section 53635 pursuant to Section 53601 to invest in time deposits, U.S. government securities, state registered warrants, notes or bonds, State Treasurer's investment pool, bankers' acceptances, commercial paper, negotiable certificates of deposit, and repurchase or reverse repurchase agreements.

State statutes and the Commission's Investment Policy authorize the Commission to invest in U.S. Government Treasury and Agency Securities, bankers' acceptances, commercial paper, corporate bonds and notes, repurchase agreements, and the State Treasurer's Local Agency Investment Fund (LAIF). In accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and External Investment Pools*, investments held by the County Treasurer are stated at fair value. The fair value of pooled investments is determined quarterly and is based on current market prices received from the securities custodian. The balance available for withdrawal is based on the accounting records maintained by the County Treasurer.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Due from Other Agencies: The Commission utilizes the allowance method of accounting for and reporting uncollectible or doubtful accounts. At June 30, 2020, management considered all accounts to be fully collectible and, therefore, no allowance was recorded in the accompanying financial statements.

Capital Assets: Capital assets purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost. Additions, improvements, and other capital outlays that significantly extend the useful life of the asset are capitalized. The Commission does not possess any infrastructure. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized, but are expensed as incurred.

When purchased, such assets are recorded as expenditures in the governmental funds and capitalized in the government-wide Statement of Net Position. The valuation basis for capital assets is historical cost, or where historical cost is not available, estimated historical cost. Donated capital assets are capitalized at estimated fair market value on the date donated.

Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Equipment:	3-10 years
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Deferred Outflows and Inflows of Resources: Pursuant to GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, the Commission recognizes deferred outflows and inflows of resources.

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. A deferred outflow of resources is defined as a consumption of net position by the Commission that is applicable to a future reporting period.

In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. A deferred inflow of resources is defined as an acquisition of net position by the Commission that is applicable to a future reporting period.

Use of Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Accrued Liabilities and Long-Term Obligations: All current and long-term obligations are reported in the government-wide financial statements. Compensated absences that will be paid from governmental funds are reported as a liability in the governmental fund financial statements only to the extent that they are due for payment at year end.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Compensated Absences: Commission employees earn vacation and sick leave with pay every year. The amount of vacation and sick leave earned is based on the years of continuous service.

After at least six months of Commission service, most regular employees, upon separation, are entitled to all unused vacation time accumulation. Most regular employees are entitled to a portion of accumulated sick leave after six years of service, depending on age, years of service, and bargaining unit.

At the close of each fiscal year, the balance of this accumulated time at the last pay period is computed for each employee at the current salary range. In the basic financial statements, these amounts are referred to as "Compensated Absences."

In the governmental fund financial statements, a liability for these amounts is reported only if they have matured, for example, as a result of employee resignations or retirements prior to year-end, and payment of the liability is made subsequent to year-end. This is in accordance with GASB Interpretation No. 6, *Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements*.

Pensions: In government-wide financial statements, retirement plans (pensions) are required to be recognized and disclosed using the accrual basis of accounting (see Note 5 and the Required Supplementary Information (RSI) section immediately following the Notes to the Financial Statements), regardless of the amount recognized as pension expenditures on the governmental fund statements, which use the modified accrual basis of accounting.

In general, the Commission recognizes a net pension liability, which represents the Commission's proportionate share of the County's proportionate share of the excess of the total pension liability over the fiduciary net position of the pension reflected in the actuarial report provided by Stanislaus County Employees' Retirement Association (StanCERA). The net pension liability is measured as of the County's prior fiscal year-end. Changes in the net pension liability are recorded, in the period incurred, as pension expense or as deferred inflows of resources or deferred outflows of resources depending on the nature of the change. The changes in net pension liability that are recorded as deferred inflows of resources or deferred outflows of resources (that arise from changes in actuarial assumptions or other inputs and differences between expected or actual experience) are amortized over the weighted average remaining service life of all participants in the respective pension plan and are recorded as a component of pension expense beginning with the period in which they are incurred.

For purposes of measuring the net pension liability and deferred outflows of resources or deferred inflows of resources related to pensions and pension expense, information about the fiduciary net position of the County's pension plans with StanCERA and additions to/deductions from the plans' fiduciary net position have been determined on the same basis as they were reported to StanCERA.

For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. Projected earnings on pension investments are recognized as a component of pension expense. Differences between projected and actual investment earnings are reported as deferred inflows of resources or deferred outflows of resources and amortized as a component of pension expense on a closed basis over a five-period beginning with the period in which the difference occurred. Each subsequent year will incorporate an additional closed five-year period of recognition.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Fund Equity: In the fund financial statements, in accordance with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, governmental funds report fund balance as nonspendable, restricted, committed, assigned or unassigned based primarily on the extent to which the Commission is bound to honor constraints on how specific amounts can be spent.

- *Nonspendable* – Amounts that are not in spendable form (such as inventory) or are required to be maintained intact.
- *Restricted* – Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- *Committed* – Amounts constrained to specific purposes by the Commission itself, using its highest level of decision-making authority (The Board of the Children and Families Commission). To be reported as committed, amounts cannot be used for any other purpose unless the Commission takes the same highest-level action to remove or change the constraint.
- *Assigned* – Amounts the Commission intends to use for a specific purpose. Intent can be expressed by the Commission or by an official or body to which the Board of Commissioners delegates the authority.
- *Unassigned* – Amounts that are available for any purpose. Positive amounts are reported only in the General Fund.

The Commission establishes and modifies or rescinds fund balance commitments by passage of an ordinance or policy. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget as a designation or commitment of the fund, such as approved contracts. Assigned fund balance is established by the Commission through adoption or amendment of the budget, or future year budget, plan as intended for a specific purpose.

When both restricted and unrestricted resources are available for use, it is the Commission's policy to use restricted resources first, then unrestricted resources as they are needed.

For the Commission's governmental fund, the Commission strives to maintain a budgeted total fund balance that is in excess of at least half of current year budgeted revenues.

Net Position: Net position represents the residual interest in the Commission's assets after liabilities are deducted. In accordance with GASB Statement No. 34, the fund equity section on the Statement of Net Position was combined to report total net position and present it in three broad components: net investment in capital assets, restricted, and unrestricted. Net position, net investment in capital assets includes capital assets net of accumulated depreciation and outstanding principal balances of debt attributable to the acquisition, construction, or improvement of those assets. Net position is restricted when constraints are imposed by third parties or by law through constitutional provisions or enabling legislation. All other net position is unrestricted. The Commission's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Budgeting Procedures: The Commission prepares and legally adopts a final budget on or before July 1st of each fiscal year. After the budget is approved, the appropriations can be added to, subtracted from, or changed only by Commission resolution. All such changes must be within the revenues and reserves estimated as available in the final budget or within revised revenue estimates as approved by the Commission.

An operating budget is adopted each fiscal year on the modified accrual basis of accounting. Additionally, encumbrance accounting is utilized to assure effective budgetary control. Encumbrances outstanding at year-end represent the estimated amount of the expenditures ultimately to result if the unperformed contracts in process at year-end are completed or purchase commitments satisfied. Such year-end encumbrances are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year and included in the subsequent year's budget. Unencumbered appropriations lapse at year-end.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Governmental Accounting Standards Update: During the year ending June 30, 2020, the Agency implemented the following standards:

GASB Statement No. 95 – *Postponement of the Effective Dates of Certain Authoritative Guidance*. The requirements of this statement are effective as of May 2020.

Released GASB Statements to be implemented in future financial statements are as follows:

GASB Statement No. 84 – *Fiduciary Activities*. The requirements of this statement are effective for reporting periods beginning after December 15, 2018. Subsequent to issuance, GASB Statement No. 95 postponed the requirements of this statement to reporting periods beginning after December 15, 2019.

GASB Statement No. 87 – *Leases*. The requirements of this statement are effective for reporting periods beginning after December 15, 2019. Subsequent to issuance, GASB Statement No. 95 postponed the requirements of this statement to reporting periods beginning after June 15, 2021.

GASB Statement No. 89 – *Accounting for Interest Cost Incurred before the End of a Construction Period*. The requirements of this statement are effective for reporting periods beginning after December 15, 2019. Subsequent to issuance, GASB Statement No. 95 postponed the requirements of this statement to reporting periods beginning after December 15, 2020.

GASB Statement No. 90 – *Majority Equity Interests- an amendment of GASB Statements No. 14 and No 61*. The requirements of this statement are effective for reporting periods beginning after December 15, 2018. Subsequent to issuance, GASB Statement No. 95 postponed the requirements of this statement to reporting periods beginning after December 15, 2019.

GASB Statement No. 91 – *Conduit Debt Obligations*. The requirements of this statement are effective for reporting periods beginning after December 15, 2020. Subsequent to issuance, GASB Statement No. 95 postponed the requirements of this statement to reporting periods beginning after December 15, 2021.

GASB Statement No. 92 – *Omnibus 2020*. The requirements of this statement are effective for reporting periods beginning after June 15, 2020. Subsequent to issuance, GASB Statement No. 95 postponed the requirements of this statement to June 15, 2021.

GASB Statement No. 93 – *Replacement of Interbank Offered Rates*. The requirements of this statement are effective for reporting periods beginning after June 15, 2021. Subsequent to issuance, GASB Statement No. 95 postponed the certain requirements of this statement to reporting periods beginning after June 15, 2022.

GASB Statement No. 94 – *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The requirements of this statement are effective for reporting periods beginning after June 15, 2022.

GASB Statement No. 96 – *Subscription-Based Information Technology Arrangements*. The requirements of this statement are effective for reporting periods beginning after June 15, 2022.

GASB Statement No. 97 – *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans*. The requirements of this statement are effective for reporting periods beginning after June 15, 2021.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Subsequent Events: In compliance with accounting standards, management has evaluated events that have occurred after year-end to determine if these events are required to be disclosed in the financial statements. Management has determined that no events require disclosure in accordance with accounting standards. These subsequent events have been evaluated through December 22, 2020, which is the date the financial statements were available to be issued.

NOTE 2 – CASH AND INVESTMENTS

The Commission's cash is invested in the County cash and investment pool. The County cash and investment pool is invested in accordance with California State Government Code Section 53600. In addition, the cash and investment pool is further restricted to those investments deemed acceptable per the investment policy guidelines prepared by the County Treasurer and approved by the Board of Supervisors of the County.

For further information regarding the cash and investment pool, the audit report of the County may be obtained by writing the County of Stanislaus, 1010 10th Street, Suite 5100, Modesto, CA 95354.

Cash and investments as of June 30, 2020, consist of the following:

Cash and Investments in County of Stanislaus Treasury	<u>\$ 8,243,215</u>
Total Cash and Investments	<u><u>\$ 8,243,215</u></u>

NOTE 3 – CAPITAL ASSETS

Capital assets activity related to governmental activities for the year ended June 30, 2020 was as follows:

	Beginning Balance	Additions	Deletions/ Adjustments	Ending Balance
Equipment	\$ 8,096	\$ -	\$ -	\$ 8,096
Less Accumulated Depreciation	<u>(8,096)</u>	<u>-</u>	<u>-</u>	<u>(8,096)</u>
Total	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

Depreciation expense charged to the governmental unit for the year ended June 30, 2020, was \$0.

NOTE 4 – COMPENSATED ABSENCES

Compensated absences activity for the year ended June 30, 2020 was as follows:

	Beginning Balance	Additions	Reductions	Adjustments	Ending Balance	Due Within One Year
Compensated Absences	\$ 108,865	\$ 50,931	\$ (46,376)	\$ 27,115	\$ 140,535	\$ 66,853
Total	<u><u>\$ 108,865</u></u>	<u><u>\$ 50,931</u></u>	<u><u>\$ (46,376)</u></u>	<u><u>\$ 27,115</u></u>	<u><u>\$ 140,535</u></u>	<u><u>\$ 66,853</u></u>

NOTE 5 – PENSIONS

Plan Description: The Commission, as a component unit of the County, is a participant in the Stanislaus County Employees Retirement Association (StanCERA), a retirement system organized under the 1937 Retirement Act. StanCERA is a cost-sharing multiple employer Public Employee Retirement System (PERS). StanCERA provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits. Health and welfare insurance for retirees and their dependents is available however administered independently of StanCERA. The plan is administered by StanCERA. An actuarial valuation is performed for the system annually as a whole and the contribution rate is determined for each participating entity. The participating entities are the County, City of Ceres, and six special districts located in the County not governed by the County's Board of Supervisors. StanCERA issues a Comprehensive Annual Financial Report (CAFR) that includes financial statements and required supplementary information for StanCERA. The CAFR may be obtained by writing to Stanislaus County Employees Retirement Association, P.O. Box 3150, Modesto, CA 95353-3150 or by calling (209) 525-6393.

The StanCERA CAFR is prepared using the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions are recognized when due and a formal commitment to provide the contributions has been made. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

Plan investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. All other securities are valued at the last reported market price at current exchange rates.

Summary of Plans and Eligible Participants

General Tiers 1,2,4,5 (not open to new members)	Vests after five years of credited service and may retire at age 50 or older with 10 or more years of membership with StanCERA or any age with 30 or more years of credited service.
General Tier 3 (not open to new members)	Vests after ten years of credited service and may retire at age 55 with 10 or more years of credited service.
General Tier 6 (open to new members)	Vests after five years of credited service and may retire at age 52 with 5 years of service credit or age 70 regardless of service credit.
Safety Tiers 1, 2, 4, 5 (not open to new members)	Vests after five years of credited service and may retire at age 50 or older with 10 or more years of membership with StanCERA or any age with 20 or more years of credited service.
Safety Tier 6 (open to new members)	Vests after five years of credited service and may retire at age 50 with 5 years of service credit or age 70 regardless of service credit.

Benefits Provided: Members terminating employment before accruing ten years for Tier 3 of retirement service credit forfeit the right to receive retirement benefits unless they establish reciprocity with another public agency within the prescribed time period. Non-vested members who terminate service are entitled to withdraw their accumulated contributions plus accrued interest. Members who terminate after earning five or ten years of retirement service credit may leave their contributions on deposit and elect to take a deferred retirement. Difference between expected or actual experience for vested and non-vested benefits may result in an increase or decrease to pension expense and net pension liability.

NOTE 5 – PENSIONS (continued)Benefits Provided (continued):

For members with Tier 1, Tier 4, or Tier 5 benefits, final average salary is the average monthly salary based on the highest twelve consecutive months of earnings. For members with Tier 2, Tier 3, or Tier 6 benefits, final average salary is the average monthly salary based on the highest thirty-six consecutive months of earnings.

The retirement benefit for Tier 1, Tier 2, Tier 4, Tier 5, and Tier 6 members includes a postretirement cost-of-living adjustment (COLA) based upon the Consumer Price Index. COL increases/decreases are limited to a maximum of 3% annually. Total COL decrease(s) cannot exceed the cumulative amount of previous COLA increase(s). Tier 1, Tier 2, Tier 4, Tier 5, and Tier 6 provide death and disability benefits.

Those members participating in Tier 1, Tier 2, Tier 4, Tier 5, and Tier 6 are required by statute to contribute to the pension plan. Members' contribution rates for Tier 1, Tier 2, Tier 4, and Tier 5 are formulated on the basis of the age at date of entry and the actuarially calculated future benefits. Members' contribution rate for Tier 6 is a flat rate based on the actuarially calculated future benefit. The Council is required by statute to contribute the remaining amounts necessary to finance the estimated benefits accrued to its members.

Member and employer contribution rates for each plan are as follows:

Plan	Employer Contribution Rates	Employee Contribution Rates
General Tier 1	26.01%	4.83-7.29%
General Tier 2	20.08%	6.29-10.48
General Tier 3	14.07%	Non-contributory
General Tier 4	24.59%	4.71-7.09%
General Tier 5	22.97%	7.60-11.70%
General Tier 6	20.10%	7.28%
Safety Tier 2	30.62%	10.32-16.36%
Safety Tier 4	43.31%	7.87-11.36%
Safety Tier 5	31.36%	11.71-17.12%
Safety Tier 6	25.43%	11.83%

The Commission's contributions to StanCERA for the fiscal year ended June 30, 2019, was equal to the required contributions. The required contributions for the last three fiscal years are noted in the below chart. The Commission does not contribute towards post-employment benefits other than retirement.

Fiscal Year End	Contributions
June 30, 2017	\$ 6,649
June 30, 2018	\$ 82,251
June 30, 2019	\$ 98,027

NOTE 5 – PENSIONS (continued)Benefits Provided (continued):

The County Employees' Retirement Law of 1937 establishes the basic obligations for employer and member contributions and benefits to and of the retirement system. The actual employer and member contribution rates in effect each year are based on recommendations made by an independent actuary and adopted by the StanCERA Board of Retirement.

StanCERA provides a death benefit of \$5,000 paid to the beneficiary or estate if a member dies after retirement, provided that Stanislaus County was the members' last public employer.

Ad-hoc benefits are non-vested benefits determined by the Board of Retirement. Approved changes to the excess earnings policy by the Board of Retirement on June 30, 2014, placed restrictions on offering adhoc benefits, specifically that the system must be 100% actuarially funded prior to the Board of Retirement offering any ad-hoc benefits. StanCERA is 77% actuarially funded as of June 30, 2019.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions: At June 30, 2020, the Commission reported a liability of \$775,929 for its proportionate share of the County's Proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019, and the liability used to calculate the net pension liability was determined by an actuarial valuation date of June 30, 2018, updated to June 30, 2019. The Commission's proportion of the net pension liability was based on a projection of the Commission's long-term share of contributions to the pension plan relative to the projected contributions of all Pension Plan participants, actuarially determined. At June 30, 2019, the Commission's proportionate share of the County's proportionate share was 0.1322%, compared to 0.1243% at June 30, 2018, an increase of 0.0079%.

For the year ended June 30, 2020, the Commission recognized a pension expense (benefit) of (\$22,638) (restated). Pension expense represents the change in the net pension liability during the measurement period, adjusted for actual contributions and the deferred recognition of changes in investment gain/loss, actuarial gain/loss, actuarial assumptions, or method and plan benefits. At June 30, 2020, the Commission reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	(Restated) Deferred Outflows of Resources	Deferred Inflows of Resources
Deferred outflows of resources - change in proportionate share	\$ 155,720	\$ -
Commission contributions subsequent to the measurement date	106,732	-
Deferred outflows of resources - change in proportionate share	295,986	-
Deferred inflows of resources - change in actual vs. proportionate contributions	-	57,462
	<u>\$ 558,438</u>	<u>\$ 57,462</u>

Deferred outflows of resources and deferred inflows of resources above represent the unamortized portion of changes to net pension liability to be recognized in future periods in a systematic and rational manner.

The Commission's contributions of \$106,732 made subsequent to the measurement date are reported as deferred outflows of resources for fiscal year ending June 30, 2020, and will be recognized as reduction of the net pension liability in the fiscal year ending June 30, 2021.

NOTE 5 – PENSIONS (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued): Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30,	(Restated) Amount
2020	\$ 150,229
2021	52,422
2022	74,076
2023	117,517
Total	<u>\$ 394,244</u>

Actuarial Assumptions: The total pension liability in the June 30, 2018 actuarial valuation, updated to June 30, 2019 was determined using the following actuarial assumptions. Total pension liability represents the portion of the actuarial present value of projected benefit payments attributable to past periods of service for current and inactive employees.

Inflation	2.75%
Amortization growth rate	3.25%
Salary increases	3.00% plus merit component
COLA increases	2.60% for those eligible
Investment rate of return expense	7.00%, net of investment
Post-retirement mortality	Sex distinct RP-2000 Combined Mortality, projected to 2020 using scale MP-2018

The actuarial assumptions used in the June 30, 2018 actuarial valuation, updated to June, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2013 – June 30, 2016.

Asset Class	Long-Term Expected Real Rate of Return	Target Allocation
Domestic Equities		
U.S. Large Cap	3.70%	14.00%
U.S. Small Cap	3.30%	3.00%
International Equities		
International Developed	5.60%	18.00%
Emerging Market Equity	6.50%	5.00%
U.S. Fixed Income		
Core Fixed Income	1.20%	0.00%
U.S. Treasury	0.60%	3.00%
Short-term Gov/Credit	0.70%	19.00%
Real Estate		
Core	4.00%	5.00%
Value-add	6.00%	5.00%
Risk Parity	13.00%	13.00%
Private Equity	6.00%	6.00%
Private Credit	6.00%	6.00%
Infrastructure	2.00%	2.00%
Cash	1.00%	1.00%

NOTE 5 – PENSIONS (continued)

Discount Rate: The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from the employers will be made at contractually required rates, actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following presents the Commission's proportionate share of the County's proportionate share of the net pension liability calculated using the discount rate of 7.00%, as well as the Commission's proportionate share of the County's proportionate share of the net pension liability if it were calculated using a discount rate that is 1 percent lower (6.00%) or 1 percent higher (8.00%) than the current rate, as follows:

1% Decrease 6.00%	Discount Rate 7.00%	1% Increase 8.00%
\$ 1,248,923	\$ 775,929	\$ 389,804

Pension Plan Fiduciary Net Position: Detailed information about the pension plan's fiduciary net position is available in the separately issued StanCERA CAFR.

NOTE 6 – FUND BALANCES

In accordance with GASB Statement No. 54, fund balances are reserved for amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use. Commitments of fund balance represent uses of funds for a specific purpose that require the Board of Commissioners action for initiation, modification, and removal. Assignment of fund balance represent management plans that are subject to change. Fund balances have been Committed for the following purposes:

- **Strategic plan reserve** represents amounts that the Commission has authorized and committed to future strategic plan expenditures.
- **Budget Reserve Account** represents an amount the Commission has established, as a contingency fund, of which no funds will be spent without prior Commission approval.
- **Contracts Approved and Executed** represents amounts that the Commission has authorized, entered into an agreement, and has been executed.

NOTE 7 – RISK MANAGEMENT

The Commission is exposed to various risks of loss related to torts, theft, damage or destruction of assets, errors and omissions, injuries to employees, employee's health and natural disasters. The Commission manages these various risks of loss by purchasing commercial insurance coverage. Their policy includes coverage for bodily injury, property damage, personal injury, automobile liability, directors' and officers' liability, public officials' errors and omissions, and non-owned and hired autos. In addition, the Commission maintains a workers' compensation insurance policy and a health benefits insurance package for its employees. Settlements have not exceeded covered amounts for the past three years.

NOTE 7 – RISK MANAGEMENT (continued)

Risk management expenditures during the fiscal year ended June 30, 2020 are as follows:

General liability insurance	\$ 1,760
Unemployment insurance	750
Workers' compensation insurance	1,609
Health insurance	30,915
Other insurance	<u>149</u>
Total Risk Management Expenditures	<u>\$ 35,183</u>

NOTE 8 – EVALUATION EXPENDITURES

The Commission spent \$5,211 on program evaluation during the fiscal year ended June 30, 2020.

NOTE 9 – RELATED PARTY TRANSACTIONS

During the fiscal year ended June 30, 2020, the Commission paid the County, a related party, \$950,615 for the following costs: \$15,352 in accounting, legal, and administrative services and \$935,263 for program services. The Commission is a special revenue fund of the County as stated in Note 1.

NOTE 10 – ECONOMIC DEPENDENCY

The Commission received the majority of its funding from taxes imposed by the California Tax and Revenue Code in correlation with Proposition 10 and Proposition 56. These codes impose additional taxes on the sale of cigarettes and tobacco products. The total amount of funding from the additional taxes was \$4,991,425, or 90.52%, of the total revenue for the year ending June 30, 2020. The Commission is thus subject to possible risk of reductions in services and/or closure due to potential future changes of the California Tax and Revenue Code.

NOTE 11 – COMMITMENTS AND CONTINGENCIES

Operating Lease, Building: The Commission entered into a building lease agreement to house the operations of the Commission at 930 15th Street, Modesto, CA. The lease commenced on December 1, 2014, and will terminate on February 21, 2021. The lease has an option to renew for an additional three years at the end of the first lease period. Lease expense for the year ending June 30, 2020 was \$33,152.

Future minimum payments for the year ending June 30, 2021 are \$22,528.

Coronavirus Pandemic: Management has determined the events regarding the novel coronavirus require disclosure in accordance with accounting standards. On March 4, 2020 Governor Newsom issued an emergency proclamation declaring a state of emergency in California due to the novel coronavirus (COVID-19). The COVID-19 outbreak is ongoing, and the ultimate geographic spread of the virus, the duration and severity of the outbreak and the economic and other actions that may be taken by government authorities to contain the outbreak or treat its impact are uncertain. The ultimate impact of COVID-19 on the operations and finances of the Commission remain unknown.

NOTE 12 – PRIOR PERIOD ADJUSTMENT

A prior period adjustment of (\$27,115) was recorded to the governmental activities beginning net position of the Commission, to properly account for expenses incurred but not recorded in the prior period in relation to the compensated absences liability.

NOTE 13 – FINANCIAL STATEMENT RESTATEMENT

Subsequent to the original issuance of the financial statements for the year ended June 30, 2020, as issued and released on October 14, 2020, an error was found and adjustment was required specifically to the deferred outflows of resources related to pensions. In the original issuance, the change in proportionate share was fully expensed and recognized as a reduction in the governmental activities, reducing Net Position. As a component unit of the County of Stanislaus, the Commission must allocate and amortize the change in proportionate share in a proportionate and systematic manner similar to the County of Stanislaus. As such, the financials were restated for the correction in accounting for the deferred outflows of resources related to pensions and the change in proportionate share. The amounts as per the original issuance and the subsequent restatement are as follows:

Description	Original	Restated	Change
Deferred Outflows of Resources:			
Deferred pensions	\$ 262,452	\$ 558,438	\$ 295,986
Net Position	\$ 7,444,165	\$ 7,740,151	\$ 295,986
Governmental Activities- Expenses:			
Child development services	\$ 4,156,258	\$ 3,860,272	\$ (295,986)
Change in Net Position	\$ 1,358,066	\$ 1,654,052	\$ 295,986

**STANISLAUS COUNTY CHILDREN
AND FAMILIES COMMISSION**

(A Component Unit of the County of Stanislaus, California)

REQUIRED SUPPLEMENTARY INFORMATION

**STANISLAUS COUNTY CHILDREN AND FAMILIES COMMISSION
SCHEDULE OF THE COMMISSION'S PROPORTIONATE SHARE
OF THE COUNTY'S PROPORTIONATE SHARE OF THE
NET PENSION LIABILITY
FOR THE YEAR ENDED JUNE 30, 2020
LAST 10 YEARS***

	<u>6/30/2020</u>	<u>6/30/2019</u>	<u>6/30/2018</u>	<u>6/30/2017</u>	<u>6/30/2016</u>	<u>6/30/2015</u>
Commission's proportion of the County's proportionate net pension liability (asset)	0.13%	0.12%	0.12%	0.10%	0.10%	0.12%
Commission's proportionate share of the County's proportionate net pension liability (asset)	\$ 775,929	\$ 718,274	\$ 706,274	\$ 649,408	\$ 291,028	\$ 281,849
Commission's covered-employee payroll	\$ 258,944	\$ 235,034	\$ 272,220	\$ 211,089	\$ 263,665	\$ 268,299
Commission's proportionate share of the County's proportionate net pension liability (asset) as a percentage of its covered-employee payroll	299.65%	305.60%	259.45%	307.65%	110.38%	105.05%
Plan fiduciary net position	\$ 2,595,223	\$ 2,284,110	\$ 2,117,088	\$ 1,769,244	\$ 1,806,975	\$ 2,166,234
Plan fiduciary net position as a percentage of the Commission's proportionate share of the County's proportionate share of the total pension liability (asset)	77.00%	76.70%	74.98%	70.63%	86.10%	88.49%

* The pension schedules are required to show ten years of data and the additional years' information will be displayed as it becomes available.

STANISLAUS COUNTY CHILDREN AND FAMILIES COMMISSION
SCHEDULE OF THE COMMISSION'S CONTRIBUTIONS
FOR THE YEAR ENDED JUNE 30, 2020
LAST 10 YEARS*

	<u>6/30/2020</u>	<u>6/30/2019</u>	<u>6/30/2018</u>	<u>6/30/2017</u>	<u>6/30/2016</u>	<u>6/30/2015</u>
Contractually Required Contribution (Actuarially determined contribution)	\$ 58,937	\$ 56,535	\$ 66,908	\$ 51,259	\$ 53,096	\$ 56,552
Actual Contributions	<u>\$ 98,027</u>	<u>\$ 82,251</u>	<u>\$ 66,649</u>	<u>\$ 51,349</u>	<u>\$ 52,809</u>	<u>\$ 56,328</u>
Contribution deficiency (excess)	<u>\$ (39,090)</u>	<u>\$ (25,716)</u>	<u>\$ 259</u>	<u>\$ (90)</u>	<u>\$ 287</u>	<u>\$ 224</u>
Commission's covered-employee payroll	\$258,944	\$235,034	\$272,220	\$211,089	\$263,665	\$268,299
Actual contributions as a percentage of the County's covered-employee payroll	37.86%	35.00%	24.48%	24.33%	20.03%	20.99%

* The pension schedules are required to show ten years of data and the additional years' information will be displayed as it becomes available.

**STANISLAUS COUNTY CHILDREN
AND FAMILIES COMMISSION**

(A Component Unit of the County of Stanislaus, California)

OTHER REPORTS

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Board of Commissioners
Stanislaus County Children and Families Commission

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and major fund of the Stanislaus County Children and Families Commission (the Commission), as of and for the year ended June 30, 2020, the related notes to the financial statements, and the respective budgetary comparison for the governmental fund, which collectively comprise the Commission's financial statements as listed in the table of contents, and have issued our report thereon dated October 14, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Commission's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Commission's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Commission's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

HUDSON HENDERSON & COMPANY, INC.

A handwritten signature in blue ink that reads "Hudson Henderson & Company, Inc." in a cursive script.

Fresno, California
October 14, 2020

INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE

To the Board of Commissioners
Stanislaus County Children and Families Commission

Compliance

We have audited the Stanislaus County Children and Families Commission's (the Commission) compliance with the requirements specified in the State of California's *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act*, issued by the State Controller's Office, applicable to the Commission's statutory requirements identified below for the year ended June 30, 2020.

Management's Responsibility

Management is responsible for compliance with the requirements of the law and regulations applicable to the California Children and Families Act.

Auditors' Responsibility

Our responsibility is to express an opinion on the Commission's compliance with the requirements referred to above based on our audit. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and the State of California's *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act*, issued by the State Controller's Office. Those standards and the State of California's *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the requirements referred to above that could have a direct and material effect on the statutory requirements listed below. An audit includes examining, on a test basis, evidence about the Commission's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance. However, our audit does not provide a legal determination of the Commission's compliance with those requirements. In connection with the audit referred to above, we selected and tested transactions and records to determine the Commission's compliance with the state laws and regulations applicable to the following items:

<u>Description</u>	<u>Audit Guide Procedures</u>	<u>Procedures Performed</u>
Contracting and Procurement	6	Yes
Administrative Costs	3	Yes
Conflict-of-Interest	3	Yes
County Ordinance	4	Yes
Long-range Financial Plans	2	Yes
Financial Condition of the Commission	1	Yes
Program Evaluation	3	Yes
Salaries and Benefit Policies	2	Yes

Opinion

In our opinion, the Commission complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the California Children and Families Program for the year ended June 30, 2020.

HUDSON HENDERSON & COMPANY, INC.

Hudson Henderson & Company, Inc.

Fresno, California
October 14, 2020

**COMMITTEE ROUTING**

Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

ACTION AGENDA SUMMARYAGENDA DATE: February 23, 2021COMMISSION AGENDA #: 8.B. (PUBLIC HEARING)**SUBJECT:**

Public Hearing to Consider Approval of One-Year Agreements for Fiscal Year 2021-2022

BACKGROUND:

The Mission Statement of First 5 Stanislaus is “to be a catalyst to help give children and families the best start.” Investment for First 5 is guided by the First 5 Stanislaus Strategic Plan 2019-2024. As part of its strategies, First 5 targets investment in partner organizations to help advance the strategies, goals, and objectives of the Strategic Plan. A cornerstone investment for First 5 is its partnership with the Stanislaus County Community Services Agency (CSA) to fund multiple Family Resource Centers located in specific regions across the County. Separate from this joint contract with CSA, First 5 also funds specific individual organizations for one-year agreements to implement strategies to support the work identified in the Strategic Plan.

Ordinarily, one-year agreements for funded partners would be voted on as part of the annual May budget agenda item for the Commission. Staff are recommending earlier action by the Commission as this is currently feasible. All organizations being presented for consideration of one-year agreements are currently funded by First 5 Stanislaus. First 5 staff has communicated with staff from each organization to discuss the recommendation for funding. Early notification of the contractors will support continuity for provision of services into and through Fiscal Year 2021-2022 and will assist them for planning purposes.

The organizations recommended for one-year agreements for Fiscal Year 2021-2022 include:

<u>Name of Organization</u>	<u>Amount</u>
Sierra Vista Child & Family Services (The Bridge)	\$150,000
Stanislaus County Office of Education (Healthy Start)	\$498,398
<u>United Way of Stanislaus (211 Project)</u>	<u>\$20,000</u>
<i>Total Funding Amount</i>	<i>\$668,398</i>

Approval of these contract allocations for Fiscal Year 2021-2022 would become part of the Fiscal Year 2021-2022 budget and authorization would be given to the Executive Director to negotiate and execute these contracts and contract amendments. Authorization is also requested to work with contractors to develop budgets up to the amounts approved by the Commission and to make necessary technical and budget adjustments as needed.

It is recommended the above list of one-year agreements totaling \$668,398 be approved for Fiscal Year 2021-2022. If approved, these agreements would appear in the Fiscal Year 2021-2022 budget.

The Administrative and Finance Committee, the Operations Committee, and the Executive Committee were updated on this project at their respective meetings on February 8th, February 11th, and February 17th.

STAFF RECOMMENDATIONS:

1. Authorize the Executive Director to negotiate and execute one-year agreements for Fiscal Year 2021-2022 with contractors.
2. Designate the following agencies as one-year contractors for Fiscal Year 2021-2022:

- a. Sierra Vista Child & Family Services (The Bridge) for \$150,000
- b. Stanislaus County Office of Education (Healthy Start) for \$498,398
- c. United Way of Stanislaus (211 Project) for \$20,000
3. Authorize staff to work with contractors to develop budgets up to the amounts approved by the Commission.
4. Authorize staff to make the necessary technical and budget adjustments associated with these agreements.

FISCAL IMPACT:

The approved one-year agreements for Fiscal Year 2021-2022 will account for \$668,398 in appropriations in the Fiscal Year 2021-2022 budget.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____

And approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: _____

Attest: _____

Kellie Edwards – Confidential Assistant IV