



**STANISLAUS COUNTY  
CHILDREN & FAMILIES COMMISSION  
MEETING MINUTES**

**Tuesday, November 30, 2021**

**Zoom**

<https://us02web.zoom.us/j/83572868464?pwd=WGtWamdhWlp5RTBoYXFjMThuOE85UT09>

**Commissioners Present:** Vicki Bauman, Ignacio Cantu, Jr., David Cooper (Chair), Mary Ann Lilly-Tengowski (Vice Chair), Nelly Paredes-Walsborn, Amanda Sharp, Dr. Julie Vaishampayan

**Commissioners Absent:** Vito Chiesa

**Staff Present:** David Jones, Executive Director; Kellie Edwards, Confidential Assistant; Stephanie Loomis, Staff Services Coordinator; Victoria Ven, Home Visiting Coordinator CE

1. Chair Cooper called the meeting to order at 4:03 p.m. Commission members and First 5 staff were introduced.
2. Pledge of Allegiance was conducted.
3. Announcement of Commissioner Recusals – None
4. An update and presentation on the First 5 Stanislaus Home Visiting Coordination Project was given by Victoria Ven.

**Commissioner Cantu left the meeting at 4:15 p.m.**

5. Public Comment Period (Limit of 5 minutes per person) – None
6. Consent Calendar  
Bauman/Paredes-Walsborn (6,0) approved the Consent Calendar
  - A. Miscellaneous
    1. Approved the October 26, 2021, Commission Meeting Minutes
    2. Approved the November 8, 2021, Administrative Committee Minutes
      - a. Result Area Fiscal Report as of September 30, 2021
      - b. First Quarter 2021-2022 Financial Report
    3. Approved the November 10, 2021, Operations Committee Minutes
    4. Approved the November 17, 2021, Executive Committee Minutes
    5. Approved a resolution authorizing implementation of AB 361 (2021) to allow for virtual meetings of the Commission for a period of 30 days commencing on November 30, 2021.

7. Discussion
  - A. Lilly-Tengowski/Sharp (6,0) approved to authorize the Executive Director to negotiate and execute a contract with Camille Mays for facilitation, education, training, and capacity building services with a not-to-exceed amount of \$4,000 effective December 1, 2021, through June 30, 2022.
  - B. Paredes-Walsborn/Bauman (6,0) approved to authorize the Executive Director to negotiate and execute a contract with Takapa Media with a not-to-exceed amount of \$14,500 effective December 1, 2021, through June 30, 2022.
  
8. Public Hearing
  - A. Paredes-Walsborn/Lilly-Tengowski (6,0) conducted a public hearing on the recommended revisions to the Policies and Procedures Manual, adopted the Policies and Procedures changes as presented, and authorized staff to make minor, non-substantive changes to the Policies and Procedures Manual and to place the Manual on the First 5 website.
  - B. Vaishampayan/Paredes-Walsborn (6,0) conducted a public hearing on the First 5 Stanislaus Strategic Plan for 2019-2024 and accepted the Update Report on the First 5 Stanislaus Strategic Plan for 2019-2024.
  
9. Correspondence – None
  
10. Commissioner Reports – None
  
11. Staff Reports
  - A. Executive Director Report - Jones announced that Executive Director Melissa Stafford Jones from the First 5 Association has been appointed by the Governor to the position of Director of the California Children and Youth Behavioral Health Initiative. Jones also reported that Camille Maben is retiring from her role as Executive Director at First 5 California in March 2022. He advised that currently the County recognizes a half-day holiday on Christmas eve which is a Friday; however, the First 5 Stanislaus office will most likely be closed the whole day on Christmas Eve and the following Monday which is December 27<sup>th</sup>. Staff will use personal time on those days for time which is not covered as County holiday time. Jones gave an update on the upcoming Parent Advocacy pilot project on December 7 and 8 that is being conducted at the Franklin School Healthy Start site. This project is open to the attendance of Commissioners and please contact the Executive Director if you are interested in attending. If Commissioners are interested in doing site visits with partner organizations, please contact the Executive Director and he will work to connect them. As a result of Dr. Vaishampayan’s presentation on COVID Vaccinations and Pregnancy at the October Commission meeting, public health presentations on this topic have been planned for PlanetBaby! program participants on December 1 (Spanish) and December 8 (English). Kellie Edwards has taken a new position out of the County effective Dec. 3 and was thanked for her service. Edwards made several comments of thanks to the Commission.
  
12. The Commission meeting adjourned at 5:16 p.m.