

# FIRST 5 STANISLAUS



**Commission Meeting  
December 8, 2020 4:00pm**

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/84505616848?pwd=ZUNSU004NHVCMUZMQWxyOVIsOXFKZz09>

**Meeting ID: 845 0561 6848**

**Passcode: 107718**

**Dial by your location**

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## Commission Meeting Notice

### MEMBERS:

**Vicki Bauman**  
School Representative

**Ignacio Cantu, Jr.**  
Chair  
Community Representative

**Vito Chiesa**  
County Supervisor

**David Cooper**  
Vice Chair  
Community Representative

**Kathy Harwell**  
Community Services Agency

**Mary Ann Lilly-Tengowski**  
Health Services Agency

**Tony Lomeli**  
Community Representative

**Nelly Paredes-Walsborn, Ph.D.**  
Community Representative

**Julie Vaishampayan, M.D.**  
Public Health Officer

\*\*\*\*\*

**David T. Jones**  
Executive Director

**Tuesday, December 8, 2020, 4:00 PM**  
**Meeting to be conducted via Zoom (video and phone conference)**  
**for Commissioners and Public**

This meeting will be held in accordance with the Governor's Stay at Home Executive Order N-33-20 and will not include in person public attendance. Members of the public may observe the meeting and provide comments to the Board via email or telephone as described below.

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The Stanislaus County Children and Families Commission welcomes you to its meetings which are ordinarily held on the fourth Tuesday of most months. Your interest is encouraged and appreciated. The agenda is divided into multiple sections including:

**CONSENT CALENDAR:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at the beginning of the meeting under the section titled "Consent Calendar." If you wish to have an item removed from the Consent Calendar, please make your request at the time the Commission Chairperson asks if any member of the public wishes to remove an item from consent.

**DISCUSSION ITEMS:** These items will be individually discussed with opportunity for public comment.

**PUBLIC HEARINGS:** These items are opportunities for individuals interested in the matter being addressed on the agenda item to present their views to the Commissioners. Any member of the audience desiring to address the Commission on a matter on the agenda, please utilize the "raise hand" function or state that you have a comment through the chat function on zoom to be acknowledged by the Chair during the meetings or submit your comments by email to [jonesd@stancounty.com](mailto:jonesd@stancounty.com) prior to the meeting. Those observing the meeting telephonically may speak up when the Chair asks if there are any comments. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission grants a longer period of time.

**PUBLIC COMMENT PERIOD:** Public comment may be submitted in advance of the meeting via email to [jonesd@stancounty.com](mailto:jonesd@stancounty.com) or by mail to 930 15<sup>th</sup> St. Modesto Ca. 95354. Please indicate in your email the agenda item to which your comment applies. Please submit public comments as soon as possible so that they can be provided to the Commissioners before, and, as feasible, during the meeting. Any member of the audience desiring to address the Commission on a matter on the agenda, please utilize the "raise hand" function or state that you have a comment through the chat function on zoom to be acknowledged by the Chair during the meetings. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.



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**COMMISSION AGENDAS AND MINUTES:** Commission agendas, minutes, and copies of items to be considered by the Children and Families Commission, are typically posted on the Internet on Friday afternoons preceding a Tuesday meeting at the following website: [www.first5stan.org](http://www.first5stan.org). A recording of the zoom Commission meeting will also be available at the same website.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Commission office at 930 15<sup>th</sup> Street, Modesto, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website: [www.first5stan.org](http://www.first5stan.org).

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Stanislaus County Children & Families Commission meetings are conducted in English and translation to other languages is not provided unless the Commission is notified 72 hours in advance that an interpreter is necessary. Please contact Administration at (209) 558-6218 should you need a translator for this meeting.

Las juntas de la Comisión para Niños y Familias son dirigidas en Ingles y no hay traducción disponible a menos que la Comisión sea notificada con 72 horas por avanzado. Si necesita traducción, por favor contacte a la Comisión al (209) 558-6218. (Por favor tome nota, el mensaje es en Ingles, pero se le asistirá en Español cuando lo pida.)

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Commission at (209) 558-6218. Notification 72 hours prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting.

**RECUSALS:** California Government Code Section 87100 states that "no public official at any level of state or local government may make, participate in making or in any way use or attempt to use his/her official position to influence governmental decision in which he/she knows or has reason to know he/she has a disqualifying conflict of interest." Likewise, California Government Code section 1090 provides that certain government officials and employees "...shall not be financially interested in any contract made by them in their official capacity."

These sections of law permit the Stanislaus County Children and Families Commission to execute contracts so long as the Commissioner(s) with the conflict recuses himself or herself from making, participating in making, or in any way attempting to use his or her official position to influence a decision on the contract.



## COMMISSION MEETING AGENDA

December 8, 2020 • 4:00 P.M.

Join Zoom Meeting: <https://us02web.zoom.us/j/84505616848?pwd=ZUNSU004NHVCMUZMQWxyOVIsOXFKZz09>

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### One tap mobile

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1. Welcome & Introductions
2. Pledge of Allegiance
3. Announcement of Recusals<sup>1</sup>
4. Presentations
  - A. Pilot Project Spanish Language Early Care & Education Event
  - B. Healthy Start Program
5. Public Comment Period (Limit of 5 minutes per person)
6. Consent Calendar
  - A. Miscellaneous
    1. Approval of the October 27, 2020 Commission Meeting Minutes
    2. Approval of the November 9, 2020 Administrative Committee Meeting Minutes
    3. Approval of the November 12, 2020 Operations Committee Meeting Minutes
    4. Approval of the December 2, 2020 Executive Committee Meeting Minutes
      - a. Result Area Fiscal Report as of October 31, 2020
      - b. First Quarter 2020 Financial Report
7. Discussion
  - A. Approval to Accept and Distribute \$70,000 of Emergency Funds from Sunlight Giving
  - B. Approval to Enter into a Lease Agreement with the Bosio Revocable Trust for First 5 Stanislaus Office Space
  - C. Approval to Issue a Request for Proposal (RFP) for Family Resource Center Services in Stanislaus County

<sup>1</sup> Commissioners may publicly announce the item(s) or recommendation(s) from which he/she will recuse him/herself due to an actual or perceived conflict of interest. The Commissioner will excuse himself or herself from the meeting and leave the room when the specific agenda item comes up for discussion and voting.

8. Public Hearings
  - A. Public Hearing to Consider Approval of an Update Report on the First 5 Stanislaus 2019-2024 Strategic Plan
9. Correspondence
10. Commissioner Reports
11. Staff Reports
  - A. Executive Director Report
12. Adjournment



**STANISLAUS COUNTY  
CHILDREN & FAMILIES COMMISSION  
MEETING MINUTES**

**Tuesday, October 27, 2020**

**Zoom**

<https://us02web.zoom.us/j/85892361764>

**Commissioners Present:** Vicki Bauman, Ignacio Cantu, Jr (Chair), David Cooper (Vice-Chair), Kathy Harwell, Mary Ann Lilly-Tengowski, Nelly Paredes-Walsborn, Dr. Julie Vaishampayan

**Commissioners Absent:** Vito Chiesa, Tony Lomeli

**Staff Present:** David Jones, Executive Director; Veronica Ascencio, Accountant III; and Angela Cobb, County Counsel

1. Chair Cantu called the meeting to order at 4:03 p.m. Commission members, staff, and attendees were introduced and welcomed.
2. Pledge of Allegiance was conducted.
3. Announcement of Recusals - None
4. Public Comment Period (Limit of 5 minutes per person) - None
5. Consent Calendar  
Cooper/Bauman (7-0) (Chiesa and Lomeli absent) approved the Consent Calendar.
  - A. Miscellaneous
    1. Approved the September 22, 2020 Commission Meeting Minutes
    2. Approved the October 12, 2020 Administrative Committee Meeting Minutes
      - a. Result Area Fiscal Report as of August 31, 2020
    3. Approved the October 15, 2020 Operations Committee Meeting Minutes
    4. Approved the October 21, 2020 Executive Committee Meeting Minutes
    5. Approved the 2021 Meeting Dates for the First 5 Stanislaus Commission and Committees
6. Public Hearing
  - A. Paredes-Walsborn/Cooper (7,0) (Chiesa and Lomeli absent), conducted a public hearing and accepted the First 5 Stanislaus 2019-2020 Audit Report.
  - B. Cooper/Lilly-Tengowski (7,0) (Chiesa and Lomeli absent), conducted a public hearing and accepted the 2019-2020 Local Annual Report and authorized staff to submit the report to First 5 California.
7. Discussion
  - A. Paredes-Walsborn /Bauman (7,0) (Chiesa and Lomeli absent), authorized the Executive Director to negotiate and sign all agreements necessary to secure, accept and implement funding for a Local Agency Agreement with First 5 California for the First 5 California Home

Visiting Coordination Funding; authorized the Executive Director to make necessary technical budget adjustments to implement the Home Visiting Coordination funding.

8. Correspondence - Acknowledged the receipt of a letter from the California State Controller disclosing the First 5 Stanislaus annual audit report for the fiscal year ending June 30, 2019, has met the minimum reporting standards for State standards and procedures as prescribed in the California Health and Safety Code.
9. Commissioner Reports - Commissioner Paredes-Walsborn thanked Commission staff for providing her fliers for the upcoming Aprendiendo Juntos Early Care and Education event. Commissioner Harwell request the flier for the event as well.
10. Staff Reports
  - A. First 5 Stanislaus Report to the Community. Jones displayed a draft view of the online Report to the Community for 2020 that will be published shortly. Will Dunbar from Final Cut Media gave a brief presentation of the social media campaign results for the 2019 Report to the Community.
  - B. Executive Director report. Jones reported on the Spanish Early Care and Education pilot training project Aprendiendo Juntos that will be held virtually on November 7. This is a partnership between First 5 Stanislaus and the Stanislaus County Office of Education Resource & Referral unit. Jones reported on the draft December Commission agenda. Jones also reported on a meeting he had with Sunlight Giving where the Sunlight representative let Jones know that First 5 Stanislaus would be receiving an additional \$70,000 in funding for emergency assistance.
11. The Commission meeting adjourned at 5:05 p.m.



930 15<sup>th</sup> Street  
Modesto, CA 95354  
Office: 209.558.6218 Fax: 209.558.6225

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County Supervisor

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**Julie Vaishampayan, M.D.**  
Public Health Officer

\*\*\*\*\*

**David T. Jones**  
Executive Director

## ***Administrative/Financial Committee Minutes***

*Monday, November 9, 2020*

**Commissioners Present:** Kathy Harwell, Mary Ann Lilly-Tengowski,  
Nelly Paredes-Walsborn, Ph.D.

**Commissioners Absent:**

**Staff Present:** David Jones, Stephanie Loomis

Meeting was called to order at 12:03 p.m.

1. Fiscal Update – staff reported that three months of revenue has been received for Fiscal Year 2020-2021.
2. Strategic Plan Review – the status of the review was discussed, and no action was taken.
3. RFP Process for Family Resource Centers – the status of the planning process was discussed, and no action was taken.
4. Building Lease – the status of the building lease was discussed, and no action was taken.
5. Sunlight Giving Emergency Funding – the status of new Sunlight Giving emergency funding was discussed, and no action was taken.
6. Draft Agenda for December 8, 2020 Commission meeting – the draft agenda was presented.
7. Executive Director Report – Jones provided an update on the Spanish Early Care & Education pilot event called Aprendiendo Juntos; the First 5 California Home Visiting Coordination funding project; the high-risk supportive services project; the possible community capacity building educational mini-series on hope; and the January Commission meeting.
8. Adjournment at 12:47 p.m.





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Community Representative

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Public Health Officer

\*\*\*\*\*

**David T. Jones**  
Executive Director

## ***Operations Committee Minutes***

*Thursday, November 12, 2020*

**Commissioners Present:** Vicki Bauman, Tony Lomeli, Julie Vaishampayan, M.D.

**Commissioners Absent:**

**Staff Present:** Veronica Ascencio, David Jones, Stephanie Loomis

Meeting was called to order at 12:03 p.m.

1. Fiscal Update – staff reported that three months of revenue has been received for Fiscal Year 2020-2021.
2. Strategic Plan Review – the status of the review was discussed, and no action was taken.
3. FRP Process for Family Resource Centers – the status of the planning process was discussed, and no action was taken.
4. Building Lease – the status of the building lease was discussed, and no action was taken.
5. Sunlight Giving Emergency Funding – the status of new Sunlight Giving emergency funding was discussed, and no action was taken.
6. Draft Agenda for December 8, 2020 Commission meeting – the draft agenda was presented.
7. Executive Director Report – Jones provided an update on the Spanish Early Care & Education pilot event called Aprendiendo Juntos; the First 5 California Home Visiting Coordination funding project; the high-risk supportive services project; the possible community capacity building educational mini-series on hope; and the January Commission meeting.
8. Adjournment at 12:30 p.m.



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Community Representative

**Julie Vaishampayan, M.D.**  
Public Health Officer

\*\*\*\*\*

**David T. Jones**  
Executive Director

## ***Executive Committee Minutes***

*Wednesday, December 2, 2020*

**Commissioners Present:** Ignacio Cantu, Jr., Vito Chiesa, David Cooper

**Commissioners Absent:**

**Staff Present:** Veronica Ascencio, David Jones, Stephanie Loomis

Meeting was called to order at 12:18 p.m.

1. Results Area Report as of October 31, 2020 – staff reviewed the Results Area Report, and no action was taken.
2. First Quarter Financial Report FY 2020-2021 – staff reviewed the First Quarter Financial Report, and no action was taken.
3. FRP Process for Family Resource Centers – the status of the planning process was discussed, and no action was taken.
4. Building Lease – the status of the building lease was discussed, and no action was taken.
5. Sunlight Giving Emergency Funding – the status of new Sunlight Giving emergency funding was discussed, and no action was taken.
6. Draft Agenda for December 8, 2020 Commission meeting – the draft agenda was presented.  
Chair Cantu and Commissioner Chiesa joined the meeting at approximately 12:35 p.m.
7. Executive Director Report – Jones provided an update on the Spanish Early Care & Education pilot event called Aprendiendo Juntos; the First 5 California Home Visiting Coordination funding project; the high-risk supportive services project; the possible community capacity building educational mini-series on hope; and the January Commission meeting. Jones then reviewed the previous agenda items for Chair Cantu and Commissioner Chiesa.
8. Adjournment at 1:00 p.m.

**First 5 Stanislaus**  
**Result Area Fiscal Report**  
**YTD as of 9/30/20**

	<b>Budget</b>	<b>Actual Expenditures</b>	<b>Remaining Budget</b>	<b>% Actual to Budget</b>
<b>RESULT AREA 1: Improved Family Functioning (Family Support, Education, and Services)</b>				
<b>General Family Support</b>				
<i>211/Family Resource Centers; CBO - Non-Profit; County Office of Ed-School District</i>				
211 Project ( <i>United Way</i> )	\$ 40,000	\$ -	\$ 40,000	0%
Family Resource Centers:				
Ceres Partnership for Healthy Children ( <i>CHS</i> )	\$ 163,418	\$ -	\$ 163,418	0%
Hughson Family Resource Center ( <i>SV</i> )	\$ 147,135	\$ -	\$ 147,135	0%
N. Modesto/Salida Family Resource Center ( <i>SV</i> )	\$ 311,147	\$ -	\$ 311,147	0%
Oakdale/Riverbank Family Resource Center ( <i>CHS</i> )	\$ 158,847	\$ -	\$ 158,847	0%
Parent Resource Center	\$ 350,457	\$ -	\$ 350,457	0%
Turlock Family Resource Center ( <i>Aspiranet</i> )	\$ 190,415	\$ -	\$ 190,415	0%
Westside Family Resource Center ( <i>CHS</i> )	\$ 237,938	\$ -	\$ 237,938	0%
The Bridge ( <i>Sierra Vista</i> )	\$ 166,500	\$ 25,008	\$ 141,492	15%
Healthy Start	\$ 498,398	\$ -	\$ 498,398	0%
<b>Total Area 1:</b>	<b>\$ 2,264,255</b>	<b>\$ 25,008</b>	<b>\$ 2,239,247</b>	<b>1%</b>
<b>RESULT AREA 3: Improved Health (Health Education and Services)</b>				
<b>Prenatal &amp; Infant Home Visiting</b>	<i>Other; County Health &amp; Human Services</i>			
Healthy Birth Outcomes ( <i>Health Services Agency</i> )	\$ 717,852	\$ -	\$ 717,852	0%
<b>Total Area 3:</b>	<b>\$ 717,852</b>	<b>\$ -</b>	<b>\$ 717,852</b>	<b>0%</b>
<b>RESULT AREA 4: Improved Systems of Care</b>				
<b>Program and Systems Improvement Efforts</b>				
Early Care and Education Conference	\$ 12,000		\$ 12,000	0%
<b>Total Area 4:</b>	<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ 12,000</b>	<b>0%</b>
<b>Result Area Total</b>	<b>\$ 2,994,107</b>	<b>\$ 25,008</b>	<b>\$ 2,969,099</b>	
<b>ADJUSTED PROGRAM CONTRACT EXPENDITURES*</b>				
	<b>\$ 2,982,107</b>	<b>\$ 25,008</b>	<b>\$ 2,957,099</b>	<b>1%</b>

\* Adjusted Program Contract Expenditures does not include ECE Conference Costs

**First 5 Stanislaus**  
Fiscal Year 2020-2021  
*1st Quarter Financial Report*

	Three Months Ended September 30		YTD				
	2020	2019	FY 20/21 Adopted Budget	FY 20/21 Legal Budget	FY 20/21 Actual	Remaining FY Budget	% Actual to Budget
<b>REVENUE</b>							
Interest	\$ -		\$ 119,000	\$ 119,000	\$ -	\$ 119,000	0%
Tobacco Tax (Prop 10) ( incl. SMIF, Backfill)	\$ 346,941		\$ 4,128,201	\$ 4,128,201	\$ 346,941	\$ 3,781,260	8%
Other - Grants, Misc	\$ 97	\$ 100,000	\$ 25,000	\$ 25,000	\$ 97	\$ 24,903	0%
<b>TOTAL REVENUE</b>	<b>\$ 346,941</b>	<b>\$ 100,000</b>	<b>\$ 4,272,201</b>	<b>\$ 4,272,201</b>	<b>\$ 347,039</b>	<b>\$ 3,925,162</b>	<b>8%</b>
<b>EXPENDITURES</b>							
<u>Program</u>							
Contracts/Programs*	\$ 27,203	\$ 25,049	\$ 2,994,107	\$ 2,994,107	\$ 27,203	\$ 2,966,904	1%
Contracts-Prior Year (Payments/Adjstments)	\$ -	\$ 11,016			\$ -	\$ -	
Contract Adjustments (TBD)	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ 500,000	0%
Salaries & Benefits	\$ 64,630	\$ 49,605	\$ 216,969	\$ 216,969	\$ 64,630	\$ 152,339	30%
Services & Supplies	\$ 24,889	\$ 5,637	\$ 479,545	\$ 479,545	\$ 24,889	\$ 454,656	5%
County Cap Charges		\$ 3,279	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expenditures - Program</b>	<b>\$ 116,722</b>	<b>\$ 94,586</b>	<b>\$ 4,190,621</b>	<b>\$ 4,190,621</b>	<b>\$ 116,722</b>	<b>\$ 4,073,899</b>	<b>3%</b>
<u>Evaluation</u>							
Salaries & Benefits	\$ 3,403	\$ -	\$ 12,053	\$ 12,053	\$ 3,403	\$ 8,650	28%
Services & Supplies	\$ -	\$ -	\$ 21,012	\$ 21,012	\$ -	\$ 21,012	0%
County Cap Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expenditures - Evaluation</b>	<b>\$ 3,403</b>	<b>\$ -</b>	<b>\$ 33,065</b>	<b>\$ 33,065</b>	<b>\$ 3,403</b>	<b>\$ 29,662</b>	<b>10%</b>
<u>Administration</u>							
Salaries & Benefits	\$ 71,040	\$ 71,001	\$ 373,668	\$ 373,668	\$ 71,040	\$ 302,628 <sup>+</sup>	19%
Services & Supplies	\$ 11,223	\$ 25,351	\$ 153,814	\$ 153,814	\$ 11,223	\$ 142,591	7%
County Cap Charges		\$ 3,573	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Expenditures - Administration</b>	<b>\$ 82,263</b>	<b>\$ 99,925</b>	<b>\$ 527,482</b>	<b>\$ 527,482</b>	<b>\$ 82,263</b>	<b>\$ 445,219</b>	<b>16%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 202,388</b>	<b>\$ 194,511</b>	<b>\$ 4,751,168</b>	<b>\$ 4,751,168</b>	<b>\$ 202,388</b>	<b>\$ 4,548,780</b>	<b>4%</b>

\* Contracts/Program actuals includes all result area costs, including ECE



COMMITTEE ROUTING	
Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

#### ACTION AGENDA SUMMARY

AGENDA DATE: December 8, 2020

COMMISSION AGENDA #: 7.A.

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#### SUBJECT:

Approval to Accept and Distribute \$70,000 of Emergency Funds from Sunlight Giving

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#### BACKGROUND:

Sunlight Giving is a non-profit foundation whose mission is to sustain healthy families and strong communities. They fulfill their mission by working with local and national organizations that provide basic services to low-income families with children ages 0-5 in vulnerable communities. Sunlight Giving was established in 2014 and focuses on counties from the Bay Area and several San Joaquin Valley counties – including Stanislaus. The Foundation works on an invitation-only basis for funding proposals. First 5 Stanislaus is a funded partner of Sunlight Giving and has received a variety of grants from Sunlight since 2017.

In response to the COVID-19 crisis, Sunlight Giving designated emergency funds to support local needs beyond their standard organizational funding parameters. These funds are limited to existing partner organizations, of which First 5 Stanislaus is a partner. First 5 Stanislaus received an initial round of \$35,000 of emergency funding which was approved by the Commission on June 23 and \$50,000 of emergency funding which was approved by the Commission on September 22. This funding was divided and distributed to the network of 12 nonprofit Family Resource Centers (FRCs) funded through First 5.

Sunlight Giving staff notified First 5 Stanislaus in late October they had awarded an additional \$70,000 of emergency funding to First 5 Stanislaus. The intent of the funding will be to allow FRC partner organizations to continue to have funding that can be used for cash aid, rental assistance, and other essential supplies that might be needed to support families of 0-5 children during this time of pandemic. It is the intent of First 5 to distribute the \$70,000 to the 12 FRC partner sites which are funded through a direct First 5 contract or through the Parent Resource Center subcontract (Sierra Vista Drop-In FRC). Funding for each site will be transmitted as a “pass through” of funding. The intent of the funding is for emergency support for families of 0-5 children through things such as cash aid, rental assistance, emergency supplies, etc. This funding would not be used for things such as FRC staffing costs.

Funding will be distributed in a proportion of \$5,833.33 for each of the 12 FRC sites. Funding would be approved for Turlock Family Resource Center, Ceres Partnership for Healthy Children, Hughson Family Resource Center, Waterford Family Resource Center, Oakdale Family Resource Center, North Modesto Family Resource Center, Parent Resource Center – 811 5<sup>th</sup> Street, Parent Resource Center – 202 S. Santa Cruz, Sierra Vista Drop-In FRC, Patterson Family Resource Center, Newman Family Resource Center and The Bridge Family Resource Center.

**Funding Allocation Table:**

<b>Aspiranet (\$3,000)</b>	
<i>Turlock Family Resource Center</i>	\$5,833.33
<b>Center for Human Services (\$12,000)</b>	
<i>Ceres Partnership for Healthy Children</i>	\$5,833.33
<i>Oakdale Family Resource Center</i>	\$5,833.33
<i>Patterson Family Resource Center</i>	\$5,833.33
<i>Newman Family Resource Center</i>	\$5,833.33
<b>Parent Resource Center (\$6,000)</b>	
<i>Parent Resource Center - 811 5th Modesto</i>	\$5,833.33
<i>Airport Neighborhood - 202 S. Santa Cruz</i>	\$5,833.33
<b>Sierra Vista Child &amp; Family Services (\$14,000)</b>	
<i>Waterford Family Resource Center</i>	\$5,833.33
<i>Hughson Family Resource Center</i>	\$5,833.33
<i>North Modesto Family Resource Center</i>	\$5,833.33
<i>Drop-In Family Resource Center</i>	\$5,833.33
<i>The Bridge (non Differential Response)</i>	\$5,833.33
<b>TOTAL EMERGENCY FUNDING</b>	<b>\$69,999.96</b>

First 5 will provide a simple reporting tool for each FRC site to record the use of funds provided by First 5. The report will need to be completed quarterly until all funding has been expended.

It is recommended for the Commission to approve acceptance of the \$70,000 Sunlight Giving emergency funding, and to approve the distribution of the funds in the identified amounts to the partner organization, or to the organization sites directly, depending on the organization's preference. After receiving these funds, organizations with multiple FRC sites (Sierra Vista, Center for Human Services, Parent Resource Center) may shift funds between their First 5 contracted FRC sites as necessary based on community need.

The Administrative and Finance Committee, the Operations Committee and the Executive Committee were informed of this item at their respective meetings on November 9<sup>th</sup>, November 12<sup>th</sup> and December 8<sup>th</sup>.

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**STAFF RECOMMENDATIONS:**

1. Approve receipt of the award from Sunlight Giving in the amount of \$70,000.
2. Approve the identified distribution of funds to the identified organizations.
3. Authorize staff to make the necessary technical adjustments to process payment to the identified organizations.

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**FISCAL IMPACT:**

Receipt of the Sunlight Giving funds would have a positive benefit for First 5 Stanislaus and the community. Use of the funds to provide emergency assistance to the community through Family Resource Centers promotes the implementation of First 5 Stanislaus goals and strategies during this time of community crisis. Funding would be passed through to identified community organizations for the benefit of the community members they serve. No increase to existing appropriations would be needed as a result of receiving this grant.

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**COMMISSION ACTION:**

On motion of Commissioner \_\_\_\_\_; Seconded by Commissioner \_\_\_\_\_

And approved by the following vote:

Ayes: Commissioner(s): \_\_\_\_\_

Noes: Commissioner(s): \_\_\_\_\_

Excused or Absent Commissioner(s): \_\_\_\_\_

Abstaining: Commissioner(s): \_\_\_\_\_

1) \_\_\_\_\_ Approved as recommended.

2) \_\_\_\_\_ Denied.

3) \_\_\_\_\_ Approved as amended.

Motion: \_\_\_\_\_

Attest: \_\_\_\_\_

Stephanie Loomis – Staff Services Coordinator

**COMMITTEE ROUTING**

Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

**ACTION AGENDA SUMMARY**AGENDA DATE: December 8, 2020COMMISSION AGENDA #: 7.B.**SUBJECT:**

Approval to Enter into a Lease Agreement with the Bosio Revocable Trust for First 5 Stanislaus Office Space

**BACKGROUND:**

First 5 Stanislaus has occupied leased space at 930 15<sup>th</sup> Street in Modesto since December 2014. The space was leased at the following rates:

December 1, 2014 – November 30, 2016, \$2,304 per month (3,200 sq/ft at \$0.72 per sq/ft)  
December 1, 2016 – November 30, 2017, \$2,432 per month (3,200 sq/ft at \$0.76 per sq/ft)  
December 1, 2017 – November 30, 2018, \$2,560 per month (3,200 sq/ft at \$0.80 per sq/ft)  
December 1, 2018 – November 30, 2019, \$2,688 per month (3,200 sq/ft at \$0.84 per sq/ft)

The lease was then extended from December 1, 2019, until February 28, 2021, at the rate of \$0.88 per square foot.

In anticipation of the expiration of the existing lease agreement at its current location, First 5 staff have looked at different options. Review of available office space in the downtown Modesto area shows rent at an average of \$1.25 to \$1.50 per square foot. Staff evaluated different options and determined that remaining in the existing leased space is the most favorable option for the following reasons:

1. The space is known to First 5 Stanislaus and is known to be workable.
2. The location is centrally located in Modesto and Stanislaus County.
3. Review of office space in downtown Modesto shows an average rent cost of \$1.25 to \$1.50 per square foot. The lease at 930 15<sup>th</sup> Street will start at \$.88 per square foot for three years, with 3% increases in the 4<sup>th</sup> and 5<sup>th</sup> years. Annual savings in lease expense compared to average downtown Modesto lease space would be approximately \$14,000 – \$24,000 per year.
4. There will be an option to renew the lease for a year six and seven.

It is recommended the Commission approve a five-year Agreement for office space at 930 15<sup>th</sup> Street in Modesto with an option to renew for year six and year seven. The new rate for 930 15<sup>th</sup> Street will be \$0.88 per square foot (plus utilities) for 3,200 square feet for the first three years with a 3% increase in years four and five.

The Administrative and Finance Committee, the Operations Committee and the Executive Committee were informed of this item at their respective meetings on November 9<sup>th</sup>, November 12<sup>th</sup> and December 8<sup>th</sup>.

**STAFF RECOMMENDATIONS:**

1. Authorize the Executive Director to negotiate and execute a five-year agreement for office space at 930 15<sup>th</sup> Street.

**FISCAL IMPACT:**

This agreement is projected at an annual cost of \$33,792 for the first three years of the agreement with a 3% increase in years four and five. Funding for this would be appropriated annually in the First 5 Stanislaus Budget.



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**COMMISSION ACTION:**

On motion of Commissioner \_\_\_\_\_; Seconded by Commissioner \_\_\_\_\_

And approved by the following vote:

Ayes: Commissioner(s): \_\_\_\_\_

Noes: Commissioner(s): \_\_\_\_\_

Excused or Absent Commissioner(s): \_\_\_\_\_

Abstaining: Commissioner(s): \_\_\_\_\_

1) \_\_\_\_\_ Approved as recommended.

2) \_\_\_\_\_ Denied.

3) \_\_\_\_\_ Approved as amended.

Motion: \_\_\_\_\_

Attest: \_\_\_\_\_

Stephanie Loomis – Staff Services Coordinator

**COMMITTEE ROUTING**

Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

**ACTION AGENDA SUMMARY**AGENDA DATE: December 8, 2020COMMISSION AGENDA #: 7.C.**SUBJECT:**

Approval to Issue a Request for Proposal (RFP) for Family Resource Center Services in Stanislaus County

**BACKGROUND:**

Since 2005, First 5 Stanislaus and the Community Services Agency (CSA) have collaborated to provide child abuse/neglect prevention, early intervention, and family support services through multiple Family Resources Centers (FRCs) throughout the community. First 5 and the Community Services Agency have agreed to continue to coordinate their funding support for FRCs in Stanislaus County through the issuance of a joint Request for Proposal (RFP) for the provision of services to children by Family Resource Centers for the contract period July 1, 2021 through June 30, 2024.

In December 2018, the Commission approved a new Strategic Plan for 2019-2024. The new plan was the result of a community-informed process that was a deep look at creating a clear path for the future work of First 5. Since that time, the organization has been starting new initiatives and aligning existing services with the new Strategic Plan. The plan contains some significant strategic shifts for the organization and also indicates that different strategies will begin and be implemented in different phases over the five-year period. First 5 has also restructured its funding over the past several years for more consistent alignment with the new Strategic Plan. The new plan reflects the priorities established by the Commission which include a stronger focus on parenting as a long-term community strategy and a shift into more primary prevention services for 0-5 families.

As First 5 has been in a long-standing partnership with the Community Services Agency for funding local FRCs, a thoughtful and collaborative approach was used to evaluate how this relationship would move forward in light of First 5's new Strategic Plan. Using an outside facilitator, CSA and First 5 staff met over a period of several months to guide the organizations through a significant decision-making process associated with family resource centers including: understanding the evolution of the structural relationship with the Community Services Agency; to establish agreement of how First 5 and CSA can further integrate their contributions for FRCs; and, to identify opportunities to leverage First 5 and CSA funding. Work included creating an agreed upon framework between the two organizations that represents essential services and activities for FRCs to strengthen families across the spectrum of prevention. The process also was used to create a shared vision, mission and long-term outcomes for the FRC partnership:

***Vision***

Children and families are strong, thriving, and connected to their community.

***Mission***

FRCs provide support and strengthening services and activities to children and families in their neighborhood and communities

***Long-Term Outcomes***

1. Families are strong and children are healthy from their early years to adulthood
2. Children are eager and ready learners
3. Children live in safe, stable, and permanent homes

The process also yielded a detailed outline of programs and activities, necessary resources, logistical needs, cultural responsiveness, and quality descriptors that will serve as the foundation for the recommended joint Request for Proposal (RFP) for fiscal years 2021-2024. This outline reflects a strong alignment with the Strategic

Plan for First 5, including things such as funding priorities of primary prevention, parenting education and activities, and providing services that are able reach a greater number of individuals throughout Stanislaus County.

FRCs funded by this RFP will provide family support and strengthening services as broad as at the community-level or as targeted as at the neighborhood-level. The Community Services Agency funding, in general terms, will have a focus on child abuse/neglect prevention and early intervention programs and case management through the Differential Response (DR) and AfterCare programs. First 5 funding, in general terms, will be targeted toward family strengthening services with a focus on primary prevention and parenting services (including during pregnancy) through education and supportive programs and activities. First 5 and CSA envision that funded FRC'S will provide:

- a single point of entry to an integrated service system that provides local access to information, education, and services that improve the lives of children 0 through 17 and their families
- high quality educational services for families in multiple service delivery channels (in person and virtual)
- an infrastructure and capacity for resource and referral
- a framework for unifying the efforts of new and existing programs
- a structure for linking finance/administration with community feedback, local development, and improved program evaluation.

These activities will be accomplished through multiple strategies such as strength-based assessments, case management, parent/caregiver/provider education, workshops and classes, resource and referral, and more.

First 5 Stanislaus will contribute up to \$1,500,000 per year, or a total of up to \$4,500,000 for the three-year period. The Stanislaus County Community Services Agency will be contributing at least \$900,000 of funding annually or a total of at least \$2,700,000 for the three-year period, pending Board of Supervisors approval. The exact amount of CSA's contribution is expected to be finalized after the first of the year.

A proposed timeline and details needed for the RFP process will be developed by First 5 and CSA staff through a collaborative process.

The Administrative and Finance Committee, the Operations Committee and the Executive Committee were informed of this item at their respective meetings on November 9<sup>th</sup>, November 12<sup>th</sup> and December 8<sup>th</sup>.

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**STAFF RECOMMENDATIONS:**

1. Authorize the General Services Agency (GSA) Purchasing Division to issue a Request for Proposals (RFP) on behalf of First 5 Stanislaus (and in collaboration with the Community Services Agency) for the provision of services to children and families by Family Resource Centers for the contract period July 1, 2021 through June 30, 2024.

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**FISCAL IMPACT:**

The total cost for the contracts that will be awarded as a result of issuing this Request for Proposals will be at least \$7,200,000 over the three-year period or at least \$2,400,000 annually. The Children and Families Commission will contribute not more than \$1,500,000 per year or a total of up to \$4,500,000 for the three-year period. CSA's contributions for the program are over and above the Commission's contributions and are expected to be at least \$900,000 per year or at least \$2,700,000 for the three-year period.

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**COMMISSION ACTION:**

On motion of Commissioner \_\_\_\_\_; Seconded by Commissioner \_\_\_\_\_

And approved by the following vote:

Ayes: Commissioner(s): \_\_\_\_\_

Noes: Commissioner(s): \_\_\_\_\_

Excused or Absent Commissioner(s): \_\_\_\_\_

Abstaining: Commissioner(s): \_\_\_\_\_

- 1) \_\_\_\_\_ Approved as recommended.
- 2) \_\_\_\_\_ Denied.
- 3) \_\_\_\_\_ Approved as amended.

Motion: \_\_\_\_\_

Attest: \_\_\_\_\_  
Stephanie Loomis - Staff Services Coordinator

**COMMITTEE ROUTING**

Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

**ACTION AGENDA SUMMARY**AGENDA DATE: December 8, 2020COMMISSION AGENDA #: 8.A. (PUBLIC HEARING)**SUBJECT:**

Public Hearing to Consider Approval of an Update Report on the First 5 Stanislaus Strategic Plan 2019-2024

**BACKGROUND:**

Section 130100-130158 of the California Health and Safety Code (HSC) contains language specific to implementation of the Children and Families First Act (Prop 10). Section 130140 of the HSC contains references to a county commission's strategic plan. Language states:

(a.1.C.iii) The county commission shall, on at least an annual basis, be required to review its county strategic plan and to revise the plan as may be necessary or appropriate.

(a.1.E) The requirement that the county commission conduct at least one public hearing on its periodic review of the county strategic plan before any revisions to the plan are adopted.

On December 10, 2018, the Commission approved the First 5 Stanislaus Strategic Plan 2019-2024 as the result of an extensive community-informed planning process. The plan serves as the guiding document for First 5 Stanislaus in implementing its mission, vision and strategic priorities during this time period. First 5 Stanislaus staff has been moving forward on implementation of the Strategic Plan and will provide an update report on major initiatives/projects taking place to support the strategies of the Commission. This report will serve as the opportunity for the Commission to review the plan for compliance purposes. The Commission is required to conduct at least one public hearing on its periodic review of the county strategic plan before any revisions to the plan are adopted. While staff are not recommending any changes to the current Strategic Plan as it was approved on December 10, 2018, a Public Hearing on the plan is being conducted as an opportunity for transparency.

The Administrative and Finance Committee, the Operations Committee and the Executive Committee were informed of this item at their respective meetings on November 9<sup>th</sup>, November 12<sup>th</sup> and December 8<sup>th</sup>.

**STAFF RECOMMENDATIONS:**

1. Conduct a Public Hearing on the First 5 Stanislaus Strategic Plan for 2019-2024
2. Accept the Update Report on the First 5 Stanislaus Strategic Plan for 2019-2024

**FISCAL IMPACT:**

There is no direct fiscal impact associated with this agenda item. It is anticipated that information from this agenda item may be used by the Commission to make future decisions about funding, contracts, and budgets.

**COMMISSION ACTION:**

On motion of Commissioner \_\_\_\_\_; Seconded by Commissioner \_\_\_\_\_

And approved by the following vote:

Ayes: Commissioner(s): \_\_\_\_\_

Noes: Commissioner(s): \_\_\_\_\_

Excused or Absent Commissioner(s): \_\_\_\_\_

Abstaining: Commissioner(s): \_\_\_\_\_

1) \_\_\_\_\_ Approved as recommended.

- 2) \_\_\_\_\_ Denied.  
3) \_\_\_\_\_ Approved as amended.

Motion: \_\_\_\_\_

Attest: \_\_\_\_\_  
Stephanie Loomis – Staff Services Coordinator