



**Tuesday, September 24, 2013 @ 4:00 p.m.**  
**Finely Conference Room, West Modesto Community Center**  
**401 E. Paradise Road, Modesto, CA**



**Children & Families Commission**

1010 10<sup>th</sup> Street, Suite 5000  
Modesto, CA 95354

Phone: 209.558.6218 Fax: 209.558.6225

## Commission Meeting Notice

Tuesday, September 24, 2013 @ 4 PM, Finley Conference Room, W. Modesto Community Center,  
401 E. Paradise Road, Modesto, CA 95354

### MEMBERS:

Vicki Bauman  
School Representative

Vito Chiesa  
County Supervisor

David Cooper  
Community Representative

Denise Hunt  
Chair  
Community Representative

Mary Ann Lee  
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.  
Community Representative

Madelyn Schlaepfer  
Behavioral Health and  
Recovery Services

George Skol  
Community Representative

John Walker, MD  
Public Health Officer

\*\*\*\*\*

John Sims  
Executive Director

The Stanislaus County Children and Families Commission welcomes you to its meetings which are regularly held on the fourth Tuesday of each month. Your interest is encouraged and appreciated.

The agenda is divided into two sections:

**CONSENT CALENDAR:** These matters include routine financial and administrative actions and are identified with an asterisk (\*). All items on the consent calendar will be voted on at the beginning of the meeting under the section titled "Consent Calendar." If you wish to have an item removed from the Consent Calendar, please make your request at the time the Commission Chairperson asks if any member of the public wishes to remove an item from consent.

**REGULAR CALENDAR:** These items will be individually discussed and include all items not on the consent calendar and all public hearings.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMISSION ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium at the time the item is announced by the Commission Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission grants a longer period of time.

**PUBLIC COMMENT PERIOD:** Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Commission for consideration. However, California law prohibits the Commission from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Children and Families Commission. Any member of the public wishing to address the Commission during the "Public Comment" period shall be permitted to be heard once for up to 5 minutes.

**COMMISSION AGENDAS AND MINUTES:** Commission agendas, Minutes, and copies of items to be considered by the Children and Families Commission are typically posted on the Internet on Friday afternoons preceding a Tuesday meeting at the following website: [www.stanprop10.org](http://www.stanprop10.org).

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Commission office at 930 15<sup>th</sup> Street, Modesto, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website [www.stanprop10.org](http://www.stanprop10.org).

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Stanislaus County Children & Families Commission meetings are conducted in English and translation to other languages is not provided unless the Commission is notified 72 hours in advance that an interpreter is necessary. Please contact Administration at (209) 558-6218 should you need a translator for this meeting.

Las juntas de la Comision para Niños y Familias son dirigidas en Ingles y no hay traduccion disponible a menos que la Comision sea notificada con 72 horas por avanzado. Si necesita traduccion, por favor contacte a la Comision al (209) 558-6218. (Por favor tome nota, el mensaje es en Ingles pero se le asistara en Español cuando lo pida.)

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Commission at (209) 558-6218. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting.

**RECUSALS:** California Government Code Section 87100 states that "no public official at any level of state or local government may make, participate in making or in any way use or attempt to use his/her official position to influence governmental decision in which he/she knows or has reason to know he/she has a disqualifying conflict of interest." Likewise, California Government Code section 1090 provides that certain government officials and employees "...shall not be financially interested in any contract made by tem in their official capacity."

These sections of law permit the Stanislaus County Children and Families Commission to execute contracts so long as the Commissioner(s) with the conflict recuses himself or herself from making, participating in making, or in any way attempting to use his or her official position to influence a decision on the contract.



**Children & Families Commission**

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**COMMISSION MEETING AGENDA**

**September 24, 2013**

**Times provided are approximate times.**

- 4:00 p.m. I. Welcome & Introductions – Chair Denise Hunt
- 4:05 p.m. II. Pledge of Allegiance
- 4:08 p.m. III. Announcement of Recusals <sup>1</sup>
- 4:10 p.m. IV. Public Comment Period (Limit of 5 minutes per person)
- 4:15 p.m. V. Approval of the Consent Calendar – Agenda items marked by an Asterisk (\*)
- VI. Agenda Items
- \* A. Approval of the Commission Meeting Minutes of May 28, 2013. p. 4-9
- B. Executive Director's Office
- 4:20 p.m. 1. Election of Commission Vice-Chair for 2013-2014
- 4:25 p.m. \* 2. Approval to Amend the Oral Health Agreement with Stanislaus County Health Services Agency p. 10-11
- 4:30 p.m. 3. **Public Hearing** on and Acceptance of the 2012-2013 Audit Report (the report p. 12  
in its entirety can be downloaded or viewed at:  
<http://www.stanprop10.org/pastmeetings/calendar.shtm>)
- 4:35 p.m. 4. **Public Hearing** on the 2012-2013 Local Annual Report and Authorization to Submit the p. 13  
2012-2013 Local Annual Report to the California First 5 Commission (the report in its  
entirety can be downloaded or viewed at:  
<http://www.stanprop10.org/pastmeetings/calendar.shtm>)
- C. Committee Reports
- \* 1. Accept the Minutes of the Administrative Committee meeting of September 9, 2013. p. 14-15  
a. Quarterly Financial Report (June 2013) p. 16
- \* 2. Accept the Minutes of the Executive Committee meeting of September 9, 2013. p. 17-18
- \* 3. Accept the Minutes of the Operations Committee meeting of September 12, 2013. p. 19-20
- VII. Correspondence
- \* 1. Accept a letter from California State Controller RE: Acceptance of '11-'12 Audit Report p. 21
- 4:40 p.m. VIII. Commissioner Reports
- 4:45 p.m. IX. Staff Reports
1. August Provider Conference
2. Invitation to Family Domestic Violence Conference (October 7, 2013)
- 4:50 p.m. X. Adjourn into Closed Session  
*Public Employee Evaluation – Executive Director*  
*Government Code: 54957(b)*

<sup>1</sup> Commissioners may publicly announce the item(s) or recommendation(s) from which he/she will recuse himself or herself due to an actual or perceived conflict of interest. The Commissioner will excuse himself or herself from the meeting and leave the room when the specific agenda item comes up for discussion and voting.



**Children & Families Commission**

1010 10<sup>th</sup> Street, Suite 5000, Modesto, CA 95354  
Phone: 209.558.6218 Fax: 209.558.6225

**Commission Meeting Minutes  
Tuesday, May 28, 2013  
Petersen Event Center  
720 12<sup>th</sup> Street, Modesto, CA**

**Members Present:** Vicki Bauman (Chair), Vito Chiesa, Denise Hunt, Mary Ann Lee, Nelly Paredes-Walsborn, Madelyn Schlaepfer, George Skol, and Dr. John Walker.

**Members Absent:** David Cooper

**Staff Present:** John Sims, Executive Director; Stephanie Loomis, Administration; Erica Inacio, Program Monitor; Tina Jamison, Accountant; and Jack Doering, Commission Counsel.

- I. Chair Bauman called the meeting to order at 4:01 p.m. Commission members and attendees recited the Pledge of Allegiance.
- II. Commission members were introduced and attendees were welcomed.
- III. Announcement of Commissioner Recusals – John Sims informed the audience that during the budget approval process, there would be several recusals during discussions and votes on specific programs and recusals would be noted at that time.
- IV. Public Comment Period – None.
- V. Consent Calendar  
The Consent Calendar was approved.  
**Moved Chiesa, Seconded Skol. Unanimously approved.**
- VI. Agenda Items
  - A. The Commission approved the Commission Meeting Minutes of March 26, 2013.  
**Approved on the consent calendar. Moved Chiesa, Seconded Skol. Unanimously approved.**
  - B. Executive Director's Office
    1. The Commission heard a staff presentation on a proposed budget for 2013-2014 and a long range financial plan for fiscal year 2013-2014 through 2017-2018. State law requires the Commission to hold a public hearing before adopting a budget for fiscal year operations and before adopting a long-range financial plan. Adoption of the budget by the Commission is the first step towards authorizing expenditures by program contractors.

Some of the significant features of the budget and long range financial plan include:

- Budgeted revenues are estimated to increase 2.9% (\$153,492) between 2012-2013 and 2013-2014 due to:
  - Higher tobacco taxes – a slight increase of \$19,575 (0.4%)
  - \$105,000 for the Child Signature Program (which was not budgeted in 2012-2013)
  - Higher interest earnings – an increase of \$28,917
- 2013-2014 contracts and programs are budgeted at current amounts except for:
  - Family Justice Center – increased to include \$11,430 to support 3 months of Legal Services (July-September)

- The 2-1-1 contract is decreased from \$100,000 to \$80,000 due to outsourcing calls
- CASA - \$30,000 contract for court advocacy services has been added
- Other Changes:
  - The Brown & Armstrong contract for audit financial/administrative services has increase \$400 to \$11,200
  - \$10,000 has been added for a sponsorship of the October 2013 Domestic Violence Conference (speaker fees)
- For 2013-2014, a \$494,000 contingency has been established. No funds will be spent from contingency without the approval of the Commission.
- Staff salaries continue to be decreased 6% in 2013-2014 due to imposition of furlough days by Stanislaus County and union agreements. In the long range financial projections, 6% of salary costs are reinstated in 2014-2015 on the assumption the furlough program ends
- The State's revenue projections for Stanislaus County have been used in the long range financial plan
- The long range financial plan assumes contractors will spend 95% of their allocations
- The long rang financial plan assumes a minimum reserve of six month's worth of operating costs

The 2013-2014 budget does not include funds to provide a cash "match" to the Stanislaus County Office of Education's CARES Plus stipend program for early childhood educators. While the program is worthy, the Commission's Strategic Plan and Priorities Plan do not rank early childhood educator stipends as a high priority and therefore funding for the unsolicited proposal is not recommended.

Part of the 2013-2014 budget includes funds for FRC/DR Contract Awards. The Children and Families Commission (CFC), in partnership with the Community Services Agency (CSA), issued Request for Proposal (RFP) #12-68-SS on January 30, 2013 for the provision of services to children by Family Resource Centers (FRC's) in seven geographic areas of Stanislaus County for a 3 year period. The RFP was designed to identify contractors who will provide family support and strengthen services at the community or neighborhood level and promote child abuse/neglect prevention and early intervention programs through the Differential Response (DR) approach.

The Stanislaus County Community Services Agency is making available \$500,000 annually (a total of \$1,500,000) to fund FRC/DR services for a three-year period. The Children and Families Commission will contribute up to \$1,559,357 per year (a total of up to \$4,678,071) for a three-year period. The combined total funding for the three-year contract period is up to \$6,178,071 to provide services in seven geographic areas covering all of Stanislaus County.

Priority was given to proposals promoting, encouraging, and developing collaboration between community-based organizations in targeted areas. A review panel of three community members reviewed each proposal based on the information set forth in the Request for Proposals packet.

The following table summarizes successful proposers and the amount recommended for appropriations for proposer for each of the next three fiscal years. The contracts authorized will be three party contracts between the Commission, CSA, and the contractor.

<b>Agency</b>	<b>Area</b>	<b>Total Award</b>	<b>CFC Share</b>
AspiraNet	Turlock	\$ 269,945*	\$ 204,405
Center for Human Services	Westside	\$ 229,181*	\$ 173,537
Center for Human Services	Ceres	\$ 243,855*	\$ 184,648

Parent Resource Center	Central Modesto	\$ 524,706*	\$ 397,310
Sierra Vista	North Modesto/Salida	\$ 427,485*	\$ 323,694
Sierra Vista	Hughson	\$ 156,205*	\$ 118,279
Center for Human Services	Oakdale/Riverbank	\$ 207,980*	\$ 157,484
	<b>Total</b>	<b>\$2,059,357</b>	<b>\$1,559,357**</b>

\* These amounts reflect the maximum contract value for each agency.

\*\* The total of the Commission's share is the maximum amount that will be spent on the FRC/DR program by the Commission. Individual contractor amounts are estimates. While actual contractor expenses paid by the Commission may vary from these estimates, total Commission expenditures will not exceed \$1,559,357 annually

*After the presentation, Chairman Bauman opened the public hearing at 4:20 p.m. to obtain comments from the audience. Hearing no comments, Chairman Bauman closed the hearing at 4:21 p.m.*

Commissioner Skol made a motion to:

1. Approve a \$7,515,250 recommended budget for fiscal year 2013-2014.
2. Adopt the financial projections for fiscal years 2013-2014 through 2017-2018 as the Commission's long range financial plan.
3. Authorize staff to submit the proposed budget for inclusion in the County's 2013-2014 budget.
4. Authorize staff to work with contractors to develop budgets for the 2013-2014 fiscal year up to the amounts specified in the budget summary.
5. Designate the following agencies in the specified geographical areas as successful proposers under the Request for Proposal (RFP) #12-68-SS:

Agency	Area
AspiraNet	Turlock
Center for Human Services	Westside
Center for Human Services	Ceres
Parent Resource Center	Central Modesto
Sierra Vista	North Modesto/Salida
Sierra Vista	Hughson
Center for Human Services	Oakdale/Riverbank

6. Direct staff to work with the Administrative and Finance committee to implement the budget.

7. Approve the concept of a \$2,059,357 FRC/DR initiative with the Community Services Area (CSA) – with the Commission’s share of the program not to exceed \$1,559,357 in 2013-2014.
8. Approve the following contract allocation recommendations listed on the budget summary and authorize the ED to sign the contracts:

Program /Agency	Line	Amount
La Familia Counseling Program (El Concilio)	Line 2	\$98,000
211 Project (United Way)	Line 3	\$80,000
The BRIDGE (Sierra Vista)	Line 11	\$185,000
Family Justice Center	Line 14	\$111,430
Court Apointed Special Advocates (CASA)	Line 15	\$30,000
<b><i>Kindergarten Transition</i></b>		
Keyes	Line 16	\$10,000
Grayson	Line 17	\$10,000
Riverbank	Line 18	\$20,000
Turlock	Line 19	\$30,000
Shaken Baby Syndrome	Line 23	\$13,000

9. Approve a \$2,059,357 FRC/DR initiative with CSA – with the Commission’s share of the program not to exceed \$1,559,357 in 2013-2014. Authoize the ED to sign 3-way contracts with CSA and the following agencies in the following contract amounts:

Program /Agency	Amount
Ceres Partnership for Health Children (Center for Human Services)	\$243,855
Hughson FRC (Sierra Vista)	\$156,205
N. Modesto/Salida FRC (Sierra Vista)	\$427,485
Oakdale/Riverbank FRC (Center for Human Services)	\$207,980
Parent Resource Center for Central Modesto	\$524,706
Turlock FRC (AspiraNet)	\$269,945

Westside FRC (Center for Human Services)	\$229,181
<b>Aggregate Maximum Commission Share</b>	<b>\$1,559,357</b>

**Moved Commissioner Skol; Seconded Commissioner Hunt. Unanimously approved.  
Motion Carried: 8-0; Absent: 1 (Cooper)**

*Prior to the next motion, Commissioner Schlaepfer announced her recusal and left the room.*

Commissioner Skol made a motion to:

1. Approve the following contract allocation recommendation of the budget summary and to authorize the ED to sign the contract:

Program /Agency	Line	Amount
Zero to Five Early Intervention Partnership (BHRS)	Line 1	\$1,523,009

**Moved Commissioner Skol; Seconded Commissioner Lee. Unanimously approved.  
Motion carried: 7-0; Abstained: 1 (Schlaepfer); Absent: 1 (Cooper)**

*Prior to the next motion being made, Commissioner Schlaepfer returned and Commissioner Skol announced his recusal and left the room.*

Commissioner Walker made a motion to:

1. Approve the following contract allocation recommendation of the budget summary and to authorize the ED to sign the contract:

Program / Contract	Line	Amount
Children's Crisis Center	Line 13	\$460,000

**Moved Commissioner Walker; Seconded Commissioner Paredes-Walsborn. Unanimously approved.  
Motion carried: 7-0; Abstained: 1 (Skol); Absent: 1 (Cooper)**

*Prior to the next motion being made, Commissioner Skol returned, Chair Bauman handed the gavel to Vice-Chair Hunt, announced her recusal, and left the room.*

Commissioner Schlaepfer made a motion to:

1. Approve the following contract allocation recommendations of the budget summary and to authorize the ED to sign the contracts:

Program / Contract	Line	Amount
Healthy Start Sites (SCOE)	Line 12	\$416,020
Healthy Start Support (SCOE)	Line 24	\$82,378
First 5 California Child Signature Program (SCOE)	Line 25	\$105,000

2. Deny the following unsolicited funding request from the Stanislaus County Office Education (SCOE):
  - a. \$69,00 for local match for the 12-13 CARES Plus program



- b. \$80,000 per year for 3 fiscal years (starting in 13-14) for the local match of the CARES Plus program

**Moved Commissioner Schlaepfer; Seconded Commissioner Chiesa. Unanimously approved.**  
**Motion carried: 7-0; Abstained: 1 (Bauman); Absent: 1 (Cooper)**

*Prior to the next motion being made, Chair Bauman returned and Vice-Chair Hunt returned the gavel to Chair Bauman. Commissioner Lee and Commissioner Walker announced their recusals and left the room.*

Commissioner Paredes-Walsborn made a motion to:

1. Approve the following contract allocation recommendations of the budget summary and to authorize the ED to sign the contracts:

Program / Contract	Line	Amount
Healthy Cubs (HSA)	Line 20	\$325,00
Dental Education (HSA)	Line 21	\$15,000
Perinatal Home Visitation – HBO (HSA)	Line 22	\$1,339,160

**Moved Commissioner Paredes-Walsborn; Seconded Commissioner Hunt. Unanimously approved.**  
**Motion carried: 6-0; Abstained: 2 (Lee and Walker); Absent: 1 (Cooper)**

*Commissioners Lee and Walker returned and the meeting continued.*

- C. Committee Reports – **Approved on the Consent Calendar. Moved Chiesa, Seconded Skol. Unanimously approved.**
1. The Commission accepted the minutes for the Administrative Committee meeting held on May 13, 2013 – including the Monthly Financial Report as of April 30, 2013.
  2. The Commission accepted the minutes for the Operations Committee meeting held on May 16, 2013.
  3. The Commission accepted the minutes for the Executive Committee meeting held on May 20, 2013.
- VII. Correspondence – Accept a letter from the Hughson Family Resource Center RE: Dissolving the HFC 501(c)3 Non-Profit Corporation and turning the programs and services over to Sierra Vista Child and Family Services  
**Approved on the consent calendar. Moved Chiesa, Seconded Skol. Unanimously approved.**
- VIII. Commissioner Reports – None.
- IX. Staff Reports
- John Sims informed the Commission that administratively he would approve paying \$750 for the CARES grant
- X. Meeting adjourned at 4:29 p.m.



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Stanislaus County Children and Families Commission

**ACTION AGENDA SUMMARY**

<b>COMMITTEE ROUTING</b>	
Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

AGENDA DATE: September 24, 2013

COMMISSION AGENDA #: VI-B-2

**SUBJECT:**

Approval to Amend the Oral Health Agreement with the Stanislaus County Health Services Agency

**BACKGROUND:**

Through and until the 2011-2012 fiscal year, the oral health program funded by the Stanislaus County Children and Families Commission was operated by two separate contractors:

- A \$10,000 agreement with the Stanislaus County Health Services Agency (HSA) for dental education services.
- A \$65,000 agreement with Golden Valley Health Centers to provide dental varnishings and screenings at family resource center and healthy start sites. (It should be noted that Golden Valley never expended more than \$31,201 of its authorized amount in any contract year.)

In 2012-2013, the Commission's support of Golden Valley's portion of the program was eliminated when Golden Valley informed the Commission that it had secured other resources to provide dental varnishings and screenings at community sites. At the same time, the Commission increased its support of the HSA dental education program to \$15,000 for the 2012-2013 fiscal year. With this increase in funding, HSA was able to increase the reach of its dental education program. However, shortly after the start of the 2012-2013 fiscal year, Golden Valley determined that its budget could not support screenings and varnishings in the community. In response, HSA contracted with a dental hygienist to provide a limited number of dental screenings and varnish applications at family resource center and healthy start sites.

As 2013-2014 budgets were being prepared, HSA and the Commission confirmed that Golden Valley would not be providing varnishings and screenings at community sites. HSA then began examining options to expand the number of community sites where varnishing and screening services could be provided. At the conclusion of its review, HSA determined that the most cost effective option involved increasing the existing dental hygienist's time to provide varnishing and screening services at more community sites. (More coordination with the dental education program is an added benefit of this option.) Consequently, HSA submitted a request to the Commission to increase its contract from \$15,000 to \$30,000 in 2013-2014 so education, varnishing, and screening services could be provided at family resource center, healthy start, Kindergarten transition, and community based organization sites.

The \$15,000 increase for the oral health agreement is being recommended so dental varnishings and screenings can be provided in conjunction with dental educational services at sites throughout the county. The increase is less than what had been expended by Golden Valley in previous years for similar varnishing and screening services at family resource center and healthy start sites.

The Administrative and Finance Committee and the Operations Committee met on September 9th and September 12th, respectively, to review and discuss this item. The Executive Committee met on September 9th to review and discuss this item.

Attest: \_\_\_\_\_  
Stephanie Loomis – Administration

**STAFF RECOMMENDATIONS:**

1. Increase funding for the HSA oral health agreement from \$15,000 to \$30,000 for the provision of dental varnishings and dental screenings throughout Stanislaus County.
2. Authorize the Executive Director to sign an agreement with HSA for oral health services in the amount of \$30,000.
3. Authorize staff to reduce the appropriations of the Contract Adjustments line item by \$15,000 and increase the expenditure line item for the HSA oral health project by \$15,000.

**FISCAL IMPACT:**

Approval of this agenda item will authorize the expenditure of Commission funds in an amount not to exceed \$15,000.

**COMMISSION ACTION:**

On motion of Commissioner \_\_\_\_\_; Seconded by Commissioner \_\_\_\_\_ and approved by the following vote:

Ayes: Commissioner(s): \_\_\_\_\_

Noes: Commissioner(s): \_\_\_\_\_

Excused or Absent Commissioner(s): \_\_\_\_\_

Abstaining: Commissioner(s): \_\_\_\_\_

- 1) \_\_\_\_\_ Approved as recommended.
- 2) \_\_\_\_\_ Denied.
- 3) \_\_\_\_\_ Approved as amended.

Motion: \_\_\_\_\_

Attest: \_\_\_\_\_  
Stephanie Loomis – Administration



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**COMMITTEE ROUTING**

Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

## Stanislaus County Children and Families Commission

**ACTION AGENDA SUMMARY**AGENDA DATE: September 24, 2013COMMISSION AGENDA # VI-B-3 (PUBLIC HEARING)**SUBJECT:**

Public Hearing on the 2012-2013 Audit Report  
Acceptance of the 2012-2013 Audit Report

**BACKGROUND:**

Following its passage by voters in 1998, the provisions of Proposition 10 were codified into California State Law as Sections 130100 – 130155 of the California Health and Safety Code. Section 130150 of the Health and Safety Code requires local Children and Families Commissions to complete an annual audit by October 15<sup>th</sup> of each year, conduct a public hearing on the audit, and submit the audit to the State by November 1st.

Like last year, the Commission has contracted with Brown and Armstrong (Bakersfield, CA) to perform the annual audit. The audit, which has been included with the Commission's agenda packet, contains no findings or recommendations. At the Commission's September 24<sup>th</sup>, 2013 meeting, a public hearing will be held on the audit.

An electronic copy of the audit can be found at <http://www.stanprop10.org/pastmeetings/calendar.shtm>.

The Administrative and Finance Committee and the Operations Committee met on September 9th and September 12th, respectively, to review and discuss this item. The Executive Committee met on September 9th to review and discuss this item.

**STAFF RECOMMENDATIONS:**

1. Hear a presentation on the 2012-2013 Audit Report.
2. Conduct a **Public Hearing** on the 2012-2013 Audit Report.
3. Accept the 2012-2013 Audit Report.

**FISCAL IMPACT:**

There is no fiscal impact associated with the approval of this agenda item.

**COMMISSION ACTION:**

On motion of Commissioner \_\_\_\_\_; Seconded by Commissioner \_\_\_\_\_  
and approved by the following vote:

Ayes: Commissioner(s): \_\_\_\_\_

Noes: Commissioner(s): \_\_\_\_\_

Excused or Absent Commissioner(s): \_\_\_\_\_

Abstaining: Commissioner(s): \_\_\_\_\_

1) \_\_\_\_\_ Approved as recommended.

2) \_\_\_\_\_ Denied.

3) \_\_\_\_\_ Approved as amended.

Motion: \_\_\_\_\_

Attest: \_\_\_\_\_  
Stephanie Loomis – Administration



It's All About The Kids

## Stanislaus County Children and Families Commission ACTION AGENDA SUMMARY

<b>COMMITTEE ROUTING</b>	
Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

AGENDA DATE: September 24, 2013COMMISSION AGENDA # VI-B-4 (PUBLIC HEARING)**SUBJECT:**

Public Hearing on the 2012-2013 Local Annual Report and Authorization to Submit the 2012-2013 Local Annual Report to the California First 5 Commission

**BACKGROUND:**

Following its passage by voters in 1998, the provisions of Proposition 10 were codified into California State Law as Sections 130100 – 130155 of the California Health and Safety Code. Section 130150 of the Health and Safety Code requires local Children and Families Commissions to conduct a public hearing on its Annual Report and to submit the Annual Report to the State by November 1st of each year. The Annual Report is a written report on the progress towards and achievement of the goals and objectives of the Proposition (a hard copy of the report has been included with this agenda packet).

An electronic copy of the report can be found at <http://www.stanprop10.org/pastmeetings/calendar.shtm>.

To assist local Commissions in complying with this requirement, the State First 5 Commission sends out a format to guide the written responses of all 58 counties. The State uses these 58 local reports to compile a statewide report that must be submitted to the Legislature by January 15<sup>th</sup> of each year.

The Administrative and Finance Committee and the Operations Committee met on September 9th and September 12th, respectively, to review and discuss this item. The Executive Committee met on September 9th to review and discuss this item.

**STAFF RECOMMENDATIONS:**

1. Hear a presentation on the 2012-2013 Local Annual Report.
2. Conduct a public hearing on the 2012-2013 Local Annual Report.
3. Accept the 2012-2013 Local Annual Report.
4. Authorize the Executive Director to submit the Local Annual Report to the California First 5 Commission.

**FISCAL IMPACT:**

There is no fiscal impact associated with the approval of this agenda item.

**COMMISSION ACTION:**

On motion of Commissioner \_\_\_\_\_; Seconded by Commissioner \_\_\_\_\_  
and approved by the following vote:

Ayes: Commissioner(s): \_\_\_\_\_

Noes: Commissioner(s): \_\_\_\_\_

Excused or Absent Commissioner(s): \_\_\_\_\_

Abstaining: Commissioner(s): \_\_\_\_\_

1) \_\_\_\_\_ Approved as recommended.

2) \_\_\_\_\_ Denied.

3) \_\_\_\_\_ Approved as amended.

Motion: \_\_\_\_\_

Attest: \_\_\_\_\_

Stephanie Loomis – Administration



Children & Families Commission
1010 10th Street, Suite 5000
Modesto, CA 95354
Phone: 209.558.6218 Fax: 209.558.6225

Administrative Committee

Monday, September 9, 2013

MEMBERS:

Vicki Bauman
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Denise Hunt
Chair
Community Representative

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Community Representative

Madelyn Schlaepfer
Behavioral Health and
Recovery Services

George Skol
Community Representative

John Walker, MD
Public Health Officer

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John Sims
Executive Director

Commissioners Present: Nelly Paredes-Walsborn, Madelyn Schlaepfer, Mary Ann Lee, and Vicki Bauman
Staff Present: John Sims, Tina Jamison and Stephanie Loomis

- 1. The Committee was made aware of a request from the Health Services Agency to expand the Oral Health Program. As 2013-2014 budgets were being prepared, HSA and the Commission confirmed that Golden Valley would not be providing varnishings and screenings at community sites any longer. HSA then began examining options to expand the number of community sites where varnishing and screening services could be provided. At the conclusion of its review, HSA determined that the most cost effective option increased the existing dental hygienist's time to provide varnishing and screening services at more community sites. (More coordination with the dental education program is an added benefit of this option.) Consequently, HSA submitted a request to the Commission to increase its contract from \$15,000 to \$30,000 in 2013-2014 so education, varnishing, and screening services could be provided at family resource center, healthy start, Kindergarten transition, and community based organization sites. Staff is recommending the increase. This item will appear on the Commission's September 24, 2013 agenda.
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6. The Committee was informed that the next Commission meeting is scheduled to be held in the Finley Conference Room of the West Modesto Community Center at 401 E Paradise Rd, in Modesto on September 24, 2013. Items to be discussed include:
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  - b. Expansion of Oral Health Program\*
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  - e. Closed Session– Public Employee Evaluation, Title: Executive Director, Government Code: 54957(b)
  - f. Staff Report:
    - August Provider Conference
    - Invitation to Family Domestic Violence Conference (October 7)
  
7. The Committee was informed that the October Commission meeting could potentially be canceled as there are no items for the agenda at the present time.

**STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION**  
**CONTRACT SCHEDULE**  
**6/30/2013**

		<i>Actual</i>	<i>Remaining</i>	<i>% Actual to</i>
	<i>Budget</i>	<i>Expenditures</i>	<i>Budget</i>	<i>Budget</i>
<b>RESULT AREA 1: Improved Family Functioning (Family Support, Education, and Services)</b>				
<b>Behavioral and Mental Health Services</b>				
1	BHRS	\$ 1,523,009	\$ 1,406,433	\$ 116,576 92%
2	El Concilio	\$ 98,000	\$ 95,422	\$ 2,578 97%
<b>Community Resource and Referral</b>				
3	211 Project	\$ 100,000	\$ 85,119	\$ 14,881 85%
Family Resource Centers:				
4	Ceres Partnership for Healthy Children	\$ 154,771	\$ 154,772	\$ (1) 100%
5	Hughson Family Resource Center	\$ 120,865	\$ 120,862	\$ 3 100%
6	N. Modesto/Salida Family Resource Center	\$ 347,192	\$ 331,034	\$ 16,158 95%
7	Oakdale/Riverbank Family Resource Center	\$ 127,711	\$ 119,301	\$ 8,410 93%
8	Parent Resource Center	\$ 435,651	\$ 435,650	\$ 1 100%
9	Turlock Family Resource Center	\$ 203,942	\$ 156,601	\$ 47,341 77%
10	Westside Family Resource Center	\$ 169,224	\$ 169,224	\$ - 100%
11	The Bridge	\$ 185,000	\$ 185,000	\$ - 100%
12	Healthy Start Sites	\$ 416,020	\$ 416,020	\$ - 100%
<b>Targeted Intensive Parent Support Services</b>				
13	Children's Crisis Center	\$ 460,000	\$ 460,000	\$ - 100%
14	Family Justice Center	\$ 122,680	\$ 110,102	\$ 12,578 90%
<b>Total Area 1:</b>		<b>\$ 4,464,065</b>	<b>\$ 4,245,540</b>	<b>\$ 218,525 95%</b>
<b>RESULT AREA 2: Improved Child Development (Child Development Services)</b>				
<b>Kindergarten Transition Services</b>				
15	Keyes (1)	\$ 10,000	\$ 10,000	\$ - 100%
16	Grayson (1)	\$ 10,000	\$ 10,000	\$ - 100%
17	Riverbank (2)	\$ 20,000	\$ 20,000	\$ - 100%
18	Turlock (3) <i>contract not executed</i>	\$ 30,000	\$ -	\$ 30,000 0%
<b>Total Area 2:</b>		<b>\$ 70,000</b>	<b>\$ 40,000</b>	<b>\$ 30,000 57%</b>
<b>RESULT AREA 3: Improved Health (Health Education and Services)</b>				
<b>Health Access</b>				
19	HSA - Healthy Cubs	\$ 325,000	\$ 56,063	\$ 268,937 17%
<b>Oral Health</b>				
20	Health Services Agency-Dental Education	\$ 15,000	\$ 9,679	\$ 5,321 65%
<b>Prenatal Care</b>				
21	HSA - Perinatal Home Visitations (HBO)	\$ 1,339,160	\$ 1,097,448	\$ 241,712 82%
<b>Safety Education and Intentional and Unintentional Injury Prevention</b>				
22	Shaken Baby Syndrome	\$ 13,000	\$ 8,129	\$ 4,871 63%
23	Lisa Project	\$ 15,000	\$ 15,000	\$ - 100%
<b>Total Area 3:</b>		<b>\$ 1,707,160</b>	<b>\$ 1,186,320</b>	<b>\$ 520,840 69%</b>
<b>RESULT AREA 4: Improved Systems of Care</b>				
<b>Service Outreach, Planning, Support, and Management</b>				
24	SCOE - Healthy Start Support	\$ 82,378	\$ 82,378	\$ - 100%
25	SCOE -First 5 Calif. Child Signature Program	\$ 105,000	\$ 81,857	\$ 23,143 78%
<b>Provider Capacity Building, Training and Support</b>				
26	HSA - Community Health Assessment	\$ 26,013	\$ 26,013	\$ - 100%
<b>Total Area 4:</b>		<b>\$ 213,391</b>	<b>\$ 190,248</b>	<b>\$ 23,143 89%</b>
<b>Total Services Contracts</b>		<b>\$ 6,454,616</b>	<b>\$ 5,662,108</b>	<b>\$ 792,508 88%</b>





Children & Families Commission
1010 10th Street, Suite 5000
Modesto, CA 95354
Phone: 209.558.6218 Fax: 209.558.6225

Executive Committee

Monday, September 9, 2013

MEMBERS:

Vicki Bauman
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Denise Hunt
Chair
Community Representative

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Community Representative

Madelyn Schlaepfer
Behavioral Health and
Recovery Services

George Skol
Community Representative

John Walker, MD
Public Health Officer

\*\*\*\*\*

John Sims
Executive Director

Commissioners Present: Vicki Bauman and Vito Chiesa
Commissioners Absent: Denise Hunt
Staff Present: John Sims and Stephanie Loomis

- 1. The Committee was made aware of a request from the Health Services Agency to expand the Oral Health Program. As 2013-2014 budgets were being prepared, HSA and the Commission confirmed that Golden Valley would not be providing varnishings and screenings at community sites any longer. HSA then began examining options to expand the number of community sites where varnishing and screening services could be provided. At the conclusion of its review, HSA determined that the most cost effective option increased the existing dental hygienist's time to provide varnishing and screening services at more community sites. (More coordination with the dental education program is an added benefit of this option.) Consequently, HSA submitted a request to the Commission to increase its contract from \$15,000 to \$30,000 in 2013-2014 so education, varnishing, and screening services could be provided at family resource center, healthy start, Kindergarten transition, and community based organization sites. Staff is recommending the increase. This item will appear on the September 24, 2013 agenda.

Commissioner Chiesa inquired what type of transportation would be used for the program now as Golden Valley had utilized a bus for the program. Staff would inquire on the matter with HSA.

- 2. The Committee was presented with a draft of the FY 12-13 Audit and made aware that a public hearing on the document would need to be conducted at the September Commission meeting.
- 3. The Committee was presented with a draft of the FY 12-13 Annual Report to the State and made aware that a public hearing on the document would need to be conducted at the September Commission meeting.
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6. The Committee was informed that the next Commission meeting is scheduled to be held in the Finley Conference Room of the West Modesto Community Center at 401 E Paradise Rd, in Modesto on September 24, 2013. Items to be discussed include:
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  - f. Staff Report:
    - August Provider Conference
    - Invitation to Family Domestic Violence Conference (October 7)
- \*Consent item
7. The Committee was informed that the October Commission meeting could potentially be canceled as there are no items for the agenda at the present time.
8. The Committee was informed that a closed session would take place at the September Commission meeting for the evaluation of the Executive Director. Commissioners reviewed the evaluation summary document with the Executive Director.



Children & Families Commission

1010 10<sup>th</sup> Street, Suite 5000  
Modesto, CA 95354

Phone: 209.558.6218 Fax: 209.558.6225

## Operations Committee

Thursday, September 12, 2013

### MEMBERS:

Vicki Bauman  
School Representative

Vito Chiesa  
County Supervisor

David Cooper  
Community Representative

Denise Hunt  
Chair  
Community Representative

Mary Ann Lee  
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.  
Community Representative

Madelyn Schlaepfer  
Behavioral Health and  
Recovery Services

George Skol  
Community Representative

John Walker, MD  
Public Health Officer

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John Sims  
Executive Director

Commissioners Present: David Cooper, Denise Hunt, George Skol, and Dr. John Walker

Staff Present: John Sims, Tina Jamison and Stephanie Loomis

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**JOHN CHIANG**  
California State Controller

June 26, 2013

John Sims, Executive Director  
Stanislaus County Children and Families Commission  
930 15th Street  
Modesto, CA 95354

Dear Mr. Sims:

The State Controller's Office (SCO) reviewed the 2011-12 audit report revision submitted in response to our letter sent in May 2013. We have determined that the auditor has corrected the deficiencies contained in the original report. Therefore, the SCO certifies that the report conforms to the reporting standards contained in the *2011-12 Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act* and prescribed in California Health and Safety Code section 130151 (b).

If you have any questions, please contact Michael Sweeney, Audit Manager at (916) 323-6970 or [First5Audits@sco.ca.gov](mailto:First5Audits@sco.ca.gov).

Sincerely,

A handwritten signature in cursive script, appearing to read "Lisa Hughes".

Lisa Hughes, Chief  
Community Related Audits Bureau  
Division of Audits

LH/mh

12219

12-50

cc: Mike Fuller, Chief Administrative Services Division  
First 5 California  
Brown Armstrong, CPAs  
Michael Sweeney, Audit Manager  
State Controller's Office