



Tuesday, May 28, 2013 @ 4:00 p.m.

**Petersen Event Center
720 12th Street, Modesto, CA**



Children & Families Commission

1010 10th Street, Suite 5000
Modesto, CA 95354

Phone: 209.558.6218 Fax: 209.558.6225

Commission Meeting Notice

Tuesday, May 28, 2013 @ 4 PM, Petersen Event Center, 720 12th Street, Modesto, CA 95354

MEMBERS:

Vicki Bauman
Chair
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Denise Hunt
Vice Chair
Community Representative

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Community Representative

Madelyn Schlaepfer
Behavioral Health and
Recovery Services

George Skol
Community Representative

John Walker, MD
Public Health Officer

John Sims
Executive Director

The Stanislaus County Children and Families Commission welcomes you to its meetings which are regularly held on the fourth Tuesday of each month. Your interest is encouraged and appreciated.

The agenda is divided into two sections:

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on at the beginning of the meeting under the section titled "Consent Calendar." If you wish to have an item removed from the Consent Calendar, please make your request at the time the Commission Chairperson asks if any member of the public wishes to remove an item from consent.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar and all public hearings.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMISSION ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the item is announced by the Commission Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission grants a longer period of time.

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Commission for consideration. However, California law prohibits the Commission from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Children and Families Commission. Any member of the public wishing to address the Commission during the "Public Comment" period shall be permitted to be heard once for up to 5 minutes.

COMMISSION AGENDAS AND MINUTES: Commission agendas, Minutes, and copies of items to be considered by the Children and Families Commission are typically posted on the Internet on Friday afternoons preceding a Tuesday meeting at the following website: www.stanprop10.org.

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Commission office at 930 15th Street, Modesto, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website www.stanprop10.org.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Stanislaus County Children & Families Commission meetings are conducted in English and translation to other languages is not provided unless the Commission is notified 72 hours in advance that an interpreter is necessary. Please contact Administration at (209) 558-6218 should you need a translator for this meeting.

Las juntas de la Comision para Niños y Familias son dirigidas en Ingles y no hay traduccion disponible a menos que la Comision sea notificada con 72 horas por avanzado. Si necesita traduccion, por favor contacte a la Comision al (209) 558-6218. (Por favor tome nota, el mensaje es en Ingles pero se le asistara en Español cuando lo pida.)

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Commission at (209) 558-6218. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting.

RECUSALS: California Government Code Section 87100 states that "no public official at any level of state or local government may make, participate in making or in any way use or attempt to use his/her official position to influence governmental decision in which he/she knows or has reason to know he/she has a disqualifying conflict of interest." Likewise, California Government Code section 1090 provides that certain government officials and employees "...shall not be financially interested in any contract made by tem in their official capacity."

These sections of law permit the Stanislaus County Children and Families Commission to execute contracts so long as the Commissioner(s) with the conflict recuses himself or herself from making, participating in making, or in any way attempting to use his or her official position to influence a decision on the contract.



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COMMISSION MEETING AGENDA

May 28, 2013

Times provided are approximate times.

- 4:00 p.m. I. Welcome & Introductions – Chair Vicki Bauman
- 4:05 p.m. II. Pledge of Allegiance
- 4:08 p.m. III. Announcement of Recusals ¹
- 4:10 p.m. IV. Public Comment Period (Limit of 5 minutes per person)
- 4:15 p.m. v. Approval of the Consent Calendar – Agenda items marked by an Asterisk (*)
- VI. Agenda Items
- * A. Approval of the Commission Meeting Minutes of March 26, 2013. P.4-7
- B. Executive Director’s Office
- 4:20 p.m. 1. **Public Hearing** on the 2013-2014 Budget and Long Range Financial Plan P.8-24
- a. Approval of the 2013-2014 Budget
- b. Adoption of a Long Range Financial Plan
- Public hearing materials can be accessed on our website under agenda / minutes or by clicking on the following link: <http://www.stanprop10.org/pastmeetings/calendar.shtm>.)*
- C. Committee Reports
- * 1. Accept the Minutes of the Administrative Committee meeting of May 13, 2013. P.25-27
- a. Monthly Contract Financial Report as of April 30, 2013
- * 2. Accept the Minutes of the Operations Committee meeting of May 16, 2013. P.28-29
- * 3. Accept the Minutes of the Executive Committee meeting of May 20, 2013. P.30-31
- VII. Correspondence
- * 1. Accept a letter from the Hughson Family Resource Center RE: Dissolving the HFRC 501(c)3 Non-Profit Corporation and turn the programs and services over to Sierra Vista Child and Family Services. P.32
- 4:50 p.m. VIII. Commissioner Reports
- 4:55 p.m. IX. Staff Reports
- 5:00 p.m. X. Adjourn

¹ Commissioners may publicly announce the item(s) or recommendation(s) from which he/she will recuse himself or herself due to an actual or perceived conflict of interest. The Commissioner will excuse himself or herself from the meeting and leave the room when the specific agenda item comes up for discussion and voting.



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**Commission Meeting Minutes
Tuesday, March 26, 2013
West Modesto Community Center, Finley Conference Room
401E Paradise Road, Modesto**

Members Present: Vito Chiesa, David Cooper, Denise Hunt (Vice-Chair), Nelly Paredes-Walsborn, George Skol, and Dr. John Walker.

Members Absent: Vicki Bauman (Chair), Mary Ann Lee, and Madelyn Schlaepfer

Staff Present: John Sims, Executive Director; Tina Jamison, Accountant; Erica Inacio, Administration / Program Monitor; and Jack Doering, Commission Counsel.

- I. Vice-Chair Hunt called the meeting to order at 4:02 p.m. Commission members, staff, and attendees were welcomed and introduced.
- II. Commission members, staff, and attendees recited the Pledge of Allegiance.
- III. Announcement of Commissioner Recusals – None.
- IV. Public Comment Period – None.
Commissioner (Supervisor) Chiesa arrived at 4:04 p.m.
- V. John Sims, Executive Director, recognized Dan Rosas (former Commission employee) for his 11 years of service to the children of Stanislaus County. Dan transferred to the Health Services Agency in February 2013.
- VI. Approval of the Consent Calendar – the items on the Consent Calendar were approved.
Moved Skol, Seconded Cooper. Unanimously approved.
- VII. Agenda Items
 - A. The Commission approved the Commission Meeting Minutes of December 11, 2012.
Approved on the consent calendar. Moved Skol, Seconded Cooper. Unanimously approved.
 - B. Executive Director's Office

1. Public Hearing on First 5 California's 2011 – 2012 Annual Report

Per Section 130140 of the California Health and Safety Code, the Stanislaus County Children and Families Commission is required to hold a public hearing on the State Commission's Annual Report (which is submitted to the Legislature each January).

The Commission heard a presentation on the State Commission report's contents and format. The State report highlighted the results for each of the four result areas for FY 2011-2012 and summarized the intent and impact made by State Initiatives, which included the Child Signature Program, CARES Plus, and the Kit for New Parents. Stanislaus County participates in each of these programs.

Staff compared local services provided to children and adults across results areas at the State level (as reported by the programs).

After the presentation, Vice-Chair Hunt opened the public hearing at 4:15 p.m. and hearing no comments from the public, the public hearing was closed at 4:16 p.m.

2. Per Section 130100 of the California Health and Safety Code, the Stanislaus County Children and Families Commission is required to evaluate programs it funds with Proposition 10 funds. The Commission heard a presentation on the 2011-2012 Program Evaluation Report, prepared by Commission staff. The evaluation covers 25 Commission funded programs.

The presentation outlined the report and the information provided as it pertains to the result areas: (1) Improved Family Functioning, (2) Improved Child Development, (3) Improved Health, and (4) Improved Systems of Care.

In summary, the evaluation answered three questions:

- 1) How much was done?
- 2) How well was it done?
- 3) Is anyone better off?

The report in its entirety can be viewed, downloaded, and printed from the Commission's website: <http://www.stanprop10.org>. The report contains information on each of the programs, and how program activities impacted goals and outcomes (as listed in the Commission's 2012-2014 Strategic Plan).

Prior to making a motion to accept the report, the Commission thanked the Contractors for their efforts in providing all the data necessary to prepare the report. The Commission agreed that it is evident that Prop 10 funded programs are making a difference in Stanislaus County.

The Commission took action to accept the 2011-2012 Program Evaluation Report.

Moved Skol, Seconded Paredes-Walsborn. Unanimously Approved.

3. Per Section 130140 of the California State Health and Safety Code, "the County Commission shall, on at least an annual basis, review its county strategic plan and...revise the plan as may be necessary or appropriate". The Commission heard a staff presentation on the Strategic Plan 2012-2014.

Staff shared background on the development of the Strategic Plan and outlined the contents of the plan, including the areas of focus, results, and its objectives. Staff made note that the 2012-2014 plan still contained a reference to AB99 and its impact to program funding, but also reminded the Commission that the budget is approved on an annual basis and that financial projections are updated at the same time. The Commission is scheduled to approve the budget in April or May 2013.

Since no revisions were made to the plan, no public hearing was conducted and Commission approval was not necessary. This agenda item was scheduled to ensure the required review was completed.

4. A June 2012 invoice from Riverbank Unified School District for the Core 4 – Kindergarten Transition Program in the amount of \$19,125 was submitted to the Commission on January 14, 2013. According to Section 403 of the Commission's Policies and Procedures Manual, year-end invoices must be submitted no later than September 30th. Invoices received after the September 30th date (for the prior fiscal year) cannot be paid by Commission staff without Commission approval.

The Commission authorized staff to pay a late invoice from Riverbank Unified School District (Core 4 program) in the amount of \$19,125. These funds were encumbered last fiscal year and this expenditure will be applied to the Commission's 2011-2012 budget.

Approved on the Consent Calendar. Moved Skol, Seconded Cooper. Unanimously approved.

C. Committee Reports – **Approved on the Consent Calendar. Moved Skol, Seconded Cooper. Unanimously approved.**

1. The Commission accepted the minutes for the Administrative Committee meeting held on March 11, 2013 – including the Monthly Financial Report as of February 28, 2013 and the Quarterly Financial Report for October to December 2012.
2. The Commission accepted the minutes for the Operations Committee held on March 14, 2013.

VIII. Correspondence – **Approved on the Consent Calendar. Moved Skol, Seconded Cooper. Unanimously approved.**

1. The Commission accepted a letter from the Children's Crisis Center RE: Marsha's House temporary relocation.

IX. Commissioner Reports – None.

X. Staff Reports

- Erica Inacio presented a summary of evaluation results for the 10th Annual Childcare Provider Conference held on February 23rd in partnership with Stanislaus County Office of Education (SCOE). SCOE provided in-kind support for the Petersen Event Center and paid for the audio / video costs. The topic was on the importance of being active to address obesity and getting a healthy start.
 - Approximately 272 individuals attended the conference.
 - Patty Kimbrell, M.Ed. was the keynote speaker.
 - The evaluations confirmed that attendees were pleased with Patty’s presentation and enjoyed the atmosphere, the facility, and the food.
 - There were approximately 69 new participants.
 - The costs for the conference amounted to \$9,613, or approximately \$35.34 per participant.
 - Staff will be finalizing the video to post on the website and for broadcast on the County Cable TV channel.
 - Staff is currently working with SCOE to explore new topics and develop budgets for upcoming conferences.
 - Conferences have been scheduled for August 24, 2013 and February 22, 2014.
- John Sims updated the Commission on the status of the Request for Funding Proposals for the Differential Response Family Resource Centers. Seven applications were submitted by the same partners, one for each geographic area. Funding recommendations will be made at the May Commission meeting.
- John Sims informed the Commission that the Board of Supervisors had declared 2013 as the Year of the Child. A Resolution will be presented to the Commission.
- John Sims shared with the Commission two ballot propositions being circulated for signatures. One contains a backfill provision for Prop 10 and the other does not. Below is a table summarizing the two propositions:

Taxes to Fund CA Public Universities	CA Residents College Accessibility
Revenues to maintain state funding for higher education at 2009-2010 levels and financial aid at 2010-2011 levels.	Revenues to strengthen and expand tuition assistance and financial aid programs for UC and CSU.
Imposes new taxes on gasoline and diesel fuel (\$0.025 per gallon), alcohol (\$0.05-\$1.65 per gallon), and cigarettes (\$0.0125 each); raises vehicle license fees by 0.5% of vehicle market value.	New excise and floor stock tobacco tax (\$1.00 per pack).
No backfill	Express backfill provisions for Prop 10 and other programs
Approved for circulation	Approved for Circulation
Signatures due by 4/15/13	Signatures due by 7/22/13

- John Sims informed the Commission and contractors present that the Prop 10 Evaluation Data System (PEDS) will not be accessible past June 15th as First 5 California will not be providing support or funding for the software. Commission staff is developing a new tool to help contractors collect the data gathered through PEDS. Staff will be presenting the tool at the Quarterly Contractor meeting scheduled in April and will provide support as necessary.
- John Sims asked the Commission for direction on canceling the April committee and commission meetings. The only item on the calendar is the 2013/2014 budget which can be held until May, when the Commission approves funding recommendations for the Request for Proposals - Differential Response Family Resource Centers. The Commission agreed to cancel the April meetings.

XI. The Commission meeting adjourned at 5:05 p.m.



It's All About The Kids

Stanislaus County Children and Families Commission

ACTION AGENDA SUMMARY

<u>COMMITTEE ROUTING</u>	
Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

AGENDA DATE: May 28, 2013

COMMISSION AGENDA #: VI – B – 1 (PUBLIC HEARING)

SUBJECT:

Public Hearing on the 2013-2014 Budget and Long Range Financial Plan

- Approval of the 2013-2014 Budget
- Adoption of a Long Range Financial Plan

BACKGROUND:

Annual Budget / Long Range Financial Plan

State law requires the Commission to annually hold a public hearing before adopting a budget for fiscal year operations (July 1st to June 30th) and before adopting a long-range financial plan. The budget is an estimated spending plan for the funds received by the Stanislaus County Children and Families Commission. Adoption of a budget is the first step in authorizing expenditures to contractors. However, before funds can be disbursed, a contract must be executed between the Commission and the program operator.

By law, the Stanislaus County Board of Supervisors does not have statutory authority to alter, amend, or approve the Commission's budget. The Commission's budget appears in the Stanislaus County budget as an informational item so the Auditor has a legal basis to make Commission expenditures. The filing date for submitting proposed budgets to the County was April 10, 2013. A budget totaling \$7,515,250 was submitted to the CEO's office in order to meet the County's deadline. The purpose of the budget submitted to the County was to act as a placeholder until the Commission adopts its budget. Any budget approved by the Commission at this meeting or at subsequent meetings will be incorporated into the County's 2013-2014 budget.

Some of the significant features of the budget and long range financial plan include:

- Budgeted revenues are estimated to increase 2.9% (\$153,492) between 2012-2013 and 2013-2014 due to:
 - Higher tobacco taxes – a slight increase of \$19,575 (0.4%)
 - \$105,000 for the Child Signature Program (which was not budgeted in 2012-2013)
 - Higher interest earnings – an increase of \$28,917
- 2013-2014 contracts and programs are budgeted at current amounts except for:
 - Family Justice Center – includes \$11,430 to support 3 months of Legal Services (July-September).
 - The 2-1-1 contract is decreased from \$100,000 to \$80,000 due to outsourcing calls
 - CASA – a \$30,000 contract for court advocacy services has been added
- Other Changes:
 - The Brown & Armstrong contract for audit financial/administrative services has been increased \$400 to \$11,200
 - \$10,000 has been added for a sponsorship of the October 2013 Domestic Violence Conference (speaker fees)
- For 2013-2014, a \$494,000 contingency has been established. No funds will be spent from Contingency without the approval of the Commission.

- Staff salaries continue to be decreased 6% in 2013-2014 due to the imposition of furlough days by Stanislaus County and union agreements. In the long range financial projections, 6% of salary costs are reinstated in 2014-2015 on the assumption the furlough program ends.
- The State’s revenue projections for Stanislaus County have been used in the long range financial plan.
- The long range financial plan assumes contractors will spend 95% of their allocations.
- The long range financial plan assumes a minimum reserve of six month’s worth of operating costs.

The 2013-2014 budget does not include funds to provide a cash “match” to the Stanislaus County Office of Education’s CARES Plus stipend program for early childhood educators. While the program is worthy, the Commission’s Strategic Plan and Priorities Plan do not rank early childhood educator stipends as a high priority and therefore funding for the unsolicited proposal is not recommended.

FRC/DR Contract Awards

The Children and Families Commission, in partnership with the Community Services Agency (CSA), issued Request for Proposal (RFP) #12-68-SS on January 30, 2013 for the provision of services to children by Family Resource Centers (FRC’s) in seven geographic areas of Stanislaus County for a 3 year period. The RFP was designed to identify contractors who will provide family support and strengthen services at the community or neighborhood level and promote child abuse/neglect prevention and early intervention programs through the Differential Response (DR) approach.

The Stanislaus County Community Services Agency is making available \$500,000 annually (a total of \$1,500,000) to fund FRC/DR services for a three-year period. The Children and Families Commission will contribute up to \$1,559,357 per year (a total of up to \$4,678,071) for a three-year period. The combined total funding for the three-year contract period is up to \$6,178,071 to provide services in seven geographic areas covering all of Stanislaus County.

Priority was given to proposals promoting, encouraging, and developing collaboration between community-based organizations in targeted areas. A review panel of three community members reviewed each proposal based on the information set forth in the Request for Proposals packet.

The following table summarizes successful proposers and the amount recommended for appropriations for proposer for each of the next three fiscal years. The contracts authorized will be three party contracts between the Commission, CSA, and the contractor.

<u>AGENCY</u>	<u>AREA</u>	<u>TOTAL AWARD</u>	<u>COMMISSION SHARE</u>
AspiraNet	Turlock	\$ 269,945*	\$ 204,405
Center for Human Services	Westside	\$ 229,181*	\$ 173,537
Center for Human Services	Ceres	\$ 243,855*	\$ 184,648
Parent Resource Center	Central Modesto	\$ 524,706*	\$ 397,310
Sierra Vista	North Modesto/Salida	\$ 427,485*	\$ 323,694
Sierra Vista	Hughson	\$ 156,205*	\$ 118,279
Center for Human Services	Oakdale/Riverbank	\$ 207,980*	\$ 157,484
	TOTAL	\$2,059,357	\$1,559,357**

* These amounts reflect the maximum contract value for each agency.

** The total of the Commission’s share is the maximum amount that will be spent on the FRC/DR program by the Commission. Individual contractor amounts are estimates. While actual contractor expenses paid by the Commission may vary from these estimates, total Commission expenditures will not exceed \$1,559,357 annually.

The Administrative and Finance Committee and the Operations Committee met on May 13th and May 16th, respectively, to review and discuss this item. The Executive Committee met on May 20th to review and discuss this item.

STAFF RECOMMENDATIONS:

1. Hear a presentation by staff.
2. Open the Public Hearing and receive comments.
3. Close the Public Hearing.
4. Approve the recommended budget of \$7,515,250 for fiscal year 2013-2014. (During the May 28th Commission meeting, there will be multiple motions to authorize the execution of contracts in order to avoid potential conflicts of interest for commission members).
5. Adopt the financial projections for fiscal years 2013-2014 through 2017-2018 as the Commission's long range financial plan.
6. Authorize staff to submit the proposed budget for inclusion in the County budget.
7. Authorize staff to work with contractors to develop budgets up to the amounts specified on the attached budget summary.
8. Designate the following agencies in the specified geographical areas as successful proposers under Request for Proposal (RFP) #12-68-SS:

<u>AGENCY</u>	<u>AREA</u>
AspiraNet	Turlock
Center for Human Services	Westside
Center for Human Services	Ceres
Parent Resource Center	Central Modesto
Sierra Vista	North Modesto/Salida
Sierra Vista	Hughson
Center for Human Services	Oakdale/Riverbank

9. Direct staff to work with the Administrative and Finance committee to implement the budget.

FISCAL IMPACT:

Approval of the recommended budget will establish a plan to spend \$7,515,250 to support Stanislaus County children 0-5 in fiscal year 2013-2014. Agreements and/or addendums between the Commission and program operators will be executed before funds are disbursed to program operators.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____
and approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION
LONG RANGE FINANCIAL PLAN - FY 2013/2014 through FY 2017/2018

	FY 12/13 Budget	FY 12/13 Estimate	FY 13/14 Budget	FY 13/14 Projection	FY 14/15 Projection	FY 15/16 Projection	FY 16/17 Projection	FY 17/18 Projection
1 Beginning Fund Balance	\$ 12,486,476	\$ 13,077,401	\$ 11,829,372	\$ 11,829,372	\$ 10,613,955	\$ 9,291,722	\$ 7,787,268	\$ 6,166,647
REVENUE								
2 Interest	\$ 124,865	\$ 150,562	\$ 153,782	\$ 153,782	\$ 137,981	\$ 120,792	\$ 101,234	\$ 80,166
3 Tobacco Tax (Prop 10)	\$ 5,226,752	\$ 5,362,734	\$ 5,246,327	\$ 5,246,327	\$ 5,134,453	\$ 5,004,352	\$ 4,879,243	\$ 4,757,262
4 Child Signature Program	\$ -	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ -	-	-
5 SMIF/Misc.	\$ -	\$ 1,247	\$ -	\$ -	\$ -	\$ -	-	-
6 TOTAL REVENUE	\$ 5,351,617	\$ 5,619,543	\$ 5,505,109	\$ 5,505,109	\$ 5,377,434	\$ 5,125,144	\$ 4,980,478	\$ 4,837,429
EXPENDITURES								
Program								
7 Contracts	\$ 6,454,796	\$ 6,283,983	\$ 6,412,354	\$ 6,091,736	\$ 6,080,878	\$ 5,981,128	\$ 5,952,628	\$ 5,952,628
8 Contract Adjustments (TBD)	\$ 331,127	\$ -	\$ 494,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
9 Community Conferences	\$ 14,000	\$ 10,000	\$ 24,000	\$ 24,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
10 Salaries & Benefits	\$ 176,948	\$ 139,838	\$ 143,920	\$ 143,920	\$ 143,920	\$ 152,555	\$ 152,555	\$ 152,555
11 Services & Supplies	\$ 29,155	\$ 13,882	\$ 13,362	\$ 12,694	\$ 12,694	\$ 12,694	\$ 12,694	\$ 12,694
12 County Cap Charges	\$ 13,207	\$ 14,004	\$ 11,435	\$ 11,435	\$ 11,435	\$ 12,007	\$ 12,007	\$ 12,007
13 Total Expenditures - Program	\$ 7,019,233	\$ 6,461,708	\$ 7,099,071	\$ 6,333,785	\$ 6,312,926	\$ 6,222,383	\$ 6,193,883	\$ 6,193,883
Evaluation								
14 Salaries & Benefits	\$ 55,076	\$ 27,065	\$ 59,160	\$ 59,160	\$ 59,160	\$ 62,709	\$ 62,709	\$ 62,709
15 Services & Supplies	\$ 14,578	\$ 7,005	\$ 5,492	\$ 5,218	\$ 5,218	\$ 5,218	\$ 5,218	\$ 5,218
16 County Cap Charges	\$ 6,604	\$ 7,414	\$ 4,701	\$ 4,701	\$ 4,701	\$ 4,936	\$ 4,936	\$ 4,936
17 Total Expenditures - Evaluation	\$ 76,258	\$ 41,485	\$ 69,353	\$ 69,078	\$ 69,078	\$ 72,863	\$ 72,863	\$ 72,863
Administration								
18 Salaries & Benefits	\$ 259,379	\$ 295,876	\$ 286,469	\$ 259,185	\$ 259,185	\$ 274,736	\$ 274,736	\$ 274,736
19 Services & Supplies	\$ 48,254	\$ 48,733	\$ 37,596	\$ 35,716	\$ 35,716	\$ 35,716	\$ 35,716	\$ 35,716
20 County Cap Charges	\$ 16,876	\$ 19,771	\$ 22,762	\$ 22,762	\$ 22,762	\$ 23,900	\$ 23,900	\$ 23,900
21 Total Expenditures - Administration	\$ 324,509	\$ 364,380	\$ 346,826	\$ 317,663	\$ 317,663	\$ 334,352	\$ 334,352	\$ 334,352
22 Total Expenditures	\$ 7,420,000	\$ 6,867,572	\$ 7,515,250	\$ 6,720,526	\$ 6,699,667	\$ 6,629,598	\$ 6,601,098	\$ 6,601,098
23 NET INCREASE (DECREASE) TO FUND BALANCE	\$ (2,068,383)	\$ (1,248,029)	\$ (2,010,141)	\$ (1,215,417)	\$ (1,322,233)	\$ (1,504,454)	\$ (1,620,620)	\$ (1,763,670)
24 ENDING FUND BALANCE	\$ 10,418,093	\$ 11,829,372	\$ 9,819,231	\$ 10,613,955	\$ 9,291,722	\$ 7,787,268	\$ 6,166,647	\$ 4,402,978

STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION 2013/2014 CONTRACT SCHEDULE

Note: Light blue shading indicates request to authorize contract execution up to specified amount.

		FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
RESULT AREA 1: Improved Family Functioning (Family Support, Education, and Services)						
Behavioral and Mental Health Services						
1	Zero to Five Early Intervention Partnership (BHRS)	\$ 1,523,009				
2	La Familia Counseling Program (El Concilio)	\$ 98,000				
Community Resource and Referral						
3	211 Project (United Way)	\$ 80,000				
Family Resource Centers:						
4	Ceres Partnership for Healthy Children (CHS)	\$ 1,559,357				
5	Hughson Family Resource Center (SV)					
6	N. Modesto/Salida Family Resource Center (SV)					
7	Oakdale/Riverbank Family Resource Center (CHS)					
8	Parent Resource Center					
9	Turlock Family Resource Center (Aspiranet)					
10	Westside Family Resource Center (CHS)					
11	The Bridge (SV)	\$ 185,000				
12	Healthy Start Sites (SCOE)	\$ 416,020				
Targeted Intensive Parent Support Services						
13	Children's Crisis Center	\$ 460,000				
Service Coordination						
14	Family Justice Center	\$ 111,430				
15	Court Appointed Special Advocates	\$ 30,000				
Total Area 1:		\$ 4,462,816				
RESULT AREA 2: Improved Child Development (Child Development Services)						
Kinder Transition Program						
16	Keyes (1)	\$ 10,000				
17	Grayson (1)	\$ 10,000				
18	Riverbank (2)	\$ 20,000				
19	Turlock (3)	\$ 30,000				
Total Area 2:		\$ 70,000				
RESULT AREA 3: Improved Health (Health Education and Services)						
Health Access						
20	Healthy Cubs (Health Services Agency)	\$ 325,000				
Oral Health						
21	Dental Education (Health Services Agency)	\$ 15,000				
Prenatal Care						
22	Perinatal Home Visitations (Health Services Agency)	\$ 1,339,160				
Safety Education and Intentional and Unintentional Injury Prevention						
23	Shaken Baby Syndrome (CAPC/SV)	\$ 13,000				
Total Area 3:		\$ 1,692,160				
RESULT AREA 4: Improved Systems of Care						
Service Outreach, Planning, Support, and Management						
24	Healthy Start Support (SCOE)	\$ 82,378				
25	First 5 Calif. Child Signature Program (SCOE)*	\$ 105,000				
Total Area 4:		\$ 187,378				
Estimated Services Contracts		\$ 6,412,354	\$ 6,400,924	\$ 6,295,924	\$ 6,265,924	\$ 6,265,924

BHRS=Behavioral Health and Recovery Services

CHS=Center for Human Services

CAPC=Child Abuse Prevention Council

SV=Sierra Vista

SCOE-Stanislaus County Office of Education

*Line 25 was authorized as a 3 year agreement on June 26, 2012 Commission Agenda #VII-B-1

Long Range Financial Projection May 28, 2013



UNSOLICITED PROPOSAL APPLICATION COVER SHEET

Prop 10 Funds Requested: \$ 30,000.00 per year for 3 years		Total Project Cost: \$ 35,000.00 per year for 3 years	
Program Title: CASA 1 st 5 Case Management		Organization Name: Court Appointed Special Advocates of Stanislaus County	
Contact Person: Steve Ashman	Phone: 209.548.6320	Fax: 209.236.7792	
Address: 800 11 th Street – 4 th Floor	City: Modesto	Zip Code: 95354	
E-mail: casaed@stanct.org	Fiscal Sponsor (if applicable): N/A		
Executive Director (if applicable): Steve Ashman			
Program Summary: (100 words or less) Our program was established in 2002 by Judges and officers of the Superior Court of Stanislaus County in an attempt to address the needs, and advocate for, the dependent children for the duration of their case. As a stand-alone 501(c)3 nonprofit, our program began serving children in 2003 with 8 initial advocates. In 2008, our program underwent significant changes. Under our current leadership, the last five years have seen a 600% increase in the number of children served. As of May 7, 2013, our staff supports 60 active volunteers serving 91 children, 23 of whom are 0-5 in age.			
Number of children 0 through 5 years of age that will benefit:		minimum of 20 per year	
Number of Families with children 0 through 5 that will benefit:		minimum of 20 per year	
Previously funded Proposition 10 Grants. Please use a separate piece of paper to list all grants received.			
Year	Type (Mini Grant, Pilot)	Total Number of Grants	Total Prop. 10 Funding
			\$
			\$
			\$
			\$
TOTAL \$			
Is the program for which you are seeking funds currently receiving Proposition 10 funding? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
Type of Organization (check all that describes your organization): <input type="checkbox"/> Family Resource Center <input type="checkbox"/> Child Care Center or Preschool <input type="checkbox"/> Education Organization <input type="checkbox"/> Private Provider <input type="checkbox"/> County Service Agency <input type="checkbox"/> Other Public Agency <input checked="" type="checkbox"/> Nonprofit Community Organization <input type="checkbox"/> For-Profit <input type="checkbox"/> Other _____			
Tobacco Policy - Grantees must maintain a tobacco-free environment, including outside areas. Grantees must agree to not accept any direct funds from the Tobacco industry, including event sponsorships and in-kind donations. Grantees will provide training to staff on smoking cessation/dangers of secondhand smoke upon request.			



CASA Narrative for CFCC Grant Application

Our program was established in 2002 by Judges and officers of the Superior Court of Stanislaus County in an attempt to address the needs, and advocate for, the dependent children for the duration of their case.

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Executive Director

We need to expand in order to serve more children. The primary challenge is that we need to have the staff in place to recruit, train, and supervise additional advocates. Based upon National CASA standards, we are at the maximum case-load standard. This is an opportune time to expand, as during the past five years we have built a stellar reputation in the courts and the community. We have the volunteer interest, and the extreme need ... now we need the staff to supervise the volunteers – and in turn increase the number of children served.

Again, our program staff is at capacity. In order to increase the number of active volunteers (and in turn the number of children served) we need another case manager. We have more than 225 children on our waiting list whose cases are considered “high priority” by our Court. Of those 225 children, currently 58 are 0-5 years old. We specifically want to fund a new case manager position to expand services to children 0-5.

All of the children served by our program are described legally as abused, neglected, molested, abandoned or tortured, within poverty level and are eligible for Medi-Cal. CASA volunteers serve children from newborns through emancipation (18yrs+). Our children age ranges are roughly split 20% 0-5yrs, 40% 6-13yrs., and 40% 14 to18+yrs.



CASA improves the health and protects the safety of abused and neglected children ages 0-5 in the dependency court system. We align strongly with the **vision** of the CFCC of Stanislaus County by striving to find every child assigned by the court a safe, supportive, loving, permanent home. We work to assess whether the current home is safe, or we search for safe family members or caring adults to find permanent homes for our children.

Through H&E Passport documentation, CASA will provide the following **result indicators**: (1) provide doctors, dentists, psychologists and other health professionals with information required for, or useful in proper diagnosis and treatment; (2) allow children to enter kindergarten in a timely manner because essential immunizations have been received, and (3) advocate for further services for the child to the court, if necessary, to ensure that children with specialized health and mental health needs are linked to services during the dependency proceedings. This information will inform caregivers with information to adequately care for these children as well as provide the court with information necessary to ensure that placements are stable and appropriate to the child's needs.

A CASA volunteer has many roles: (1) to support the child throughout the court proceedings; (2) to establish a relationship with the child to better understand his or her particular needs and desires by weekly visits; (3) to communicate the



child's needs and explore potential resources which will facilitate early reunification with the family or alternative permanency planning, and (4) to provide continuous attention to the child's situation to ensure that the court's plans for the child are implemented. On average, CASA volunteers serve 1 to 3 children each and make a commitment to a child of at least eighteen months. CASA volunteers augment the work of social workers by providing the judge with valuable information gleaned from family members, neighbors, teachers, physicians and therapists, which enables the judge to make more informed decisions as to what is best for the child. The Juvenile Court Judge generally assigns a CASA to cases of children whose placement is difficult to determine or maintain, or where the child has special problems or needs. In many cases, children may have unmet medical or psychological needs. CASA provides no other services than advocacy for victimized, dependent children of Stanislaus County.

CASA seeks funding to supply case management to oversee a minimum of 20 additional volunteers to serve as advocates for **30-50 children annually** from ages 0-5 and their siblings who have been referred. We currently serve and will continue to serve in **all regions** of Stanislaus County.

APPLICATION BUDGET FORM**2013 / 2014 FISCAL YEAR BUDGET**

Date: May 7, 2013

Contract (Program): CASA of Stanislaus County

Contract (Agency): CASA of Stanislaus County

Prepared By (Name & Number): Steve Ashman

DESCRIPTION	PROP 10 FUNDING	IN-KIND (from Contracted Agency)	OTHER CASH FUNDING (Identify)	TOTAL
PERSONNEL				
Salary/Wages/Benefits	28,500	0	0	\$ 28,500
Contract Professional Services	0	0	0	\$ 0
Subtotal Personnel Costs	\$ 28500	\$ - 0	\$ - 0	\$ 28500
SERVICES & SUPPLIES				
Advertising	0	0	0	\$ 0
Books/Library Reference Materials	0	0	0	\$ 0
Cash Awards/ Subsidies / Contributions	0	0	0	\$ 0
Communication and Postage	0	0	0	\$ 0
Dues and Subscriptions	0	0	0	\$ 0
Equipment Rental (Specify)	0	0	0	\$ 0
Insurance	250.00	250.00	0	\$ 500
Meeting/Conference Expense	1250.00	3000.00	0	\$ 3000
Office Rent (Land, Buildings, etc.)	0	0	0	\$ 0
Office Supplies and Materials	0	200.00	0	\$ 200
Printing and Binding	0	150.00	0	\$ 150
Repair and Maintenance	0	0	0	\$ 0
Stipends	0	400	0	\$ 0
Travel	0	1000.00	0	\$ 1000
Utilities	0	0	0	\$ 0
Subtotal Services & Supplies	\$ 1,500	\$ 5000.00	\$ 0	\$ 3,000
FIXED ASSETS				
Buildings and Improvements	0	0	0	\$ 0
Equipment (Specify)	0	0	0	\$ 0
Subtotal Fixed Assets	\$ -0	\$ - 0	\$ - 0	\$ - 0
TOTAL	\$ 30,000	\$ 5000.00	\$ 0	\$ 35000

ESTIMATED MONTHLY INVOICE TO PROP 10

July <u>0</u>	January <u>3,000</u>
August <u>3,000</u>	February <u>3,000</u>
September <u>3,000</u>	March <u>3,000</u>
October <u>3,000</u>	April <u>3,000</u>
November <u>3,000</u>	May <u>3,000</u>
December <u>3,000</u>	June <u>0</u>

**TOTAL (Equals Prop 10
Funding)****\$ 30,000**

Page 8 of 9

APPLICATION DISCLOSURE STATEMENT

By signing below I am verifying that I am an active member of this agency and all of the information contained in this application is factual to the best of my knowledge.

CASA OF STANISLAUS COUNTY

Print Name

Name of Organization

I hereby certify that the funds being requested in this application do not supplant any existing revenue sources.

Authorized Signature

Date

EXECUTIVE DIRECTOR

Title

ART WEISBERG

Board Chair (Print)

Signature

Date

Fiscal Sponsor (Print)

Signature

Date

Application Checklist of Requirements

<input type="checkbox"/> Application Cover Sheet (1-2 Pages)
<input type="checkbox"/> Application Narrative (3 Pages Maximum)
<input type="checkbox"/> Application Budget Form (1 Page)
<input type="checkbox"/> Application Disclosure Statement (1 Page)
Licenses, Permits (Please provide copy, if applicable)
<input type="checkbox"/> Non-Profit 501C-3
<input type="checkbox"/> Business (For-Profit)
<input type="checkbox"/> Other (Childcare licenses, teaching permits, etc.)
<input type="checkbox"/> One Original Copy and 6 Copies of All Application Materials

NOTES ON CASA OF STANISLAUS COUNTY SUBMITTED BUDGET:

- INSURANCE reflects the contribution towards health insurance as a benefit to our prospective employee
In Kind revenues will match the CFCC funding 50/50
- MEETING & CONFERENCE EXPENSE reflects the (partial) cost to attend the National CASA Conference (in Texas in the Spring of 2014)
In Kind revenues will cover the cost of Beyond the Bench in December 2012 along with regional trainings for the fiscal year 2013-14
- All other expenditures related to the position under Services & Supplies will be covered by In Kind revenues

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Steve Ashman
Executive Director



May 13, 2013

Mr. John Sims
 Executive Director
 Children and Families Commission
 1010 Tenth Street, Suite 5000
 Modesto, CA 95354

Dear Mr. Sims:

On October 7, 2013 the Family & Domestic Violence Coordinating Council will be hosting the 14th Annual Family & Domestic Violence Conference. The Council is hoping to secure internationally recognized speaker Dr. Bruce Perry from the ChildTrauma Academy as the keynote speaker for this event. Last year, our Conference had more than 200 attendees from non-profits, public safety, government, education, faith-based, legal and many more organizations.

The goal is to have Dr. Perry address the impacts of trauma on children under the age of five. We strongly feel Dr. Perry can help our attendees to understand not only the impacts of trauma on children, but also how our community can be better prepared to assist our children in dealing with and recovering from trauma.

We believe this is an ideal partnership for our respective organizations and we are hoping the Commission would consider sponsoring this event.

The cost of Dr. Perry is \$18,000 plus travel expenses. We are requesting a \$10,000 sponsorship from the Children and Families Commission to assist in the support of the conference. We are working to secure the balance of funding from additional sponsors.

Dr. Perry brings impeccable credibility and is the Senior Fellow of The ChildTrauma Academy, a not-for-profit organization based in Houston, Texas working to improve the lives of high-risk children. Dr. Perry has been featured in a wide range of media including The Today Show, Good Morning America, Nightline, CNN, MSNBC, NBC, ABC and CBS News, National Public Radio, and the Oprah Winfrey Show. His work has been featured on Dateline NBC, 20/20, the BBC, Nightline, CBC, PBS, as well as dozen international documentaries. He has presented about child maltreatment, children's mental health, neurodevelopment and youth violence in a variety of policy bodies including the White House and the U.S. House Committee on Education.

We believe that the conference is consistent with the mission and the interest of the Children and Families Commission and we feel this will be a powerful and community-changing event. Thank you for your consideration.

Sincerely,

Judge Linda McFadden
 Superior Court

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 Interim Chief, Oakdale Police
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 MADELINE SCHLAEPFER
 Director, Behavioral Health & Recovery
 REBECCA ROBERSON
 Attorney, Stanislaus County Bar Association
 ADAM CHRISTIANSON
 Stanislaus County Sheriff
 JAN VISS
 Assistant Director, Community Services Agency
 MONICA NINO
 Stanislaus County Chief Executive Officer
 SANDRA LUCAS
 Family Court Services
 REBECCA FLEMING
 Superior Court Executive Director

CARES Plus – Round 2 Summary of Activities

This chart summarizes CARES Plus activities currently offered and what the program would look like without match funds being requested.

2012-2013		2013-2016 (Without Match Funds)	
REQUIRED ACTIVITIES			
Intro to the CLASS™ <ul style="list-style-type: none"> Two-hour interactive online program to gain an understanding of the CLASS™ 		Intro to the CLASS™ <ul style="list-style-type: none"> Two-hour interactive online program to gain an understanding of the CLASS™ 	
Looking at CLASSrooms™ (LAC™) <ul style="list-style-type: none"> Online program focusing on identifying and analyzing effective teacher-child interactions 		Looking at CLASSrooms™ (LAC™) <ul style="list-style-type: none"> Online program focusing on identifying and analyzing effective teacher-child interactions 	
CARES Plus Tobacco Training <i>Kids and Smoke Don't Mix: A Tobacco Training for child care providers and preschool teachers sponsored by First 5 California and created by the California Smokers' Helpline</i>		CARES Plus Tobacco Training <i>Kids and Smoke Don't Mix: A Tobacco Training for child care providers and preschool teachers sponsored by First 5 California and created by the California Smokers' Helpline</i>	
Meet twice a year with a CARES Plus Advisor, complete a Professional Growth Plan, select and complete approved component requirements, and complete an annual participant survey.		Meet twice a year with a CARES Plus Advisor, complete a Professional Growth Plan, select and complete approved component requirements, and complete an annual participant survey.	
CHOICE ACTIVITIES (Participants Select ONE Component)			
Component A Minimum of 21 hours of CDE-approved professional growth trainings	# of Participants = 34	Component A Minimum of 21 hours of CDE-approved professional growth trainings	# of Participants = 4
Component B Minimum of six units of higher education towards a degree in ECE, CD or related field	# of Participants = 54	Component B Minimum of six units of higher education towards a degree in ECE, CD or related field	# of Participants = 36
Component D My Teaching Partner (MTP™) provides one-on-one professional growth coaching <ul style="list-style-type: none"> Required to participate in CLASS™ observation 	# of Participants = 13	Component D My Teaching Partner (MTP™) provides one-on-one professional growth coaching <ul style="list-style-type: none"> Required to participate in CLASS™ observation 	# of Participants = 0

MOTIONS TO ADOPT 2013-2014 CONTRACT ALLOCATIONS

May 28, 2013

1. ALL COMMISSIONERS CAN VOTE ON THE FOLLOWING MOTION:

I move that the Commission:

- a. Approve the recommendations on page 10 of the agenda packet
- b. Approve the concept of a \$2,059,357 FRC/DR initiative with CSA - with the Commission's share of the program not to exceed \$1,559,357 in 2013-2014
- c. Approve the following contract allocation recommendations on page 12 of the agenda packet and authorize the ED to sign the contracts:

Program / Agency	Line	Amount
La Familia Counseling Program	Line 2	\$98,000
211 Project	Line 3	\$80,000
The BRIDGE	Line 11	\$185,000
Family Justice Center	Line 14	\$111,430
Court Appointed Special Advocates (CASA)	Line 15	\$30,000
Kindergarten Transition Program		
Keyes	Line 16	\$10,000
Grayson	Line 17	\$10,000
Riverbank	Line 18	\$20,000
Turlock	Line 19	\$30,000
Shaken Baby Syndrome	Line 23	\$13,000

- d. Approve a \$2,059,357 FRC /DR initiative with the Community Services Agency (CSA), with the Commission's share of the program not to exceed \$1,559,357 in 2013-2014. Authorize the ED to sign 3-way contracts with CSA and the following agencies in the following contract amounts:

Program / Agency	Amount
Ceres Partnership for Healthy Children (Center for Human Services)	\$243,855
Hughson FRC (Sierra Vista)	\$156,205
N. Modesto / Salida FRC (Sierra Vista)	\$427,485
Oakdale / Riverbank FRC (Center for Human Services)	\$207,980
Parent Resource Center for Central Modesto	\$524,706
Turlock FRC (AspiraNet)	\$269,945
Westside FRC (Center for Human Services)	\$229,181
Aggregate Maximum Commission Share	\$1,559,357

2. Commissioner Schlaepfer leaves the room. A motion is made:

I move that the Commission approve the following contract allocation recommendation on page 12 of the agenda packet and authorize the ED to sign the contract:

Program / Agency	Line	Amount
Zero to Five Early Intervention Partnership (BHRS)	Line 1	\$1,523,009

3. Commissioner Schlaepfer returns and Commissioner Skol leaves the room:

I move that the Commission approve the following contract allocation recommendation on page 12 of the agenda packet and authorize the ED to sign the contract:

Program / Agency	Line	Amount
Children's Crisis Center	Line 13	\$460,000

4. Commissioner Skol returns and Commissioner Bauman leaves the room. The Commission considers two motions while Bauman is out of the room:

- a. I move that the Commission approve the following contract allocation recommendations on page 12 of the agenda packet and authorize the ED to sign the contracts:

Program / Agency	Line	Amount
Healthy Start Sites (SCOE)	Line 12	\$416,020
Healthy Start Support (SCOE)	Line 24	\$82,378
First 5 California Child Signature Program (SCOE)	Line 25	\$105,000

- b. I move that the Commission deny the following unsolicited funding requests from the Stanislaus County Office of Education:
- \$69,000 for local match for the 12-13 CARES Plus program
 - \$80,000 per year for 3 fiscal years (starting in 13-14) for local match of the CARES Plus program

5. Commissioner Bauman returns and Commissioners Lee and Walker leave the room:

I move that the Commission approve the following contract allocation recommendations on page 12 of the agenda packet and authorize the ED to sign the contracts:

Program / Agency	Line	Amount
Healthy Cubs (Health Services Agency)	Line 20	\$325,000
Dental Education (Health Services Agency)	Line 21	\$15,000
Perinatal Home Visitation – HBO (Health Services Agency)	Line 22	\$1,339,160

6. Commissioners Lee and Walker return and the meeting continues.



Children & Families Commission

1010 10th Street, Suite 5000, Modesto, CA 95354
Phone: 209.558.6218 Fax: 209.558.6225

Administrative Committee Minutes

Monday, May 13, 2013

MEMBERS:

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Chair
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Denise Hunt
Vice-Chair
Community Representative

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Community Representative

Madelyn Schlaepfer
Behavioral Health and
Recovery Services

George Skol
Community Representative

John Walker, MD
Public Health Officer

John Sims
Executive Director

Commissioners Present: Nelly Paredes-Walsborn
Commissioners Absent: Madelyn Schlaepfer, Mary Ann Lee, and Vicki Bauman
Staff Present: John Sims and Erica Inacio

1. The Committee was made aware of some potential items that may have an impact on the current fiscal year's Contingency funds:
 - a. The Committee reviewed a request from the City of Patterson for a sponsorship in the amount of \$1,000 to purchase car seats for an event to be held on May 18th. The event is a collaborative effort between the City of Patterson and the California Highway Patrol to educate the public about car seat safety and regulations. The Committee agreed with staff that the \$1,000 sponsorship should be funded as part of the 12-13 budget.
 - b. The Committee now faces a policy question as to whether a countywide car seat safety program should be put in place. Currently, the Keep Baby Safe program has one technician that provides training at two facilities and cannot provide trainings elsewhere due to limited funds. Staff asked the Committee to consider allocating funds for outreach and education on car seat installations and inspections. The topic may be discussed further as part of the 13-14 budget discussion.
 - c. The Committee was also presented with a request from Stanislaus County Office of Education in the amount of \$69,000. The amount is needed to meet a local match of \$254,000 in order to obtain \$127,000 from the State for the CARES Plus program. SCOE is asking for the Commission's support to meet the shortfall of \$69,000. The Committee did not feel that the proposal meets the higher priorities of the Priorities Plan or Strategic Plan and did not recommend funding.
2. The Committee was presented with a draft of the 2013-2014 Proposed Budget and 5-Year Reserve Projections. The assumptions used in establishing the budget included earning interest of 1.3% on the estimated beginning fund balance, continuing with the current staffing level, increasing projected salaries by 6% in FY 14/15, continuing to support the annual provider conference, report to the community, the evaluation report, monitoring of contracts, development and administration of contracts, and general administration. In addition, a \$500,000 contingency fund would be established and it was assumed that contractors would expend 95% of the contract values. 12-13 contract amounts were budgeted with no changes, with the exception of the Family Justice Center (\$11,430 is included to support 3 months of legal services) and 2-1-1 decreased to \$80,000 from \$100,000 due to outsourcing. The Commission will continue as the financial lead for the FRC/DR initiative, and 6 months of operating costs will be maintained in reserves.

The Committee discussed the assumptions for the budget and asked staff to move forward with the recommendations.

3. The Committee was also informed of some potential 2013-2014 budget impacts.
 - a. The Family and Domestic Violence Coordinating Council is asking for \$9,000 of financial support to fund a portion of the costs to have Bruce Perry as a keynote speaker at the October 2013 Domestic Violence Conference.
 - b. Health Services Agency – The Committee was informed that an increase in funds to the Dental Education contract will be needed if services to address dental screening and varnish application needs are added. The costs to expand services could be up to \$25,000.
 - c. CASA (Court Appointed Special Advocates) is requesting funding to recruit a case manager to oversee volunteers and expand services to children 0-5 (currently 58 0-5 children are on a waiting list). \$30,000 per year, for three years is being requested. CASA would also contribute a percentage for the position.
 - d. Stanislaus County Office of Education (CARES Plus) is requesting funding to cover a shortfall of \$80,000 in the local match of the \$240,000 required to obtain a match of \$120,000 from First 5 CA. The program needs \$80,000 per year for the next three years (2013-2014 – 2015-2016) to access all First 5 CA grant funds.

The Committee heard the background information on all the proposals and asked staff to submit funding recommendations as part of the budget.

4. The Committee was informed that a potential closed session could take place at the May Commission meeting to distribute documents for the Executive Director's evaluation. Staff will be discussing the timing of the evaluation with the Executive Committee. The evaluation of the Executive Director may be scheduled in August.
5. The Committee was presented with a Monthly Contract Financial Report as of April 30, 2013.
6. The Committee was informed that the June Commission meeting could potentially be canceled as there are no items for the agenda.
7. The Committee was informed that the next Commission meeting is scheduled to be held in the Petersen Event Center at 720 12th Street, in Modesto on May 28, 2013. Items to be discussed include:
 - a. Public Hearing on 2013-2014 Budget and Long Range Financial Plan
 - i. Approval of the 2013-2014 Budget
 - ii. Adoption of a Long Range Financial Plan

STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION
CONTRACT SCHEDULE
4/30/2013

		<i>Actual</i>	<i>Remaining</i>	<i>% Actual to</i>
	<i>Budget</i>	<i>Expenditures</i>	<i>Budget</i>	<i>Budget</i>
RESULT AREA 1: Improved Family Functioning (Family Support, Education, and Services)				
Behavioral and Mental Health Services				
1	BHRS	\$ 1,523,009	\$ 893,729	\$ 629,280 59%
2	El Concilio	\$ 98,000	\$ 63,071	\$ 34,929 64%
Community Resource and Referral				
3	211 Project	\$ 100,000	\$ 43,650	\$ 56,350 44%
Family Resource Centers:				
4	Ceres Partnership for Healthy Children	\$ 154,771	\$ 75,552	\$ 79,219 49%
5	Hughson Family Resource Center	\$ 120,865	\$ 85,002	\$ 35,863 70%
6	N. Modesto/Salida Family Resource Center	\$ 347,192	\$ 112,177	\$ 235,015 32%
7	Oakdale/Riverbank Family Resource Center	\$ 127,711	\$ 61,830	\$ 65,881 48%
8	Parent Resource Center	\$ 435,651	\$ 264,690	\$ 170,961 61%
9	Turlock Family Resource Center	\$ 203,942	\$ 13,713	\$ 190,229 7%
10	Westside Family Resource Center	\$ 169,224	\$ 90,309	\$ 78,915 53%
11	The Bridge	\$ 185,000	\$ 121,657	\$ 63,343 66%
12	Healthy Start Sites	\$ 416,020	\$ 166,408	\$ 249,612 40%
Targeted Intensive Parent Support Services				
13	Children's Crisis Center	\$ 460,000	\$ 348,064	\$ 111,936 76%
14	Family Justice Center	\$ 122,680	\$ 51,254	\$ 71,426 42%
Total Area 1:		\$ 4,464,065	\$ 2,391,107	\$ 2,072,958 54%
RESULT AREA 2: Improved Child Development (Child Development Services)				
Kindergarten Transition Services				
15	Keyes (1)	\$ 10,000	\$ -	\$ 10,000 0%
16	Grayson (1)	\$ 10,000	\$ -	\$ 10,000 0%
17	Riverbank (2)	\$ 20,000	\$ -	\$ 20,000 0%
18	Turlock (3)	\$ 30,000	\$ -	\$ 30,000 0%
Total Area 2:		\$ 70,000	\$ -	\$ 70,000 0%
RESULT AREA 3: Improved Health (Health Education and Services)				
Health Access				
19	HSA - Healthy Cubs	\$ 325,000	\$ 14,656	\$ 310,344 5%
Oral Health				
20	Health Services Agency-Dental Education	\$ 15,000	\$ 3,142	\$ 11,858 21%
Prenatal Care				
21	HSA - Perinatal Home Visitations (HBO)	\$ 1,339,160	\$ 626,022	\$ 713,138 47%
Safety Education and Intentional and Unintentional Injury Prevention				
22	Shaken Baby Syndrome	\$ 13,000	\$ 5,177	\$ 7,823 40%
23	Lisa Project	\$ 15,000	\$ -	\$ 15,000 0%
Total Area 3:		\$ 1,707,160	\$ 648,998	\$ 1,058,162 38%
RESULT AREA 4: Improved Systems of Care				
Service Outreach, Planning, Support, and Management				
24	SCOE - Healthy Start Support	\$ 82,378	\$ 30,609	\$ 51,769 37%
25	SCOE -First 5 Calif. Child Signature Program	\$ 105,000	\$ 50,122	\$ 54,878 48%
Provider Capacity Building, Training and Support				
26	HSA - Community Health Assessment	\$ 26,013	\$ -	\$ 26,013 0%
Total Area 4:		\$ 213,391	\$ 80,731	\$ 132,660 38%
Total Services Contracts		\$ 6,454,616	\$ 3,120,836	\$ 3,333,780 48%



Children & Families Commission

1010 10th Street, Suite 5000, Modesto, CA 95354
Phone: 209.558.6218 Fax: 209.558.6225

Operations Committee Minutes

Thursday, May 16, 2013

MEMBERS:

Vicki Bauman
Chair
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Denise Hunt
Vice-Chair
Community Representative

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Community Representative

Madelyn Schlaepfer
Behavioral Health and
Recovery Services

George Skol
Community Representative

John Walker, MD
Public Health Officer

John Sims
Executive Director

Commissioners Present: David Cooper, Denise Hunt, George Skol, and Dr. John Walker
Commissioners Absent: None
Staff Present: John Sims, Tina Jamison, and Erica Inacio

1. The Committee was made aware of some potential items that may have an impact on the current fiscal year's Contingency funds:
 - a. The Committee reviewed a request from the City of Patterson for a sponsorship in the amount of \$1,000 to purchase car seats for an event to be held on May 18th. The event is a collaborative effort between the City of Patterson and the California Highway Patrol to educate the public about car seat safety and regulations. The Committee agreed with staff that the \$1,000 sponsorship should be funded as part of the 12-13 budget.
 - b. The Committee now faces a policy question as to whether a countywide car seat safety program should be put in place. Currently, the Keep Baby Safe program has one technician that provides training at two facilities and cannot provide trainings elsewhere due to limited funds. Staff asked the Committee to consider allocating funds for outreach and education on car seat installations and inspections. The topic may be discussed further as part of the 13-14 budget discussion.
 - c. The Committee was also presented with a request from Stanislaus County Office of Education (SCOE) in the amount of \$69,000. The amount is needed to meet a local match of \$254,000 in order to obtain \$127,000 from the State for the CARES Plus program. SCOE is asking for the Commission's support to meet the shortfall of \$69,000. The Committee did not feel that the proposal meets the higher priorities of the Priorities Plan or Strategic Plan and did not recommend funding.
2. The Committee was presented with a draft of the 2013-2014 Proposed Budget and 5-Year Reserve Projections. The assumptions used in establishing the budget included earning interest at 1.3% on the estimated beginning fund balance, continuing with the current staffing level, increasing projected salaries by 6% in FY 14/15, continuing to support the annual provider conference, report to the community, the evaluation report, monitoring of contracts, development and administration of contracts, and general administration. In addition, a \$500,000 contingency fund would be established and it was assumed that contractors would expend 95% of the contract values. 12-13 contract amounts were budgeted with no changes, with the exception of the Family Justice Center (\$11,430 is included to support 3 months of legal services) and 2-1-1 decreased to \$80,000 from \$100,000 due to outsourcing. The Commission will continue as the financial lead for the FRC/DR initiative, and 6 months of operating costs will be maintained in reserves.

The Committee discussed the assumptions for the budget and asked staff to move forward with the recommendations.

3. The Committee was also informed of some potential 2013-2014 budget impacts.
 - a. The Family and Domestic Violence Coordinating Council is asking for \$10,000 of financial support to fund a portion of the costs to have Bruce Perry as a keynote speaker at the October 2013 Domestic Violence Conference.
 - b. Health Services Agency – The Committee was informed that an increase in funds to the Dental Education contract will be needed if services to address dental screening and varnish application needs are added. The costs to expand services could be up to \$25,000. The Committee suggested to bring this matter to the Oral Health Committee for Stanislaus County.
 - c. CASA (Court Appointed Special Advocates) is requesting funding to recruit a case manager to oversee volunteers and expand services to children 0-5 (currently 58 0-5 children are on a waiting list). \$30,000 per year, for three years is being requested. CASA would also contribute a percentage for the position.
 - d. Stanislaus County Office of Education (CARES Plus) is requesting funding to cover a shortfall of \$80,000 in the local match of the \$240,000 required to obtain a match of \$120,000 from First 5 CA. The program needs \$80,000 per year for the next three years (2013-2014 – 2015-2016) to access all First 5 CA grant funds.

The Committee heard the background information on all the proposals and asked staff to submit funding recommendations as part of the budget.

4. The Committee was informed that a potential closed session could take place at the May Commission meeting to distribute documents for the Executive Director's evaluation. Staff will be discussing the timing of the evaluation with the Executive Committee. The evaluation of the Executive Director may be scheduled in August.
5. The Committee was presented with a Monthly Contract Financial Report as of April 30, 2013.
6. The Committee was informed that the June Commission meeting could potentially be canceled as there are no items for the agenda.
7. The Committee was informed that the next Commission meeting is scheduled to be held in the Petersen Event Center at 720 12th Street, in Modesto on May 28, 2013. Items to be discussed include:
 - a. Public Hearing on 2013-2014 Budget and Long Range Financial Plan
 - i. Approval of the 2013-2014 Budget
 - ii. Adoption of a Long Range Financial Plan



Children & Families Commission

1010 10th Street, Suite 5000, Modesto, CA 95354
Phone: 209.558.6218 Fax: 209.558.6225

Executive Committee Minutes

Monday, May 20, 2013

MEMBERS:

Vicki Bauman
Chair
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Denise Hunt
Vice-Chair
Community Representative

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Community Representative

Madelyn Schlaepfer
Behavioral Health and
Recovery Services

George Skol
Community Representative

John Walker, MD
Public Health Officer

John Sims
Executive Director

Commissioners Present: Vicki Bauman, Denise Hunt, and Vito Chiesa
Commissioners Absent: None
Staff Present: John Sims and Erica Inacio

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4. The Committee recommended scheduling the evaluation of the Executive Director until August.
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Hughson Family Resource Center

~ Serving Communities of Southeast Stanislaus County ~

May 15, 2013

MAY 17 2013 AM 09:12

Attn: John Sims
Stanislaus County Children & Families Commission
1010 10th Street Ste 5000
Modesto, CA 95354

BOARD OF DIRECTORS

Cindy Morphy, *Chair*

Charlie Rodgers, *Vice Chair*

Tim Bomgardner, *Secretary*

Valerie Lee, *Treasurer*

Ramon Bawanan, *City of Hughson Alternate Rep.*

George Carr, *City of Hughson Representative*

Carole Dovichi

Justin Flick, *Hughson Youth Council Chair*

Cindy Gipp

Jeanne Hartman

Rev. Denice Leslie

Dan Souza

Bertie Areias

Jordan Dye, *Member Emeritus*

Director
Susan Rosenquist

Program Supervisor
David Tafolla

Dear Stanislaus County Children & Families Commission,

On behalf of the Hughson Family Resource Center Board of Directors, we are notifying you of a significant change at the Hughson Family Resource Center. The Board of Directors have made the very important decision to dissolve the HFRC 501(c)3 Non-Profit Corporation and to turn the programs and services over to Sierra Vista Child & Family Services.

Since the beginning of our 501(c)3 status, Sierra Vista has been our fiscal and administrative sponsor and they have provided the major contracts that allow for the provision of services to the children and families we serve in our communities.

Sierra Vista values your relationship with the Hughson Family Resource Center and looks forward to continuing that partnership.

The Hughson Family Resource Center Board will become an Advisory Board for the Resource Center and Sierra Vista. In addition, the Hughson Family Resource Center will continue to exist under the same name and provide the same quality services to the communities of the Southeast region of Stanislaus County.

In these challenging financial times it is exciting to know that our Hughson Family Resource Center will continue to grow and reach out to those in our communities needing our support and services.

Thank you for your support and for working with us to improve lives.

Sincerely,

Cindy Morphy, Chairman of the Board
Hughson Family Resource Center

"Opening Doors, Providing Opportunities"

Administration – 209-883-2125 - 2413 3rd Street ~ Program Center - 209-883-2027 - 6940 Hughson Ave.
Mailing Address - P.O Box 264, Hughson, CA 95326 ~ Fax 209-883-2028 [email:hughsonfrc@hotmail.com](mailto:hughsonfrc@hotmail.com)