



Tuesday, March 26, 2013 @ 4:00 p.m.
West Modesto Community Center - Finley Conference Room
401 E Paradise Road, Modesto, CA 95351



Children & Families Commission

1010 10th Street, Suite 5000
Modesto, CA 95354

Phone: 209.558.6218 Fax: 209.558.6225

Commission Meeting Notice

Tuesday, March 26, 2013 @ 4 PM, 401-E Paradise Road, Finley Conference Room, Modesto, 95351

MEMBERS:

Vicki Bauman
Chair
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Denise Hunt
Vice Chair
Community Representative

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Community Representative

Madelyn Schlaepfer
Behavioral Health and
Recovery Services

George Skol
Community Representative

John Walker, MD
Public Health Officer

John Sims
Executive Director

The Stanislaus County Children and Families Commission welcomes you to its meetings which are regularly held on the fourth Tuesday of each month. Your interest is encouraged and appreciated.

The agenda is divided into two sections:

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on at the beginning of the meeting under the section titled "Consent Calendar." If you wish to have an item removed from the Consent Calendar, please make your request at the time the Commission Chairperson asks if any member of the public wishes to remove an item from consent.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar and all public hearings.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMISSION ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the item is announced by the Commission Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission grants a longer period of time.

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Commission for consideration. However, California law prohibits the Commission from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Children and Families Commission. Any member of the public wishing to address the Commission during the "Public Comment" period shall be permitted to be heard once for up to 5 minutes.

COMMISSION AGENDAS AND MINUTES: Commission agendas, Minutes, and copies of items to be considered by the Children and Families Commission are typically posted on the Internet on Friday afternoons preceding a Tuesday meeting at the following website: www.stanprop10.org.

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Commission office at 930 15th Street, Modesto, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website www.stanprop10.org.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Stanislaus County Children & Families Commission meetings are conducted in English and translation to other languages is not provided unless the Commission is notified 72 hours in advance that an interpreter is necessary. Please contact Administration at (209) 558-6218 should you need a translator for this meeting.

Las juntas de la Comision para Niños y Familias son dirigidas en Ingles y no hay traduccion disponible a menos que la Comision sea notificada con 72 horas por avanzado. Si necesita traduccion, por favor contacte a la Comision al (209) 558-6218. (Por favor tome nota, el mensaje es en Ingles pero se le asistara en Español cuando lo pida.)

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Commission at (209) 558-6218. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting.

RECUSALS: California Government Code Section 87100 states that "no public official at any level of state or local government may make, participate in making or in any way use or attempt to use his/her official position to influence governmental decision in which he/she knows or has reason to know he/she has a disqualifying conflict of interest." Likewise, California Government Code section 1090 provides that certain government officials and employees "...shall not be financially interested in any contract made by tem in their official capacity."

These sections of law permit the Stanislaus County Children and Families Commission to execute contracts so long as the Commissioner(s) with the conflict recuses himself or herself from making, participating in making, or in any way attempting to use his or her official position to influence a decision on the contract.



Children & Families Commission

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COMMISSION MEETING AGENDA

March 26, 2013

Times provided are approximate times.

- 4:00 p.m. I. Welcome & Introductions – Vice-Chair Denise Hunt
- 4:05 p.m. II. Pledge of Allegiance
- 4:08 p.m. III. Announcement of Recusals ¹
- 4:10 p.m. IV. Public Comment Period (Limit of 5 minutes per person)
- 4:15 p.m. V. Approval of the Consent Calendar – Agenda items marked by an Asterisk (*)
- VI. Agenda Items
 - * A. Approval of the Commission Meeting Minutes of December 11, 2012.
 - B. Executive Director's Office
- 4:20 p.m. 1. **Public Hearing** on First 5 California's 2011 – 2012 Annual Report (the report in its entirety can be downloaded or viewed at: <http://www.stanprop10.org/pastmeetings/calendar.shtm>.)
- 4:30 p.m. 2. Presentation of Fiscal Year 2011 – 2012 Program Evaluation Report (the report in its entirety can be downloaded or viewed at: <http://www.stanprop10.org/pastmeetings/calendar.shtm>.)
- 4:50 p.m. 3. Review the Stanislaus County Children and Families Commission Strategic Plan 2012 – 2014 (the Strategic Plan in its entirety can be downloaded or viewed at: <http://www.stanprop10.org/pastmeetings/calendar.shtm>.)
- * 4. Authorization to Pay a Late Invoice From Riverbank Unified School District (Core 4)
- C. Committee Reports
 - * 1. Accept the Minutes of the Administrative Committee meeting of March 11, 2013.
 - a. Quarterly Financial Report (December 2012) / Monthly Contract Financial Report as of February 28, 2013
 - * 2. Accept the Minutes of the Operations Committee meeting of March 14, 2013.
- VII. Correspondence
 - * 1. Accept a letter from the Children's Crisis Center RE: Marsha's House Temporary Relocation
- 5:00 p.m. VIII. Commissioner Reports
- 5:05 p.m. IX. Staff Reports
 - 1. 10th Annual Provider Conference (Off to a Healthy Start) Evaluation Results
 - 2. Update on Differential Response / Family Resource Centers Request for Proposals
 - 3. Stanislaus County Board of Supervisors – Year of the Child Resolution
- 5:20 p.m. X. Adjourn

¹ Commissioners may publicly announce the item(s) or recommendation(s) from which he/she will recuse himself or herself due to an actual or perceived conflict of interest. The Commissioner will excuse himself or herself from the meeting and leave the room when the specific agenda item comes up for discussion and voting.



Children & Families Commission

930 15th Street, Modesto, CA 95354
Phone: 209.558.6218 Fax: 209.558.6225

Commission Meeting Minutes

Tuesday, December 11, 2012

West Modesto Community Center, Finley Conference Room, Modesto, CA

Members Present: Vicki Bauman (Chair), Vito Chiesa, David Cooper, Denise Hunt, Nelly Paredes-Walsborn, Madelym Schlaepfer, George Skol, and Dr. John Walker.

Members Absent: Mary Ann Lee

Staff Present: John Sims, Executive Director; Stephanie Loomis, Administration; Dan Rosas, Program Monitor; Tina Jamison, Accountant, and Jack Doering, Commission Counsel.

- I. Chair Bauman called the meeting to order at 4:03 p.m. Commission members and attendees recited the Pledge of Allegiance.
- II. Commission members, staff, and attendees were introduced and welcomed.
- III. Announcement of Commissioner Recusals – None.
- IV. Public Comment Period – None.
- V. Chair Bauman recognized Christine Applegate for her service as a Commissioner to the Stanislaus County Children and Families Commission. Chair Bauman and John Sims, Executive Director presented Christine with a “thank you” plaque at a prior date due to Christine’s moving out of the County. Photos of the presentation were shared with the Commission.
- VI. Consent Calendar
The Consent Calendar was approved.
Moved Skol, Seconded Cooper. Unanimously approved.
- VII. Agenda Items
 - A. The Commission approved the Commission Meeting Minutes of September 25, 2012.
Approved on the consent calendar. Moved Skol, Seconded Cooper. Unanimously approved.
 - B. Executive Director’s Office
 1. After opening in November 2010, the Stanislaus Family Justice Center implemented a Civil Legal Assistance program for victims of domestic violence. The program focus has been Temporary Restraining Orders (TRO’s) and Restraining Orders (RO’s) for victims who need a legal mechanism to keep them safe from harm. Funding for this service has been provided by a grant from the Department of Justice, Office on Violence Against Women (OVW). The grant began on October 1, 2010 and will end on December 31, 2012. Stanislaus County, the lead agency for the OVW grant, will be reapplying for these grant funds; however, even if the grant proposal is successful, funds will not be available until October 1, 2013. FJC is requesting “bridge” funding for the 9 month period January – September, 2013.

Carol Shipley, Assistant District Attorney, and Tom Ciccarelli, Executive Director of FJC, presented information on the unsolicited proposal. The proposal would provide funds to allow FJC to continue to offer TRO and RO services for caregivers of 0-5 children.

There was discussion on whether the Commission would be setting a precedent by approving a proposal that requested “backfilling” for lost grant funding. The Commission recognized they would most likely be setting a precedent and could receive additional “backfill” requests in the

future. The Commission decided that setting a precedent was not the same as creating a policy and would review each proposal on its own merits and how well it aligned with the Commission's existing goals. Commissioners also agreed that funding provided to the FJC would be limited to bridging the January-September gap.

The Commission approved FJC's unsolicited proposal for nine months and authorized the Executive Director to amend FJC's current contract to reflect this additional funding in a not to exceed \$22,680 for (January through June 2013). The remaining funds will be added to the 2013-2014 Commission budget.

Moved Chiesa, Seconded Paredes-Walsborn. Unanimously approved.

2. The Lisa Project, housed in a modular home, is a multi-sensory exhibit allowing visitors to hear, see, and experience the reality of the world of child abuse. Through audio narration from a child's perspective, visitors are guided room by room through scenarios depicting abuse. This experience immerses visitors into a world that abused children face on a daily basis.

Jan Viss and Bergen Filgas from the Community Services Agency (CSA) presented information on the unsolicited proposal. The proposal would provide funds to enable CAPC to bring the Lisa Project to Stanislaus County for the month of April. The program would provide increased community awareness on child abuse within Stanislaus County.

The Commission approved CAPC's unsolicited proposal and authorized the Executive Director to sign an agreement with CAPC for the Lisa Project in an amount not to exceed \$15,000.

Moved Skol, Seconded Hunt. Unanimously approved.

3. To ensure the consistency and accuracy of the Commission's Policies and Procedures Manual, staff annually reviews the document and recommends that the Commission readopt the Manual.

The suggested changes to the Manual include:

- Making the Commission's Executive Director the receiver of Statement of Economic Interest forms (also known as Form 700).
- Adding a previously approved Records Retention / Destruction Policy to the Manual.
- Language or punctuation changes that serve to enhance readability and consistency, but do not change the meaning of the section.

The Commission heard a presentation on the revisions and opened a Public Hearing at 5:01 p.m. to hear comments from the public. Hearing no comments from the public, the hearing was closed at 5:02 p.m.

The Commission adopted the revised Policies and Procedures Manual and instructed staff to place the manual on the Commission's website.

Moved Cooper, Seconded Walker. Unanimously approved.

4. The Commission approved the 2013 Meeting calendar.
Approved on the consent calendar. Moved Skol, Seconded Cooper. Unanimously approved.

C. Committee Reports – ***Approved on the Consent Calendar. Moved Skol, Seconded Cooper. Unanimously approved.***

1. The Commission accepted the minutes for the Administrative Committee meeting held on November 13, 2012 – including the Monthly Financial Report as of October 31, 2012 and the Quarterly Financial Report for July 2012 to September 2012.
2. The Commission accepted the minutes for the Operations Committee held on November 15, 2012.

VIII. Correspondence - None.

IX. Commissioner Reports – None.

X. Staff Reports

- Dan Rosas provided an overview of the SCOE Childcare Provider Conference held November 3, 2012 in partnership with the Commission. The Commission provided funding for food and staff assisted with logistics at the event. Approximately 292 individuals attended the conference. The topic was the importance of arts (music, dance, etc.) and physical play in child development. The keynote speakers were Heidi Evaro and Angela Russ-Ayon.
- Dan Rosas presented the Report to the Community and shared Report distribution information.
- Dan Rosas shared with the Commission that the Stanislaus County Children and Families Commission was recognized by Central Valley Public Relations Organization for the Commission's 2011 Report to the Community and the 2012 Provider Conference brochure.
- John Sims informed the Commission that the Family Resource Center Request for Proposals (RFP) would be ready for issuance in January and recommended the Commission allow him to approve issuing the RFP as there are nominal changes to the document since the last RFP was issued. With staff issuing the RFP in January, Commissioners agreed there would be no need for Committees and the Commission to meet in January.

XI. The Commission meeting adjourned at 5:10 p.m.



It's All About The Kids

Stanislaus County Children and Families Commission

ACTION AGENDA SUMMARY

COMMITTEE ROUTING

Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input type="checkbox"/>

AGENDA DATE: March 26, 2013

COMMISSION AGENDA #: VI – B – 1 (PUBLIC HEARING)

SUBJECT:

Public Hearing on First 5 California's 2011-2012 Annual Report

BACKGROUND:

Section 130140(a)(1)(H) of the California State Health and Safety Code requires County Commissions to hold a public hearing on the State Commission's annual report (which is submitted to the Legislature each January). The State's Annual Report can be reviewed and/or printed from the Stanislaus County Children and Families Commission website at <http://www.stanprop10.org/pastmeetings/calendar.shtm>.

The Administrative and Finance Committee and the Operations Committee met on March 11th and March 14th, respectively, to review and discuss this item.

STAFF RECOMMENDATIONS:

1. Hear a presentation on First 5 California's 2011-2012 Annual Report.
2. Open a Public Hearing on First 5 California's 2011-2012 Annual Report.
3. Receive public comments (if any).
4. Close the Public Hearing.

FISCAL IMPACT:

There is no fiscal impact associated with holding a Public Hearing on First 5 California's 2011-2012 Annual Report.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____

And approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: _____

Attest: _____

Erica M. Inacio - Administration



It's All About The Kids

Stanislaus County Children and Families Commission

ACTION AGENDA SUMMARY

COMMITTEE ROUTING

Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input type="checkbox"/>

AGENDA DATE: March 26, 2013

COMMISSION AGENDA #: VI – B – 2

SUBJECT:

Presentation of Fiscal Year 2011-2012 Program Evaluation Report

BACKGROUND:

Section 130100 of the California Health and Safety Code requires the Stanislaus County Children and Families Commission to “use outcome based accountability to determine future expenditures”. This provision of law has been interpreted to require evaluations to be conducted of programs funded with Proposition 10 funds.

Since 2005, an internal evaluator, as a member of Commission staff, has reviewed all programs, except for previously funded school readiness programs.

The 2011-2012 Program Evaluation Report, which was distributed with the Commission’s March agenda packet, is designed to provide Commissioners with:

- Information about the effectiveness of 25 programs
- Recommendations regarding program changes

The Administrative and Finance Committee and the Operations Committee met on March 11th and March 14th, respectively, to review and discuss this item.

STAFF RECOMMENDATIONS:

1. Hear a presentation by Commission staff.
2. Discuss the report, its findings, and recommendations.
3. Provide direction to staff, if any, regarding evaluated programs.
4. Accept the report.

FISCAL IMPACT:

There is no direct fiscal impact associated with this agenda item. It is anticipated that information from this agenda item may be used by the Commission to make future decisions about funding, contracts, and budgets.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____

And approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

- 1) _____ Approved as recommended.
- 2) _____ Denied.
- 3) _____ Approved as amended.

Motion: _____

Attest: _____

Erica M. Inacio - Administration



It's All About The Kids

Stanislaus County Children and Families Commission

ACTION AGENDA SUMMARY

COMMITTEE ROUTING

Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input type="checkbox"/>

AGENDA DATE: March 26, 2013

COMMISSION AGENDA #: VI – B – 3

SUBJECT:

Review the Stanislaus County Children and Families Commission Strategic Plan 2012-2014.

BACKGROUND:

Section 130140 of the California State Health and Safety Code states that “the county commission shall, on at least an annual basis, review its county strategic plan and...revise the plan as may be necessary or appropriate”. Additionally, State law requires that the Commission hold a Public Hearing on any revision to the Strategic Plan prior to its amendment and adoption.

The original Strategic Plan adopted by the Stanislaus County Children and Families Commission covered the years 2000 through 2005. A second Strategic Plan was adopted by the Commission on June 28, 2005 and covered the years 2005 – 2008. On April 28, 2009, the Commission adopted a Strategic Plan for the years 2009 – 2011. The current Strategic Plan for the years 2012 – 2014 was adopted by the Commission on December 13, 2011.

A review of the 2012 – 2014 Strategic Plan must be completed by June 30, 2013. There is no description in State law of what constitutes a review. And while the Commission’s Program Evaluation Report compared actual outcomes to the provisions of the Strategic Plan, this review is being scheduled to ensure the required review is completed.

The Administrative and Finance Committee and the Operations Committee met on March 11th and March 14th, respectively, to review and discuss this item.

STAFF RECOMMENDATIONS:

1. Hear a presentation on the Stanislaus County Children and Families Commission Strategic Plan 2012 – 2014.
2. Review the Strategic Plan.
3. Provide direction to staff, if any.

FISCAL IMPACT:

There is no fiscal impact associated with the review of the Commission’s Strategic Plan 2012 – 2014.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____

And approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: _____

Attest: _____

Erica M. Inacio - Administration



It's All About The Kids

Stanislaus County Children and Families Commission

ACTION AGENDA SUMMARY**COMMITTEE ROUTING**

Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input type="checkbox"/>

AGENDA DATE: March 26, 2013COMMISSION AGENDA #: VI – B – 4 (CONSENT)**SUBJECT:**

Authorization to Pay a Late Invoice From Riverbank Unified School District (Core 4)

BACKGROUND:

Section 403 of the Commission's Policies and Procedures Manual addresses the submission of invoices by contractors. The section states that year-end invoices must be received from contractors no later than September 30th. Invoices for the prior fiscal year that are received after September 30th cannot be paid by Commission staff without Commission approval.

A June 2012 from Riverbank Unified School District (RUSD) for the Core 4 – Kindergarten Transition Program in the amount of \$19,125 was submitted to the Commission on January 14, 2013. According to an email from RUSD, staff turnover and a leave of absence caused this invoice to be overlooked. The claim was submitted after Commission staff inquired about its lateness.

Commission staff has worked with RUSD to ensure future bills are submitted on a timely basis.

The Administrative and Finance Committee and the Operations Committee met on March 11th and March 14th, respectively, to review and discuss this item.

STAFF RECOMMENDATIONS:

1. Authorize Commission staff to pay a late invoice from Riverbank Unified School District in the amount of \$19,125.

FISCAL IMPACT:

Approval of this agenda item will result in the expenditure of \$19,125 of Commission funds. Since these funds were encumbered last fiscal year, this expenditure will be applied to the Commission's 2011-2012 budget.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____

And approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: _____

Attest: _____

Erica M. Inacio - Administration



Children & Families Commission

1010 10th Street, Suite 5000, Modesto, CA 95354
Phone: 209.558.6218 Fax: 209.558.6225

Administrative Committee Minutes

Monday, March 11, 2013

MEMBERS:

Vicki Bauman
Chair
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Denise Hunt
Vice-Chair
Community Representative

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Community Representative

Madelyn Schlaepfer
Behavioral Health and
Recovery Services

George Skol
Community Representative

John Walker, MD
Public Health Officer

John Sims
Executive Director

Commissioners Present: Madelyn Schlaepfer, Mary Ann Lee, Nelly Paredes-Walsborn, and Vicki Bauman
Commissioners Absent: None
Staff Present: John Sims and Erica Inacio

1. The Committee was updated on several items:
 - a. Children's Crisis Center – The Committee was provided with a copy of a letter sent by the Children's Crisis Center regarding the temporary relocation of Marsha's House from 4th Street to 1105 S. Carpenter Road in Modesto. The relocation is temporary until the Crisis Center can move permanently to Ceres. There are 2 duplex units that are being renovated in Ceres for a permanent site that should be completed by June of 2013. It should be noted that the rent the Commission was paying for at Marsha's House on 4th Street, is now being redirected to direct services.
 - b. Differential Response / Family Resource Centers (DR/FRC) Request for Proposals (RFP)- A bidder's conference was held on February 13 and the RFP will close on March 18th. A review committee is meeting on March 21, 2013 to discuss the review process. Funding recommendations will be presented at the May Commission Meeting.
 - c. Kinder Transition Program – Keyes has been the only site to sign an agreement. A decision to participate in the program still needs to be made by Grayson, Riverbank, and Turlock School Districts.
 - d. PEDS System – The 12 counties who are affected by PEDS ending on June 30, 2013 (including Stanislaus) are working together to find other mechanism to collect demographic information. Stanislaus has developed a spreadsheet with conditional statements that will be presented to the contractors in April. The spreadsheet is designed to collect the same data as PEDS.
2. The Committee was informed that the Commission Office received a June 2012 Invoice in January 2013 from Riverbank Unified School District. The policies are clear that invoices for the fiscal year are due by September 30th. In this case, Commission approval is needed in order for staff to process payment. The Commission will see this item listed on their March Commission Meeting Agenda.
3. The Committee was provided with a copy of the 2011-2012 Program Evaluation Report. Staff discussed the format of the report and informed the Committee that it will be on the March agenda for the Commission to accept the report.
4. The Committee was presented with a Quarterly Financial Report for period ending December 2012 and a Monthly Contract Financial Report for period ending February 28, 2013.

5. The Committee was also informed that John Sims, Executive Director, will be requesting permission to take time off to address personal matters. John will be asking Commission Counsel for guidance on the request.
6. The Committee was informed that the next Commission meeting is scheduled to be held in the Finley Conference Room at West Modesto Community Center on March 26, 2013. Items to be discussed include:
 - a. Public Hearing on First 5 California's 2011-2012 Annual Report
 - b. Presentation of Fiscal Year 2011-2012 Local Evaluation Report
 - c. Review of the Stanislaus County Children and Families Commission Strategic Plan 2012-2014.
 - d. Authorization to Pay Late Invoice from Riverbank Unified School District (CONSENT)
 - e. 2013 Provider Conference Evaluation Results
 - f. Staff Updates:
 - i. Update on Differential Response / Family Resource Centers Request for Proposals.

STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION

FISCAL YEAR 2012-2013

QUARTERLY FINANCIAL REPORT

December 31, 2012

		FY 12/13 Budget	Actual	Remaining Budget	% Actual to Budget
1	Beginning Fund Balance	\$ 12,486,476	\$ 13,077,403		
REVENUE					
2	Interest	\$ 124,865	\$ 38,974	\$ 85,891	31%
3	Tobacco Tax (Prop 10)	\$ 5,226,752	\$ 1,914,528	\$ 3,312,224	37%
4	Grants and SMIF	\$ 105,000	\$ (2,281)	\$ 107,281	-2%
5	Miscellaneous	\$ -	\$ 1,521		
6	TOTAL REVENUE	\$ 5,456,617	\$ 1,952,742	\$ 3,505,395	36%
EXPENDITURES					
Program					
7	Contracts	\$ 6,454,616	\$ 1,569,493	\$ 4,885,123	24%
8	Contracts-Prior Year	\$ -	\$ (89,044)	\$ 89,044	
9	Contract Adjustments (TBD)	\$ 436,307	\$ -	\$ 436,307	0%
10	Community Conferences	\$ 14,000	\$ 3,829	\$ 10,171	27%
11	Salaries & Benefits	\$ 176,948	\$ 65,526	\$ 111,422	37%
12	Services & Supplies	\$ 29,155	\$ 15,968	\$ 13,187	55%
13	County Cap Charges	\$ 13,209	\$ 6,234	\$ 6,975	47%
14	Total Expenditures - Program	\$ 7,124,235	\$ 1,572,006	\$ 5,552,230	22%
Evaluation					
15	Salaries & Benefits	\$ 55,076	\$ 19,521	\$ 35,555	35%
16	Services & Supplies	\$ 14,578	\$ 2,476	\$ 12,102	17%
17	County Cap Charges	\$ 6,603	\$ 1,097	\$ 5,506	17%
18	Total Expenditures - Evaluation	\$ 76,257	\$ 23,095	\$ 53,162	30%
Administration					
19	Salaries & Benefits	\$ 259,379	\$ 156,854	\$ 102,525	60%
20	Services & Supplies	\$ 48,254	\$ 40,912	\$ 7,342	85%
21	County Cap Charges	\$ 16,876	\$ 12,241	\$ 4,635	73%
22	Total Expenditures - Administration	\$ 324,509	\$ 210,008	\$ 114,501	65%
23	Total Expenditures	\$ 7,525,001	\$ 1,805,108	\$ 5,719,893	24%
24	NET INCREASE (DECREASE) TO FUND BALANCE	\$ (2,068,384)	\$ 147,635		
25	ENDING FUND BALANCE	\$ 10,418,092	\$ 13,225,038		

STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION

CONTRACT SCHEDULE

2/28/2013

		<i>Budget</i>	<i>Actual Expenditures</i>	<i>Remaining Budget</i>	<i>% Actual to Budget</i>
RESULT AREA 1: Improved Family Functioning (Family Support, Education, and Services)					
Behavioral and Mental Health Services					
1	BHRS	\$ 1,523,009	\$ 779,195	\$ 743,814	51%
2	El Concilio	\$ 98,000	\$ 39,328	\$ 58,672	40%
Community Resource and Referral					
3	211 Project	\$ 100,000	\$ 30,204	\$ 69,796	30%
Family Resource Centers:					
4	Ceres Partnership for Healthy Children	\$ 154,771	\$ 34,592	\$ 120,179	22%
5	Hughson Family Resource Center	\$ 120,865	\$ 56,156	\$ 64,709	46%
6	N. Modesto/Salida Family Resource Center	\$ 347,192	\$ 86,120	\$ 261,072	25%
7	Oakdale/Riverbank Family Resource Center	\$ 127,711	\$ 29,674	\$ 98,037	23%
8	Parent Resource Center	\$ 435,651	\$ 187,002	\$ 248,649	43%
9	Turlock Family Resource Center	\$ 203,942	\$ 13,713	\$ 190,229	7%
10	Westside Family Resource Center	\$ 169,224	\$ 49,590	\$ 119,634	29%
11	The Bridge	\$ 185,000	\$ 88,100	\$ 96,900	48%
12	Healthy Start Sites	\$ 416,020	\$ 166,408	\$ 249,612	40%
Targeted Intensive Parent Support Services					
13	Children's Crisis Center	\$ 460,000	\$ 273,390	\$ 186,610	59%
14	Family Justice Center	\$ 122,680	\$ 51,254	\$ 71,426	42%
Total Area 1:		\$ 4,464,065	\$ 1,884,727	\$ 2,579,338	42%
RESULT AREA 2: Improved Child Development (Child Development Services)					
Kindergarten Transition Services					
15	Keyes (1)	\$ 10,000	\$ -	\$ 10,000	0%
16	Grayson (1)	\$ 10,000	\$ -	\$ 10,000	0%
17	Riverbank (2)	\$ 20,000	\$ -	\$ 20,000	0%
18	Turlock (3)	\$ 30,000	\$ -	\$ 30,000	0%
Total Area 2:		\$ 70,000	\$ -	\$ 70,000	0%
RESULT AREA 3: Improved Health (Health Education and Services)					
Health Access					
19	HSA - Healthy Cubs	\$ 325,000	\$ 14,656	\$ 310,344	5%
Oral Health					
20	Health Services Agency-Dental Education	\$ 15,000	\$ 3,142	\$ 11,858	21%
Prenatal Care					
21	HSA - Perinatal Home Visitations (HBO)	\$ 1,339,160	\$ 552,975	\$ 786,185	41%
Safety Education and Intentional and Unintentional Injury Prevention					
22	Shaken Baby Syndrome	\$ 13,000	\$ -	\$ 13,000	0%
23	Lisa Project	\$ 15,000	\$ -	\$ 15,000	0%
Total Area 3:		\$ 1,707,160	\$ 570,773	\$ 1,136,387	33%
RESULT AREA 4: Improved Systems of Care					
Service Outreach, Planning, Support, and Management					
24	SCOE - Healthy Start Support	\$ 82,378	\$ 30,609	\$ 51,769	37%
25	SCOE -First 5 Calif. Child Signature Program	\$ 105,000	\$ 22,219	\$ 82,781	21%
Provider Capacity Building, Training and Support					
26	HSA - Community Health Assessment	\$ 26,013	\$ -	\$ 26,013	0%
Total Area 4:		\$ 213,391	\$ 52,828	\$ 160,563	25%
Total Services Contracts		\$ 6,454,616	\$ 2,508,329	\$ 3,946,287	39%



Children & Families Commission

1010 10th Street, Suite 5000, Modesto, CA 95354
Phone: 209.558.6218 Fax: 209.558.6225

Operations Committee Minutes

Thursday, March 18, 2013

MEMBERS:

Vicki Bauman
Chair
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Denise Hunt
Vice-Chair
Community Representative

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Community Representative

Madelyn Schlaepfer
Behavioral Health and
Recovery Services

George Skol
Community Representative

John Walker, MD
Public Health Officer

John Sims
Executive Director

Commissioners Present: David Cooper, Denise Hunt, George Skol, and Dr. John Walker
Commissioners Absent: None
Staff Present: John Sims and Erica Inacio

1. The Committee was updated on several items:
 - a. Children's Crisis Center – The Committee was provided with a copy of a letter sent by the Children's Crisis Center regarding the temporary relocation of Marsha's House from 4th Street to 1105 S. Carpenter Road in Modesto. The relocation is temporary until the Crisis Center can move permanently to Ceres. There are 2 duplex units that are being renovated in Ceres for a permanent site that should be completed by June of 2013. It should be noted that the rent the Commission was paying for at Marsha's House on 4th Street, is now being redirected to direct services.
 - b. Differential Response / Family Resource Centers (DR/FRC) Request for Proposals (RFP)- A bidder's conference was held on February 13 and the RFP will close on March 18th. A review committee is meeting on March 21, 2013 to discuss the review process. Funding recommendations will be presented at the May Commission Meeting.
 - c. Kinder Transition Program – Keyes has been the only site to sign an agreement. A decision to participate in the program still needs to be made by Grayson, Riverbank, and Turlock School Districts.
 - d. PEDS System – The 12 counties who are affected by PEDS ending on June 30, 2013 (including Stanislaus) are working together to find other mechanism to collect demographic information. Stanislaus has developed a spreadsheet with conditional statements that will be presented to the contractors in April. The spreadsheet is designed to collect the same data as PEDS.
2. The Committee was informed that the Commission Office received a June 2012 Invoice in January 2013 from Riverbank Unified School District. The policies are clear that invoices for the fiscal year are due by September 30th. In this case, Commission approval is needed in order for staff to process payment. The Commission will see this item listed on their March Commission Meeting Agenda.
3. The Committee was provided with a copy of the 2011-2012 Program Evaluation Report. Staff discussed the format of the report and informed the Committee that it will be on the March agenda for the Commission to accept the report.
4. The Committee was presented with a Quarterly Financial Report for period ending December 2012 and a Monthly Contract Financial Report for period ending February 28, 2013.

5. The Committee was also informed that John Sims, Executive Director, will be requesting permission to take time off to address personal matters. John will be asking Commission Counsel for guidance on the request.
6. The Committee was informed that the next Commission meeting is scheduled to be held in the Finley Conference Room at West Modesto Community Center on March 26, 2013. Items to be discussed include:
 - a. Public Hearing on First 5 California's 2011-2012 Annual Report
 - b. Presentation of Fiscal Year 2011-2012 Local Evaluation Report
 - c. Review of the Stanislaus County Children and Families Commission Strategic Plan 2012-2014.
 - d. Authorization to Pay Late Invoice from Riverbank Unified School District (CONSENT)
 - e. 2013 Provider Conference Evaluation Results
 - f. Staff Updates:
 - i. Update on Differential Response / Family Resource Centers Request for Proposals.



Sawyer House
Modesto

Guardian House
Oakdale

Cricket's House
Modesto

Verda's House
Turlock

Marsha's House
Modesto

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P.O. Box 1062 • Modesto, CA 95353
Office (209) 577-0138 • Fax (209) 577-4337
childrenscrisisctr@childrenscrisiscenter.com
www.childrenscrisiscenter.com

March 6, 2013

John Sims, Executive Director
Stanislaus County Children & Families Commission
1010 10th Street, Suite 5000
Modesto, CA 95354

John,

Brenda and I would like to express our appreciation to both you and Erica for meeting with us to discuss the recent changes we have made in regards to our Marsha's House facility. As we discussed, after long consideration as to what direction we should go, we have moved forward and temporarily relocated the program operations from 810 4th Street, Modesto to 1105 S. Carpenter Road, Modesto. This move though is temporary, as we are currently in the midst of renovating another property that is expected to meet our long-term goal of having a physical presence in Ceres.

The following are key factors that assisted us in moving temporarily to Carpenter Road:

- **SAFETY** - The Carpenter Road facility is still situated in an area of need, yet one with lower incidents of crime, police activity and free of exposure of the environmental hazards staff had to contend with at 4th Street.
- **PROGRAM ACCESSIBILITY** – program service hours will be available based on client need and no longer restricted by daylight hours; facility is within walking distance of the Redwood Center, California site, for ease of accessibility for their clients; ease of access to public transportation (bus stop across the street).
- **INCREASED CAPACITY** – The facility has been licensed for (18) infants, which is an increase of (6) infants slots compared to the 4th Street location; and will be licensed for (30) preschool-aged children, for a total capacity of (48) children.
- **LONG-TERM GOAL** – the Carpenter Road facility allows us to continue serving the children and families of Marsha's House while awaiting renovations on our Ceres property.
- **PROP 10 FUNDS** – the Carpenter Road facility is being rented for less than 1/3 the cost of the 4th Street property and at no cost to Prop 10. All Prop 10 funds will be utilized for direct services.

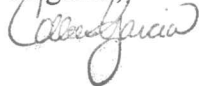
The following is an update as to our long-term goal of having a physical presence in Ceres:

- **PROPERTY** – (2) duplex units have been leased for (5) years by a CCC supporter for the express purpose of respite childcare services; renovations begun in February with a projected completion date of June 2013.
- **KEY CHAMPIONS OF THE MOVE TO CERES** – Ceres Chamber of Commerce; Ceres Police Department; Ceres Fire Department, Chief Bryan Nicholes; City of Ceres Planning Department, Tom Westbrook (Director of Community Development); Cary & Nancy Pope, Proprietors of the Whitmore Mansion; and Shane Parson, long time Ceres supporter and the Ceres Unified School District Foundation 2012 Friend of Education recipient.
- **FUNDING** – The Ceres community has already begun making financial and in-kind donations to support the plans for the Ceres facility. Long-time Ceres supporters have begun meeting to discuss fundraising opportunities and long-term financial support needed to maintain the CCC program.
- **COMMUNITY PARTNERSHIPS** – Bringing the Children's Crisis Center to Ceres is part of a much larger vision of cleaning up the surrounding neighborhood downtown. Currently there is a movement to clean up the downtown area and bring in vital community resources that will be an asset to the community at large. The Children's Crisis Center has long recognized the need for our services in this part of our community and is looking forward to collaborating with other partners in the Ceres community to ensure the children of their community are safe.

As you are aware, the Marsha's House program has faced many challenges during the last six years trying to maintain a presence in an area of great need in Modesto. However, the escalating crime rates and potential risks to the children in our care and staff necessitated the need to relocate to a safer neighborhood. While we are grateful that we were able to find a temporary "home" at 1105 S. Carpenter Road, Modesto, we are excited that we now have some key partners in the Ceres community that are working closely with us to make our vision a reality.

Thank you, to the Stanislaus County Children and Families Commission though, for all of your support of our Marsha's House program and our recent challenges as we make the best decision for the children and families we serve.

Regards,



Colleen Garcia
Executive Director